

ST PAUL'S CATHEDRAL

ANNUAL VESTRY

DREAMS & VISIONS CAMPAIGN



FEBRUARY 23, 2025

**COME JOIN US IN CHANGING THE
NARRATIVE OF WHAT VESTRY IS...**

This Vestry will also see the official launch of the **Dreams & Visions Campaign** to support the renewal of our worship space. Come hear the good news of our year past, and we dream about the years ahead.

ST PAUL'S CATHEDRAL

LET US BUILD A HOUSE WHERE LOVE CAN DWELL

**MEETING IMMEDIATELY
FOLLOWING THE
10 AM SERVICE**

LUNCH WILL BE SERVED



*"Let us build a house, where love can dwell
And all can safely live. A place where
saints and children tell how hearts learn to forgive
Built of hopes and dreams and visions,
Rock of faith and vault of grace
Here the love of Christ shall end divisions
All are welcome in this place!"*

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Note: St. Paul’s Cathedral 2024 Financial Statements will be provided at a later date. St. Paul’s Cathedral 2025 Budget will be presented at Vestry.

Cathedral Directory 2024

Staff

Dean of Huron & Rector of St. Paul's Cathedral	The Very Reverend Dr. Kevin George
Senior Associate Priest/Director of Pastoral Care	The Venerable Sam Thomas
Director of Faith Formation	The Reverend Dr. Dawn Davis
Deacon	The Reverend Pat Henderson
Resident Theologian	The Reverend Dr. Joshua Samuel
Honorary Assistant Emeritus	The Reverend Canon Marian Haggerty
Organist & Director of Music (Jan-Sept)	Mr. Ian Sadler
Interim Organist & Director of Music (Sept-Dec)	Dr. Matthew Pope
Children's Ministry	Ms. Heather Clark
Parish Co-ordinator	Mrs. Carrie Fieldhouse
Treasurer	Mrs. Norma-Jean Greenslade
Property Maintenance	Mr. Gord Rolleston, Mrs. Carrie Fieldhouse
Part-time Property Maintenance	Ms. Shiella De Leon, Mr. Kevin Mitchell
Receptionist/Security (Jan-Oct)	Mr. Tim Skinner
Receptionist/Security (Oct-Dec)	Mr. Bright Arinaitwe
Woodland Cemetery, Mausoleum and Crematorium	
Interim General Manager	Mr. Stewart Smith
Woodland Cemetery, Mausoleum and Crematorium	
General Manager	Ms. Kerry Blackwell
St. Paul's Social Services Coordinator	Mrs. Shiella DeLeon
Fellowship Centre Coordinator	Mrs. Heather McNamara
Health & Safety Representative	Mrs. Carrie Fieldhouse

Parish Council

Churchwardens	Gordon Rolleston, Gregory Childs
Deputy Warden	Marsha Lemon
Past Wardens	Marilyn Freeman, Marilyn Papple
Lay Delegates to Synod	Brian & Elizabeth Elliott, Doreen Hodgkinson
Alternative Lay Delegates	Norma-Jean Greenslade, Churchwardens
Members-at-large	Heather Clark, Mary Ann McDowell, Peter Hadley, George Le Mac, Marilyn Light, Scott Davis

Parish Organizations

Anglican Church Women ACW and Evening Women's Group	Gayle Anderson/Judy Brown
Anglican Fellowship of Prayer	The Reverend Pat Henderson, Linda Gregson
Altar Guild	Judy Brown
Altar Servers	The Reverend Pat Henderson
Alongsiders	The Reverend Pat Henderson

Bell Ringers

Cathedral Calling Ministry

Coffee Hour Co-ordinator

Communications

Finance

Flower Ministry

Greeters / Welcoming Committee

Heritage Committee / Archives

Knitting for Peace

Lay Administrants

Prayers of the People

PWRDF – Alongside Hope

Readers

Refugee Committee

Scrabble Club

Tours

Stephanie Allen, Jean Willadsen, Lynn
Watson, Murray Hunter, Allan Nagata

The Reverend Pat Henderson

Heather Clark

Brian Elliott, Stacey Clark, John Sproule

Vaughan Radcliffe

Joan Rolleston

Carrie Fieldhouse

Bette Ferguson

Heather Clark

The Reverend Pat Henderson

The Reverend Pat Henderson

The Reverend Pat Henderson

Carrie Fieldhouse

The Reverend Pat Henderson

Heather Clark

The Reverend Pat Henderson

Woodland Cemetery Board

Greg Childs (Chair), Brooke Nofle, Elizabeth & Brian Elliott, Vaughan Radcliffe, Gord
Rolleston (Appointed Warden), The Very Rev. Dr. Kevin George, Ex-officio.

