



IMPORTANT REGISTRATION INFORMATION

(Please read all information)

Council Meeting - Friday, September 11, 2015*

Annual Meeting - Saturday, September 12, 2015*

(Both Meetings at Jay Peak Resort in Jay, Vermont)

***Council and Annual Meeting meals registration must be received by 4:30 P.M. August 7, 2015**

Please fill out and return the accompanying registration forms.

If you do not register, meals will **NOT** be provided.

The VSEA Annual Meeting will be held on **Saturday, September 12, 2015**. All members are encouraged to attend the meeting and participate in the festivities. Friday night there will be a dinner banquet followed by a **Wild West Round-Up Dance & Party (ADULTS ONLY)**. Wear your fanciest cowboy or cowgirl outfit (dressing up is optional). There will be games with the proceeds going to VSEA's Member Support Fund, so bring your \$1 bills and play!

Important Information:

- Please make checks for meal registration payable to **VSEA**.
- We strongly encourage members to share rooms, as space is limited!
- Hotel rooms must be reserved by **August 7, 2015**, in order to receive VSEA special rates.
- To reserve a room, members must call **800-451-4449** and use the group code **312502**. The block is under Vermont State Employees Association.
- **NOTE: Please Do Not Make Your Reservation Electronically!**

Questions? Call Ruthie Leithead: **802-635-9282** or Amy Haskins: **802-223-5247** or email vsea@vsea.org

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INFORMATION ON ROOM RENTALS

You must make your own room reservations.

We have reserved the Jay Hotel, and rooms are being held for us **until August 7, 2015**. There are a limited number of rooms available, so please make your reservations as soon as possible. If you can share a room or suite, it would be very helpful.

VSEA will reimburse members \$75 per room (not per person) to help defray the cost to attend Annual Meeting, however, **you must attend the Annual Meeting to qualify for any rebate. AT THE CLOSE OF ANNUAL MEETING** you must personally bring your hotel receipt to Amy Haskins to receive your room reimbursement check. You must present your receipt in person at Annual Meeting.

No reimbursements will be authorized after September 12, 2015.

Your Chapter may also offer assistance to defray the cost of your room. **Please contact your Chapter to see if they can offer you financial assistance with rooms.** If your Chapter pays for your entire cost of your room, you will not receive a rebate.

PLEASE NOTE: Each Chapter will provide Amy Haskins with names of members they have sponsored.

Reimbursements will only be for VSEA-blocked rooms at the Jay Hotel.

To reserve a room, members must call 800-451-4449

The group code is **312502** and the block is under **Vermont State Employees' Association**.

NOTE: Do Not Make Your Reservation Electronically

After **August 7, 2015**, VSEA-blocked rooms will be released, and you will be on your own to pay the hotel's normal going rate.

The Blocked Rates **DO NOT** include 9% rooms tax and \$20 resort fee:

King Bedded Room	\$ 87.20
Studio -SQQ (2 queen beds)	\$ 125.60
One Bedroom Suite	\$ 184.00
Two Bedroom Suite	\$ 268.00

Our goal is to make Annual Meeting affordable for all members

Questions? Call Ruthie Leithead: **802-635-9282** or Amy Haskins: **802-223-5247** or email vsea@vsea.org



Meal Registration Form For:

Friday, September 11, 2015

Registration Deadline is Friday, August 7, 2015

Friday, September 11 - Council Meeting - Continental Breakfast Buffet

Assorted Freshly Baked Breakfast Pastries, Bagels with Cream Cheese, Butter and assorted Jams, Seasonal Fresh Fruit, Yogurt, House Made Granola, Assorted Cold Cereals and Ice Cold Milk

___ # attending breakfast as a Council member. No charge.

___ # of guests (\$16 per guest - please make checks payable to VSEA and include with this form.)

Friday, September 11 - Council Luncheon - The Jay Peak All American BBQ

Grilled Italian Sausages, Grilled Chicken, Hot Dogs, Hamburgers & Cheeseburgers, Veggie Burgers, Cole Slaw, Potato Salad, Pasta Salad, Baked Beans, Cookies & Brownies

___ # attending luncheon as a Council member. No charge.

___ # of guests (\$26 per guest - please make checks payable to VSEA and include with this form.)

Friday, September 11 - All-Member Banquet Dinner - Buffet with Three Entrée Choices

- Sliced Roasted Prime Rib, cooked medium rare with horseradish cream
- Pan seared bone-in pork chop with apple maple jus
- Vegetable strudel – seasonal vegetables wrapped in filo dough with carrot puree
- Buffet includes green salad, garlic & chive mashed potatoes, rolls, butter, a veggie, coffee & teas.
- For dessert enjoy raspberry mousse or a double chocolate layer cake with buttercream.

___ # attending luncheon as a VSEA member. No charge.

___ # of guests (\$46 per guest - please make checks payable to VSEA and include with this form.)

Friday, September 11 - All-Member Wild West Round-Up Dance & Party (ADULTS ONLY)

Following dinner VSEA members are invited to attend the VSEA Special Events Committee's Wild West Round-Up Dance Party. Members are urged to wear your fanciest cowboy/cowgirl duds, but dressing up in costume is optional. There will be games, and all proceeds will go to VSEA's Member Support Fund. Dance and party will start after dinner and end at 11 p.m.

___ # attending Friday evening Wild West Round-Up Dance & Party
(No charge to member or guest)

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Questions? Call Ruthie Leithead: 802-635-9282 or Amy Haskins: 802-223-5247 or email vsea@vsea.org



Meal Registration Form For:

Saturday, September 12, 2015

Registration Deadline is Friday, August 7, 2015

Saturday, September 12 - Annual Meeting - Jay Peak Breakfast Buffet

Scrambled Eggs with VT Cheddar Cheese, Home Fried Potatoes, Choice of Bacon, Sausage, or Ham, Homemade French Toast with warm Vermont Maple Syrup, Toasted Fresh Bread, & English Muffins, Assorted Freshly Baked Breakfast Pastries, Bagels Cream Cheese, Butter and Assorted Jams, Seasonal Fresh Fruit, Yogurt, & House Made Granola, Assorted Cold Cereals and Ice Cold Milk

___ # attending breakfast as a VSEA member. No charge.

___ # of guests (\$24 per guest - please make checks payable to VSEA and include with this form.)

Saturday, September 12 - Awards Luncheon - N.E. Kingdom Lunch Buffet

- Baked Herb Crusted Haddock
- Chicken Florentine; which is a Breast of Chicken stuffed with Spinach & Cheese
- Vermont Apple & Butternut Bisque Soup (vegan)
- Buffet includes roasted red potatoes, green salad, rolls, butter, ice tea, lemonade, coffee & teas
- For dessert enjoy the chef's choice

___ # attending luncheon as a VSEA member. No charge.

___ # of guests (\$33 per guest - please make checks payable to VSEA and include with this form.)

Member Name (please print): _____

Home Address: _____

City/Town: _____ State: _____ Zip Code: _____

For reservation confirmation please provide:

Phone Number: _____ Home Email Address: _____

Mail completed forms and checks to:

VSEA

Attn: Amy Haskins

155 State Street

Montpelier, VT 05602

Registration Deadline is Friday, August 7, 2015

If you do not register, meals will **NOT** be provided.

Hope to see you there! If you have any questions please feel free to call VSEA H.Q. at **802-223-5247** or Ruthie Leithead at **802-635-9282** or email us at **vsea@vsea.org**