# 【大華繼顯】

# 網絡研討會 Webinar 使用指南

## 目錄

- I. 電腦版本
  - 1. 下載及開啟 Webinar
  - 2. Webinar 功能表
  - 3. 結束Webinar
- II. 手機版本
  - 1. 下載及開啟 Webinar
  - 2. Webinar 功能表





#### <u>I.</u> 電腦版本

#### 1. 下載及開啟 Webinar

1.1 報名參加網絡研討會後,會收到來自 UOB Kay Hian 的確認電郵。



#### 1.2 開啟電郵後,請點擊「Join Webinar」

Dear Wendy,

Thank you for registering for "UOB Kay Hian: 網絡研討會之內地抗疫尋寶圖".

Please send your questions, comments and feedback to: marketing@utrade.com.sg

#### **How To Join The Webinar**

Tue, Mar 17, 2020 5:00 PM - 9:00 PM CST

Add to Calendar: Outlook® Calendar | Google Calendar™ | iCal®

1. Click the link to join the webinar at the specified time and date:



Note: This link should not be shared with others; it is unique to you.

Before joining, be sure to check system requirements to avoid any connection issues.

#### 2. Choose one of the following audio options:

TO USE YOUR COMPUTER'S AUDIO:

When the webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

--OR--

TO USE YOUR TELEPHONE:

If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.

United States: +1 (562) 247-8422

Access Code: 417-083-977

Audio PIN: Shown after joining the webinar

Webinar ID: 261-571-795





1.3 點擊後系統將自動進入此頁面,點擊「Open GoTo Opener」,Webinar 將會自動下 載

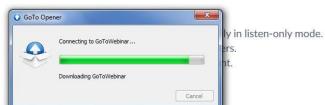




- · The audio will begin automatically in listen-only mode.
- · Ask questions. Get expert answers.
- · Answer polls & download content.

# get started!









## 1.4 若Webinar 沒有自動下載,可點擊「download & run GoToWebinar」





- · The audio will begin automatically in listen-only mode.
- · Ask questions. Get expert answers.
- Answer polls & download content.

## Run GoToWebinar Opener

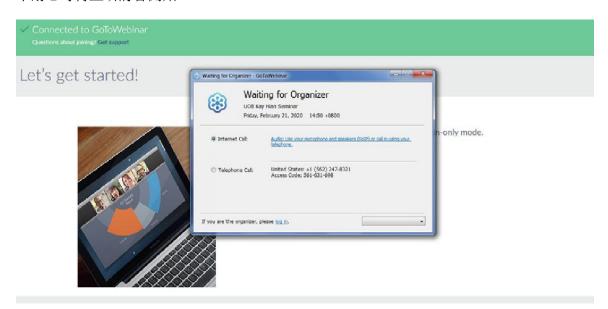








1.5 下載成功後, Webinar 將自動開啟, 若研討會未開始時, 系統將顯示以下畫面, 請閣 下耐心等待至研討會開始



1.6 研討會開始時,系統將顯示講座有關內容,閣下便可參與研討會







## 2. Webinar 功能表





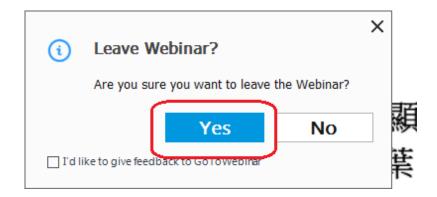


## 3. 結束 Webinar

#### 3.1 點擊右上角的「X」符號



#### 3.2 點擊「Yes」







- <u>Ⅱ.</u> 手機版本
- 1. 下載及開啟 Webinar
- 1.1 報名參加網絡研討會後,會收到來自UOB Kay Hian 的確認電郵。



# **UOB Kay Hian**

18:08

UOB Kay Hian: 網絡研討會之內地抗...

Dear Wendy, Thank you for registerin...



1.2 開啟電郵後,請點擊「Join Webinar」

Thank you for registering for "UOB Kay Hian Seminar".

Please send your questions, comments and feedback to:

marketing@utrade.com.sg

#### How To Join The Webinar

Fri, Feb 21, 2020 2:50 PM - 5:00 PM CST

Add to Calendar: Outlook® Calendar | Google Calendar™ | iCal®

1. Click the link to join the webinar at the specified time and date:

#### Join Webinar

Note: This link should not be shared with others; it is unique to you.

Before joining, be sure to check system requirements to avoid any connection issues.





#### 1.3 請點擊「Install and Join」



# The webinar is about to start

# **UOB Kay Hian Seminar**

Fri, Feb 21, 2020 2:50 PM - 5:00 PM CST

Get the GoToWebinar app to join on mobile.

# **Install and Join**

Contact the organizer for more information: marketing@utrade.com.sg





## 1.4 請點擊「Install and Join」



Being away from your computer doesn't mean you have to miss out on online events. The free...

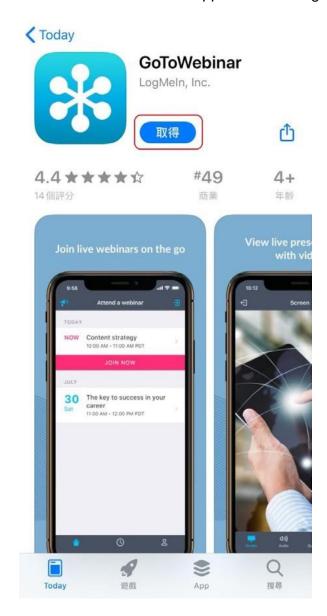
Save my place in the app. A link will be copied to continue to this page.

**OPEN** 





1.5 點擊後系統將自動開啟 App Store 或 Google Play,並進入此頁面,請點擊「取得」







1.6 下載完成後,請開啟 Webinar, 並點擊「參加研討會」







## 1.7 請點擊「使用研討會ID 加入」







#### 1.8 輸入研討會 ID 號碼, ID 號碼可於電郵查看

#### 1. Click the link to join the webinar at the specified time and date:

#### Join Webinar

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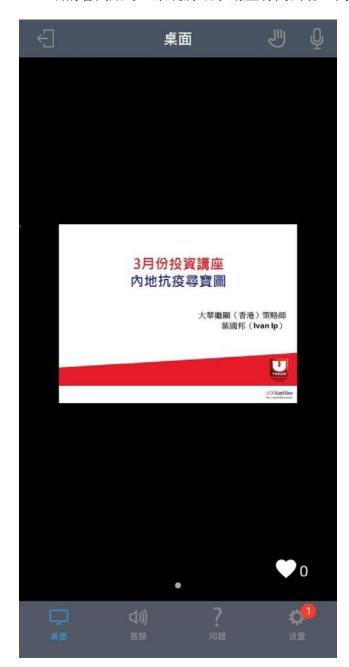
1.9 若研討會未開始時,系統將顯示以下畫面,請閣下耐心等待至研討會開始







1.10 研討會開始時,系統將顯示講座有關內容,閣下便可參與研討會







# 2. Webinar 功能表