In Memorium 2024

John Peter Denny, Audrey Pangman Smith, Ella Lillian May, George Ronald Billings, Nancy Trumper, Carolyn Joyce Cox, James Alfred Parker, Dona Jean Clark

Baptism 2024

Hunter Bazil Thomas, Zachary Paul William Thomas, Mason Gordon Thomas

Marriages 2024

Amy Kathleen Visser and Aby Ambalathingal Joseph

Vestry Agenda – Sunday, February 23, 2025

1. Call to Order and Opening Prayer
Musical Offering – Laurence Williams
2. Expression of Thanks
3. Appointment of a Vestry Clerk – Carrie Fieldhouse
4. Regrets
5. Approval of Agenda
6. Approval of the Minutes of February 18, 2024
7. Prayer for the Faithful Departed
8. Presentation of Reports
 - A. Paul's Place – Kevin George
 - B. Woodland Cemetery – General Manager – Kerry Blackwell
 - C. Renovation Update – Gord Rolleston
 - D. Rector's Report – Kevin George
 - a. Dreams & Visions – Suzanne Edmonson
 - E. Other Reports & Q and A on any reports in Vestry Circular
9. Reception of the 2023 Audited Financial Statements for Woodland Cemetery – Bruce Orr
10. Reception of the 2024 Financial Statement (unaudited) for Woodland Cemetery – Bruce Orr
11. Adoption of 2025 Woodland Cemetery Budget – Bruce Orr
(See Handout A – To be Circulated at Vestry)
12. Reception of the 2023 Audited Financial Statements for St. Paul's Cathedral
13. Reception of the 2024 Financial Statement (unaudited) for St. Paul's Cathedral
– Norma-Jean Greenslade
14. A Financial Way Forward – Six Year Forecast for St. Paul's Cathedral
(See Handout B – Circulated at Vestry) – Bruce Orr/Kevin George
15. Adoption of 2025 Budget for St. Paul's Cathedral
(Refer to Handout B – to be circulated at Vestry)
16. Motion Re Transfer of Funds to Woodland Cemetery - See Page 103
17. Motion Re Woodland Advisory Board - See Page 103
18. Presentation of the Nominating Committee Report - See Page 60
 - a. Wardens
 - b. Parish Council Members at Large
 - c. Lay Delegates to Synod
 - d. Alternate Delegates to Synod
 - f. St. Paul's Cathedral Finance Committee
16. Ratification of Appointments:
 - a. Alongside Hope – (Primate's World Relief and Development Fund) Representatives
 - b. Anglican Fellowship of Prayer Representative
 - c. Auditors for St. Paul's Cathedral and Woodland Cemetery, Mausoleum and Crematorium – Ford Keast LLP
 - d. Signing Officers – Wardens and Rector
17. New Business

18. Recognition of retiring members of Parish Council
Greg Childs – Warden
Peter Hadley
George Lemac
Scott Davis
19. Final word of thanks from Kevin George
20. Announcements
21. Motion to Adjourn
22. All Are Welcome - See Page 104



The
Diocese of Huron
THE ANGLICAN CHURCH OF CANADA
The Right Reverend Todd Townshend
Bishop of Huron

January 2025

Dear friends in Christ,

I give thanks to God for you and pray for you every day, and wish you every blessing as you prepare for your annual meetings of Vestry.

It is an uncertain time, to say the least. Many continue to feel anxious about the future—and we should, in some ways. At the same time, our Christian faith compels us to center our lives in Christ and to live and act according to the way of his kingdom and his reign. This reign is real—and it is not out somewhere out in the future. It is now. This means that there will be a necessary weeping, confession, and acts of resistance until the fullness of time.

We also know this: God the Creator of the universe has a great dream, a plan, a design for the whole creation. It is the reconciliation of all things in Christ. This is the sure “end”, or outcome, of all that is. Our individual and communal speech and acts, done in faith, are signs to the world of this great truth, above all truths. Thanks be to God.

The primary work of an annual church meeting is to build up the witnessing work of the church for the sake of the world around us. Our constant goal is to deeply understand what being church is, and needs to be, for this time and place. It is time to assess the resources you have and the mission in which you participate.

Our Diocesan Plan is entitled “Turning to Grace” because that is what we do. In everything, we turn to God, find grace, and recognize that “it” is more than we need, more that we asked for, or even imagined. I encourage you to find ways in which your life together is aligned to the elements of this promise and/or to be challenged by it. I pray that you will continue to find hope, peace, strength, and encouragement in the face of Christ our Lord.

I am not just thanking God for you and praying for you, I am cheering for you. The world needs what we do—and you have been faithfully doing ministry in your community for a long time. May the Holy Spirit deliver you from all that draws you from the love of God, may the Holy Spirit fill you with the divine, life-giving Spirit, and may the Holy Spirit send you into the world in witness to the love of God, Father, Son, and Holy Spirit.

Peace in Christ,

+ Todd

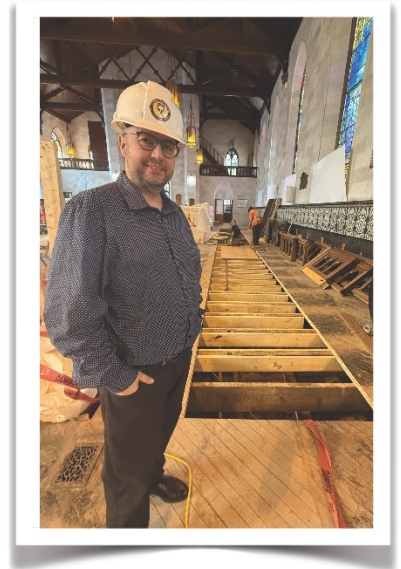
WHERE LOVE CAN DWELL: HEADING INTO 2025 WITH THANKSGIVING AND JOY

– Dean Kevin George

***“Let us build a house
Where love can dwell
And all can safely live
A place where
Saints and children tell
How hearts learn to forgive
Built of hopes and dreams and visions
Rock of faith and vault of grace
Here the love of Christ shall end divisions
All are welcome in this place...”***

The opening words of Marty Haugen’s Hymn **All Are Welcome** serve as an invitation to the community of Christ to build communities that reach beyond wood and stone, to the neighbourhoods in which our church buildings are located. This hymn, which will serve as a theme for our **Dreams and Visions** campaign, will feature prominently in worship this year. The hymn invites us to be a community that creates space that is built of hopes, and dreams and visions. This invitation is one that brings us into relationship with people from all walks of life and in all situations in those beloved lives.

