



UNDP/RBH/2017/RFP-003

Final Evaluation of Partners for Prevention Regional Joint Programme (Phase II)

Clarifications requested through procurement.th@undp.org email by the prospected proposers.

Addendum:

1. **Deadline of Submission Date and Time** : May 1st , 2017 4:00 PM Bangkok Time
2. **Required Documents that must be Submitted to Establish Qualification of Proposers:**
Submission of mandatory CVs for Key Positions:
 - a. **Evaluation Team Leader**
 - b. **Evaluation Specialist**

Clarifications to questions from proposers

Question 1: The estimated working days for the two experts (60) looks few and we would like to know if it's possible to add around 15-20 W/D.

Answer 1: The TOR reflects the number of estimated required days for technical staff, however proposers are allowed to increase or decrease the number of working days based on their technical proposal. Point to be noted that: any increase or decrease in number of WDs may affect the technical and financial scoring of the proposers.

Question 2: Should the proposers indicate the local consultant in Cambodia and Indonesia or we need just to indicate the amount we would need to spend on for them.

Answer 2: The proposers can indicate details (CVs) of local consultants at field offices. The cost of local consultant or international consultants should be covered in separate sealed envelope financial proposal.

Question 3: Some places looks very hard to be reached in low time, should the proposers have to add some per diem for the travelling time?

Answer 3: Yes, all costs related items should be covered in financial proposal.

Question 4: Do the proposers need to add to the curriculum a confirmation of availability of the experts?

Answer 4: Yes, it can be confirmed by the applicant or the Offeror.

Question 5: Is there a maximum limit of pages for the Methodology?



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Answer 5: No, there is no maximum limit of pages for the Methodology.

Question 6: Is there a specific CV format? How many page the CVs should be?

Answer 6: No, there is no specific required CV format for this RFP.

Question 7: Should the proposers add some sample of reports from our side or from the Experts side in the field of evaluation

Answer 7: The report samples are not required but can be provided if they are available for public access.

Question 8: Is it possible to improve the number of W/D on Field due to high level of commitment of the experts?

Answer 8: Please refer to the answer to question#1

Question 9: How many copies of technical and financial proposal do you need in paper?

Answer 9: As stated in RFP, please submit one (1) original and two (2) copies of technical and financial proposals.

Question 10: Do you need an electronic version sent by e-mail to your address or in a USB/CD sent with the technical and financial proposal by express courier?

Answer 9: As stated in RFP, please submit one (1) original and two (2) copies of technical and financial proposals.

United Nations Development Programme

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