Over the last year and a half you have heard plenty about engaging with creatives in our city. The Trinity Centres Foundation (now known as Relèven) opened our minds to many possibilities for our community, for our space and for partnerships that we might foster. That dreaming and visioning has borne fruit. In the spring of 2024, the City of London chose St. Paul’s Cathedral as the preferred site for a downtown Creative Sector Hub. There is much work to do, to flesh out what that might mean for us as we welcome creatives into our space. We certainly know that church communities, including our own, have long worked to partner with the arts community in helping cities flourish. We have reached a stage in this journey where we are taking a step back from our engagement with Relèven. While we will continue to keep the line of communication open, and are prepared to call upon them as advisors when needed, we will not be investing further resources in that relationship at this time. We offer our thanks to Kendra Fry and to Relèven CEO Graham Singh for the care and attention they have given us.



So what does that mean for us going forward? We will now call on the Body of Christ at St. Paul's to use our gifts, our talents, and our resources to proclaim with all our hearts that the love of Christ that frees us all is abundant, and available to outcast and stranger, friend and foe, saint and sinner, foreigner and neighbour, child and senior, gay, straight, and transgendered. God's liberating love obliterates the walls we have erected based on the colour of skin. As my African friends have reminded us again and again, our God is a VERY BIG God!

In a matter of months, we will have a beautiful reimagined worship space. The Nave of St. Paul's will proclaim from floor to rafter that *All are Welcome* in this space. In this space, God's creative children will have their songs and visions heard. On Sunday mornings, those songs and visions will be heard as our Cathedral Choir and our African Choir encourage us all to lift our voices in song. Those songs and visions may well be heard on a Friday evening, with an offering from local musicians. Some of this city's visual artists will have an incredible space in which to elevate their visions. We will together build those relationships and welcome the opportunity to explore the radical hospitality of Jesus that will be expressed in our renewed space. In this space the Cross will stand as witness and as symbol of God's grace. As Bishop Todd Townshend has said, "The world needs what we have to offer." Indeed it does.

This year will be a time when St. Paul's Cathedral extends its table. While our world is becoming increasingly divided and nation states are erecting barriers and building walls, we will offer a different vision of community. We will dream God's reign anew. We will welcome people into our freshened space with the promise that in water, wine, and wheat there is the real and abiding love of Jesus. With Jesus as our guide, we will go a step further. We will expand our notion of the Eucharist. We will be intentional about the Great Thanksgiving. Ann Voskamp writes about *eucharisteo*.

"Eucharisteo is a word that is right out of the Gospel of Luke: "Then he took a loaf of bread, and when he had given thanks he broke it and gave it to them, ..." (Luke 22:19 NRSV). In the original language, "he gave thanks" reads "*eucharisteo*." The root word of *eucharisteo* is *charis*, meaning "grace." Jesus took the bread and saw it as *grace* and gave thanks. He took the bread and knew it to be *gift* and gave thanks. *Eucharisteo*, thanksgiving, envelopes the Greek word for grace, *charis*. But it also holds its derivative, the Greek word *chara*, meaning "joy."¹

¹ <https://www.theologyofwork.org/the-high-calling/dont-worry-be-thankful-eucharisteo-ann-voskamp/>

What have we done with the Eucharist? As opposed to the African Praise song that declares we have a very big God, we have reduced the Eucharist to a small wafer and sip of wine. *“Thanksgiving creates abundance; and the miracle of multiplying happens when [we] give thanks—take the just one loaf, say it is enough, and give thanks—and [Jesus] miraculously makes it more than enough.”*² Pay a visit to the Paul’s Place Food Bank or the Fellowship Centre in the week and you will see the miracle that comes of Joy and Thanksgiving - Eucharist - at work. The crux of our faith is to remember and to give thanks. At times we can fall prey to small-mindedness. We succumb to the falsehood of scarcity. This is certainly a danger for a church taking on a building project. Certainly true when a church community is being asked, as St. Paul’s is at this time, to spend down surpluses and to have faith that these investments will grow a community of faith. Remembering and giving thanks is critical at all times but it is especially true when we feel stressed or threatened. Why? *“Because remembering with thanks is what causes us to trust; to really believe. Remembering, giving thanks, is what makes us a member again of the body of Christ. Remembering, giving thanks is what puts us back together again in this hurried, broken, fragmented world.”*³

This is such an important reminder for us at St. Paul’s. Is it possible that we have, at times, forgotten who we are...and whose we are? Can we, perhaps, admit that we need to remember in order that we might be re-membered? This year we will form a team to plan for our bicentennial which is coming up in 2027. Much of the work that we will do in planning for that celebration will be rooted in remembering the journey that has brought us to this moment in time. When we look back we recall the tears, and cries and laughter. We remember the losses. We remember the fears generations before us had that the challenge ahead would be too great. Consider, for instance, what the members of this community faced in 1844 when their church was destroyed by fire. They lost a structure that was no more than a couple of decades old. It was devastating. While it would be 150 plus years before Marty Haugen would write *All are Welcome*, I imagine those Londoners, who laboured to build what is now our cathedral church, holding the same prayerful sentiments in their hearts:

*“Let us build a house where prophets speak,
and words are strong and true,
Where all God’s children dare to seek to dream God’s reign anew...
Let us build a house where love is found in water, wine and wheat:
A banquet hall on holy ground,*

² Ann Voskamp, *One Thousand Gifts: A Dare to Live Fully Right Where You Are* (Grand Rapids, Zondervan, 2011)

³ <https://www.theologyofwork.org>

*Where peace and justice meet.
Let us build a house where hands will reach beyond the wood and stone
To heal and strengthen, serve and teach and live the Word they've known ...*

Those early parishioners of St. Paul's had to dig deep. They lived in a time of genuine scarcity but gathered their resources to build our beloved cathedral to welcome generations that would follow. Now it is our time. We are being asked to dig deep — to find what is needed to renew this house where love has dwelled and will dwell for those who will follow us.

I want to also offer a word of reassurance to those who have stressed over the many media pieces about St. Paul's becoming a "performing arts centre." St. Paul's is a church. It has been a church for nearly two centuries. It will remain a church for centuries to come. St. Paul's Cathedral has welcomed the performing arts into its space for over one hundred years. We will continue to do so for hundreds of years. We are renewing our space to make worship more reflective of who we are as followers on the Way of Jesus in 2025 and, indeed, for many years to come. Yes, we will also make the space more appealing to the performing arts and to creatives in our city. We do so because we have such high regard for the sacredness of all of God's created order and for the myriad ways God's love is expressed, particularly among young creative minds who have not always found church to be the most welcoming. Our new space will allow us to lead, in our diocese and across the Canadian church. We have an opportunity before us to make clear the sacramentality of all creation. In the words of Alexander Schmemmann:

"...a sacrament is...primarily...a revelation of the genuine nature of creation, of the world, which, however much it has fallen as "this world," will remain God's world, awaiting salvation, redemption, healing and transfiguration in a new earth and a new heaven. In other words...a sacrament is primarily a revelation of the sacramentality of creation itself, for the world was created and given to [us] for conversion of creaturely life into participation in divine life... If...everything in the world can be identified, manifested and understood as a gift of God and participation in the new life, it is because all of creation was originally summoned and destined for the fulfillment of the divine economy - "then God will be all in all."⁴

In this Vestry you will be invited to enter further into the sacramental life of the St. Paul's community, and further into a sacramental relationship with our

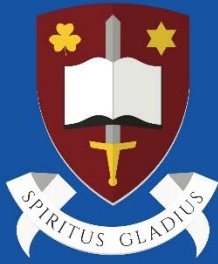
⁴ Alexander Schmemmann, *The Eucharist: Sacrament of the Kingdom* (Crestwood, St. Vladimir's Seminary Press, 1987)

neighbourhood, our city and, indeed, with the world around us. We are being invited to heal, to strengthen, to serve, and to teach. We are being invited to live the Word we have known. We are being invited to see the image of God in the outcast, the stranger, and the foreigner. We are being invited, in the face of increasing feelings of fear and danger, to build a house of security, of hope, of grace, of faith, and of reassurance. I'll borrow a phrase from our bishop, and alter it just a little — The world needs who we are and what we we are building!

Post Script:

I hope we will see you on February 23 after the 10 am service for this important Vestry meeting. My presentation will focus on the many ways we have experienced growth in these last twelve months. You will see that while we have a funded deficit at the 2024 year end, our offering line is up 27%. Our weekly Sunday attendance is also up over 20%. It is also worth noting that we have a monthly African Praise and Worship Service with an average attendance of 60 people. Our Lenten and Advent Vesper services were also well attended. We now have a Bible Study that gathers 20 people every Wednesday. We have hosted several book groups that were all well attended. This past year saw us welcome scholars and church leaders. We have hosted Interfaith Symposiums and ecumenical gatherings. Our ACW and our Altar Guild have been tireless in their commitment to this community. The Heritage Committee is diligently at work helping us contextualize where we are today by curating the stories of where we have been. Our St. Paul's Cathedral Choir has been stellar as always. We remain thankful to Dr. Matthew Pope who has been exceptional in the role of Interim Director of Music. Our African Choir, under the direction of Olakunle Oako has also excelled in leading music at our African Masses and adding to our music on Sunday mornings. The Parish Council and Wardens have kept a steady hand on the rudder. Our in-house staff – Carrie Fieldhouse, Norma-Jean Greenslade, Kevin Miller, Sheilla de Leon, Bright Arinaitwe, and Kevin Mitchell have been exceptional in helping us minister day to day. The Pastoral Team here is remarkable. I am so fortunate to have the Venerable Sam Thomas by my side on a daily basis. His counsel has been invaluable to me as your rector. Add to that the tireless efforts of our Deacon the Rev'd Pat Henderson, the steady contributions of Honourary Assistants The Rev'd Dr. Dawn Davis, the Rev'd Dr. Joshua Samuel and Archbishop Linda Nicholls as well as Honourary Assistant Emeritus, the Rev'd Canon Marian Haggerty, and you have what I believe is one incredibly strong team. There is much to give thanks for.

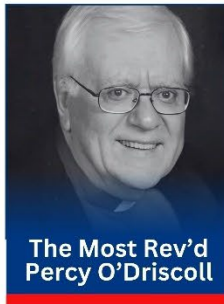
St. Paul's has grown in these last twelve months in so many ways. Come on February 23 and learn more about that growth and the plans for the years ahead. Vestry is one of the great days in the life of the church. I pray I'll see you there.



St. Paul's Cathedral

INTRODUCING OUR

Dreams *and* Visions Cabinet



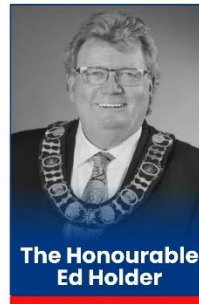
**The Most Rev'd
Percy O'Driscoll**

HONORARY
CO-CHAIR



**Mrs Patricia
Townshend**

HONORARY
CO-CHAIR



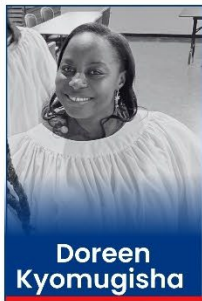
**The Honourable
Ed Holder**

CITY
CHAMPION

DREAMS & VISIONS CAMPAIGN



ST PAUL'S CATHEDRAL
LET US BUILD A HOUSE WHERE LOVE CAN DWELL



**Doreen
Kyomugisha**

SPIRITUAL
READINESS



**Suzanne
Edmondson**

CAMPAIGN
COORDINATOR



**Bette
Ferguson**

HERITAGE



**Kerry
Blackwell**

CAMPAIGN
READINESS



**Bruce
Orr**

FINANCE



**Dean
Kevin George**

RECTOR &
CABINET CHAIR



**Archdeacon
Sam Thomas**

SENIOR
PASTORAL ADVISOR



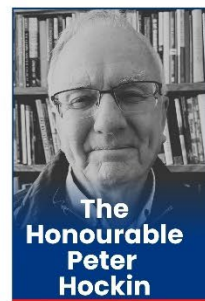
**Carolyn
Doyle**

MEMBER
AT LARGE



**Bright
Arinaitwe**

DIGITAL
SUPPORT



**The
Honourable
Peter
Hockin**

MEMBER
AT LARGE

The Church at the Heart of City with the City at its Heart

St. Paul's Cathedral Vestry Minutes

Sunday, February 18, 2024

Present: The Very Reverend Kevin George (Dean), Gord Rolleston, Warden, Kevin Miller and 65 members of Vestry

1. Call to Order and Opening Prayer – Dean called to order and opened with prayer.
2. Election of a Vestry Clerk: nomination of Carrie Fieldhouse, others?
Motion that Nominations be closed by: Gord Rolleston. Seconded by: Pat Henderson
Carried.
3. Regrets: Greg Childs, Jim Ferguson.
4. Expression of Thanks: Expressed gratitude to ACW and Altar Guild; Norma-Jean, Treasurer, Wardens, SPC Board, SPSS, Shiella Le Leon, Kevin Mitchell, Carrie Fieldhouse; Daniel Aldcroft (sound). Introduction and thanks of Kevin Miller, Executive Director.
5. Approval of Agenda BE IT RESOLVED THAT the Agenda be approved for this meeting, as circulated by: Bette Ferguson. Seconded by Lynn Watson. Carried.
6. Approval of the Minutes of February 12, 2023 by: Gord Rolleston. Seconded by Scott Davis Carried.
7. Prayer for the Faithful Departed Names read. Moment of silence. Prayer.
8. Presentation of CROWNS Ministry Reports

BE IT RESOLVED THAT the CROWNS Ministry reports be received as circulated by: Marian Haggerty. Seconded by Benjamin Vazquez. Additions/corrections Woodland Cemetery – George LeMac to Woodland Board.

9. Acknowledge St. Paul's Social Service leadership (Dean): Gave thanks to Chair, Board, Shiella DeLeon, Heather McNamara and their teams. Gratitude for Barb Symington and all her work over the years. SPSS began years ago with Percy O'Driscoll. Food Bank and Fellowship Centre. 2013 set up a separate board. Effect of that is institutional drift. I observed and in my time already there is a very loose bond between SPC and SPSS. Intention in the next few months is drawing that ministry closer to us. Opportunities for all of us to lean into serving. If you wish to be part of that speak with Dean. Kevin Miller, Steve Johnston and Dean are working on revising constitution and board changes. There will be a name change. It's an extension of what we just did in church. It's a community, breaking bread together. Need a name that reflects what we are doing here. More work and good changes. We will continue to support the work. Wardens are supportive with this direction.

10. Reception of the 2023 Financial Statement (unaudited) for St. Paul's Cathedral for information... Motion to received the 2023 Financial Statements by: Benjamin Vazquez. Seconded by: Kim Parker. Carried.
Thanked Norma-Jean Greenslade.
11. Presentation of the 2024 Proposed Budget for St. Paul's Cathedral
BE IT RESOLVED THAT the 2024 budget for SPC be approved as presented by: Scott Davis. Seconded by: Clark Leith. Carried.

Norma-Jean Greenslade: Budget 2023 did not reach goals. Going to make an easier goal. Ask to donate only 2% more. We have additional rental income and that has helped our bottom line. Share of Woodland has gone down in accordance with their income. Clergy expenses in expectant of guest speakers etc. Office expenses internet upgrade. We have asked Jordan Murray to help us with this at cost. A line for the Chapter of Canons has been added. The increase in income has been a great help with repairs. Dean: Internet upgrade. Thankful to Jordan and Brian Elliot who will help with that work. The whole building will have internet access. Strong internet service is important. Cathedral Chapter of Canons. Dean has been a Canon for 14 years. Bishop appoints Canons. This is the Canon's Cathedral. In 14 years was not once invited to participate. More participation and invitation. Learn more of their gifts (approximately 20).

Q. Benjamin Vazquez: Page 69 Archives expense? Heritage Committee expense budget line. Q. Deacon Pat thanked Norma-Jean. Actual numbers for 2023. Page 70, line 1-4200 Audited expense? Audited expenses have not happened yet. We are working on 2022. Thanked Norma-Jean and the Finance Committee, Wardens and all involved.

Dean: 2% increase important. Plan for growth not to regress. Voting on ourselves 2%.

Capital Budget (Norma-Jean): Reviewed budget. Money will come from disturbance cost from the City approx. \$90,0000. Ongoing maintenance as needed. Clock is in need of repairs. Dean: Where do we get somebody to fix clock, sign and plywooded windows need fixed. It may seem trivial but it's not. We need the neighbourhood to know we care and we are open. Wardens are working on getting it all done. Gord Rolleston: Engineering study on our heating controls. Report has been done. Drawings and specs to install system. Windows are being worked on. They are deteriorating and an ongoing battle. Five year plan.

12. Acknowledged Woodland Cemetery, Mausoleum, and Crematorium (WC) Leadership: Introduced WC Interim General Manager Stewart Smith. Changes are happening for 2024. 2023 numbers were a transition year. \$170,000 increase for 2024 income. Capital project discussed. Serenity garden. Gord Rolleston has been extremely helpful. Crematorium needs major renovations. 3-4 years project. Dean: Acknowledged Stewart and all his work.
13. Reception of the 2023 Financial Statement (unaudited) for WC for information by: Brian Elliott. Seconded by: Clark Leith.
14. Presentation of the 2023 Proposed Budget for WC.

BE IT RESOLVED THAT the 2024 budget for WC be approved as presented moved by:
Brian Elliott. Seconded by: Clark Leith. Carried.

15. Presentation of the Nominating Committee Report

Kevin: Discussed how the team will evolve over the next few years. Ascertain every year what is needed. Lean on leadership. Greg Childs and Gord Rolleston have agreed to stand as well as Marilyn Papple. May appoint a fourth before the year is out. Unless a nomination? None.

a. Wardens Team

Office of Warden:

- Appointed: Greg Childs
- Nominated: Gord Rolleston: other nominations?

Moved by: Lynn Watson. Seconded by: Heather Clark Carried.

BE IT RESOLVED THAT nominations to the office of Warden be closed if no ballot.

Office of Deputy Warden:

- Appointed: Marilyn Papple
- Nominated: ???: other nominations? (motion to close)

BE IT RESOLVED THAT nominations to the office of Deputy Warden be closed if no ballot by: Brian Elliott. Seconded by: Bryan Kenwell. Carried.

b. Parish Council Members at Large:

Appointed

Scott Davis

Peter Hadley

Benjamin Vazquez

Marilyn Light

other nominations? (motion to close)

(motion to close requires a mover and seconder or ballot)

BE IT RESOLVED THAT nominations to the office of Parish Council Member at Large be closed if no ballot by: Bette Ferguson. Seconded by: Benjamin Carried.

Elected

Heather Clark

Mary Ann McDowell

George Le Mac

c. Lay Delegates to Synod:

Nominated: Elizabeth Elliott, Brian Elliott, Doreen Hodgkinson

(motion to close requires a mover and seconder or ballot)

BE IT RESOLVED THAT nominations to the office of Delegate to Synod be closed if no ballot by: Gord Rolleston. Seconded by: Marian Haggerty. Carried.

d. Alternate Delegates to Synod:

Nominated: Norma-Jean Greenslade

Other nominations? (motion to close)

BE IT RESOLVED THAT nominations to the office of Alternate Delegate to Synod be closed if no ballot by: Pat Henderson. Seconded by: Clark Leith. Carried.

e. Woodland Cemetery Board of Directors:

Chair: Greg Childs

Members at Large: The Very Rev'd Kevin George (Dean of Huron, Rector of SPC), Brooke Nofle, Elizabeth 'Liz' Elliott, Brian Elliott, Vaughan Radcliffe (Chair SPC Finance Committee), Marilyn Papple (Assigned from Wardens' Team), Ken Browne, David Warren, Gord Rolleston (Assigned from Warden's Team), George LeMac, Greg Childs (Current elected Chair of BoD, Member of Wardens' Team) **Ex-Officio:** Stewart Smith, Interim General Manager, Woodland Cemetery; Eric Venesoen, Manager Cemetery Division, Woodland Cemetery; Grant Bloomfield, Manager Cremation Services Division, Woodland Cemetery.

f. Finance Committee:

Chair: Vaughan Radcliffe, Appointed Wardens: Greg Childs

Members at Large: Clark Leith, Jim Ferguson, Norma-Jean Greenslade, George Le Mac

Ex-Officio: Interim General Manager of WC Stewart Smith, Dina Achilleos.

18. Ratification of Appointments:

a. PWRDF Representatives: Vicar, The Rev. Pat Henderson

b. AFP Representative: Deacon Pat Henderson and Linda Gregson

c. Auditors for SPC and WC

BE IT RESOLVED THAT St. Paul's Cathedral and Woodland Cemetery retain the services of KPMG as our auditors for the upcoming year by: Kim Parker. Seconded by: Scott Davis. Carried.

d. Signing Officers

BE IT RESOLVED THAT the Rector's and People's wardens, the Deputy Rector's and People's wardens and Bishop-in-Charge be authorized as Signing Officers for SPC by: Benjamin Vazquez. Seconded by: Brian Elliott. Carried.

BE IT RESOLVED the Rector's and People's wardens, the Deputy Rector's and People's wardens and Bishop-in-Charge and General Manager be authorized as Signing Officers for Woodland Cemetery by: Benjamin Vazquez. Seconded by: Brian Elliott Carried.

19. New Business:

a. Trinity Centres Foundation

Kendra Fry: Thanked SPC to their open-mindedness. Renewal of Downtown London. Engineering study completed. Thanked Gord Rolleston. Workshop and negotiations with 195 Dufferin Street (Sifton and Homes Unlimited). Happy with those negotiations. Gift to our community. Level 1 acceptance of sector hub. Next step: May 6 present business plan. Creative sector hub. Preparation work discussed. Two major events. March bringing in steak holders. How to reinvigorate London. Design Jam March 26. What it is to build a neighbourhood and how can SPC be the centre of that. Bring us back to being the core. Lots of activity in May.

Q. Ask now or see her after the meeting. Q. Gord Rolleston: Elaborate between the creative sector hub and the cathedral district how are they intertwined. A. Basically creative sector hub arts sector to join us in our space and 200 queens. Music, art, video game designers, craft, etc. Use surplus spaces and provide us with energy and income. Build slowly. Design Jam re: inside and outside. Provide housing. Take away the disjoint. How to open up spaces to welcome people. Park like grounds. It's big but really exciting.

Norma-Jean: We have paid TCF in 2023. The Diocese will pay the remaining fee. Next phase - \$250,000 forgivable loan from Diocese of Huron. No repayment unless redevelopment. Capital to go forward.

- b. 195 Dufferin Street, London, ON (Dean, Kevin Miller): Redevelopment. Background review. Sifton approached us. [see attachment Updated Version dated Feb. 12, 2024]. Affordable housing. Critical we do this now. Important to our Bishop Todd Townshend that we do our part re: affordable housing in this City. Original proposal was low. Came back with a new offer. See updated version. Engaging with those in need. It's not social housing. Everyone of these units assists all the way down. Mission and ministry. Nominal loss but that should be looked at as an investment of our wider picture. We care about being responsible people in the downtown core. Opportunity for us. Thankful to Clark Leith, Jim Ferguson, Kevin Miller, Kendra Fry and her team, plus all involved.

Kevin Miller: Referred to original booklet and the updated version. Explained in detail. Discussed a profit sharing model. Up to \$25,000. Max would be \$200,000. CMHC came back and said no to profit sharing model. Back to Sifton and Homes Unlimited. See in revised version they went to \$200,000 guaranteed without profit sharing. Original annual increase again CMHC said no. Every 10 years (60 year lease) will be adjusted by some formula. Try and get the 10 year down to 8 or some lower year. It's now a guarantee that we will receive \$200,000. Mentioned his background is urban design and planning. Affordable housing is overused and abused. The formula being used is 70% at market rate. 30% at 80% market rate. Not terribly affordable to a lot of people. What it does is it makes it attainable for some. Meet a target for a lot of people living in the city. Gord: Thanked and agreed with Kevin Miller. If we don't do it it will be a problem for the SPC. We would inherit an empty building. It's a gift to us and a great place to be. Let's get it rolling! Thanked Gord.

Q. Stephanie Allen: lot of talk on news media. Difficult to convert commercial into residential. Is this a renovation or tear down? A. Don't intent to tear it down but will be taken to the bones. Good news is Sifton built the building and they have a good idea of what needs to be done. A trusted partner getting this done. All involved are confident that it can be done. Kevin Miller: 100% cost of renovations is Sifton and Homes Unlimited. We will receive the land lease rent. Kendra: Sifton is putting a lot of money into this \$20,000,000. Retrofit environmental choice. 22 months to be done. More or less approved by the City of London. Everything else we do with TCF will provide revenue and also provide relationships. Confident there is very little risk to SPC. Gives us an incredibly good news story. Go public with this. Important people in this City know that SPC is here downtown and we are planning on being here for another 200 years. Looking forward not back. Kim Parker: When will units be available. A. 22 months once started. 2025. Work will start work quickly. Voting on broad stroke. Lease is still being worked on with Jim Ferguson's input. Dean: Next Steps. Goes to Diocesan Council. Benjamin: Is there any opportunity re: design? Visual association. Link to SPC. Bring area together? Kendra A. At the design jam we

hope to engage in that conversation. Every opportunity to engage and participate in those decisions. First floor may have commercial. One or two bedroom units? Kind of units. A. 1, 2, 3 but mostly 2. Bishop Todd and Dean and Bishop is very excited about this. Quite pleased we are at \$200,000. Sifton are good corporate people. Build on that relationship and more to come.

Motion

BE IT RESOLVED BY PARISH VESTRY:

1. **THAT** the financial figures as outlined in Figure 1 of the report dated February 12, 2024 re: 195 Dufferin Avenue land lease be endorsed, and that this Vestry of St. Paul's concur with the Diocese of Huron's desire to enter into a 60 year land lease with Homes Unlimited, and
2. **THAT** the St. Paul's Parish wardens continue to work with Sifton Properties and Homes Unlimited to finalize the terms of the Memorandum of Understanding with a view to maximizing the revenue to St. Paul's Parish, and finally
3. **THAT** this resolution be forwarded to the March meeting of Diocesan Council for its approval.

Moved by: Gord Rolleston. Seconded by: Scott Davis.

Carried.

Barry Fair Q. Is it firm now that we voted on it? A. All involved will now be able to work on the lease on the model presented. Work will continue to maximize profits. Nothing less than noted. George Le Mac: Q. 20 year lease? A. No. Every 10 years renegotiate. Allow to address increase. 60 year lease currently. Ends in 2030. CMHC won't invest in under 60 years.

20. Recognition of retiring elected official, Marilyn Freeman.
21. Final Word of Thanks from Dean: A word of thanks to everyone and to ACW and Altar Guild for lunch. Thanks to Norma-Jean and Carrie, Daniel, staff, Kevin Miller, Kendra and Stewart. Future here is incredibly bright. So much potential to unlock on this block in the centre of London. I believe in the possibilities. God is working with us. Dream dreams and imagine things for our future. It has already been an incredibly four weeks here at SPC. Catherinanne and I are both thankful to be a part of this community. It's fun coming downtown every week. It's a change for us but you are a beautiful bunch of people and you care about this community.
22. Motion to Adjourn – moved by: Marian Haggerty.

Wardens' Team Report

Greg Childs, Warden

As our parishioners are aware, Diocese of Huron Canon 18 directs that the Corporation of the Cathedral of St. Paul be composed of the two Church Wardens. The Wardens' Team has a fiduciary responsibility to provide financial oversight and enter into contractual agreements on behalf of our Cathedral, as well as many other duties to assist our Rector, Dean Kevin George.

The St. Paul's Cathedral 2024 Wardens' Team was composed of Past Wardens Marilyn Papple, Deputy Warden Marsha Lemon both of whom completed their duties earlier in 2024. Gord Rolleston and Greg Childs were the Wardens for 2024. Gord as our property manager also actions repairs to our Cathedral.

2024 was unusually busy when compared to previous years for our Team, as January commenced a period of transition, from the excellent leadership of interim Rector, past Archdeacon, The Venerable Sam Thomas and finally welcoming our new Rector and Dean of Huron, the Very Reverend Dr. Kevin George. It was acutely recognized that much of our past rectors' time had been consumed with a heavy administrative and financial burden of overseeing all aspects our very large Cathedral, which adversely consumed time and energy which could've better been spent on pastoral initiatives. Included in the Rector's duties was the fiduciary oversight of our huge 87-acre Woodland Cemetery Mausoleum and Crematorium which requires a fulltime staff of +20 employees. As much as our Finance Committee and Wardens' Team searched for a solution to provide our Rector with administrative assistance, discretionary funding within our tight budget was unavailable. Even with the substantial share of Woodland's profits paid annually to St. Paul's, it just helped to cover existing expenses. However, in 2024, The decade-old loan to Woodland Cemetery was repaid to St. Paul's, along with the accrued interest which adequately funded the hire of an Executive Assistant for Dean Kevin for 2024 and 2025.

As such, a focused effort by Dean Kevin and your Wardens' Team effectively recruited Mr. Kevin Miller who possessed a long and successful career in business administration, as Dean Kevin's Executive Assistant. Mr. Miller's also has many administrative assistance duties at Woodland Cemetery, and these are funded by Woodland.

Although our organization has been greatly supported by the members of our Finance Committee and our bookkeeper Norma-Jean Greenslade, it was identified that additional competent help was required with the timely preparation of budgets and audits for both St. Paul's and Woodland Cemetery. A search was conducted, resulting in our Clergy and your Wardens' Team recruiting Mr. Bruce Orr, a Chartered Public Accountant as our Corporation's Chief Financial Officer (CFO) with duties primarily at Woodland, but also meeting St. Paul's needs.

With the Sept retirement of our Director of Music (DoM), Ian Sadler, a search committee was set up to recruit a new DoM. Mr. Matthew Pope has graciously offered to be our Interim DoM, until our contracted new DoM Lawrence Williams commences his duties with us in April of this year.

As St. Paul's Social Services (SPSS) was in dire need of restructuring, a concerted effort was made by Dean Kevin, the Wardens' Team, and the new SPSS Board of Directors which has very positively morphed SPSS into 'Paul's Place', in an effort to enhance the great work SPSS annually accomplishes for those in-need within our community.

In order to action the very robust vision which Dean Kevin has to support our parishioners, Cathedral, and downtown community, it became quite obvious that additional clerical help was needed. Dean Paul has been able to recruit an amazing Clergy Team consisting of The Venerable Sam Thomas as our Senior Associate Priest / Director of Pastoral Care, The Rev'd Dr. Dawn Davis as our Director of Faith Formation, the Rev'd Pat Henderson as our Deacon, The Rev'd Dr. Joshua Samuel as our Resident Theologian, and the Rev'd Canon Marian Haggerty as our Honourary Assistant Emeritus.

Over and above our Wardens' Team's meetings, were many extraordinary meetings as we had the very important and daunting task of continuing the robust planning for our Cathedral's future which had been commenced in 2022 by our previous Dean Paul Millward. Our Cathedral enjoys annual revenues from the lease by Sifton Properties of our commercial buildings at 200 Queen's Ave and 195 Dufferin Ave. The emptying of tenants from 195 Dufferin by Sifton's to facilitate transformation of 195 Dufferin into affordable housing, currently in partnership with 'Homes Unlimited', propelled the Wardens' Team into new negotiations into previously uncharted territory. Contracting in 2023 with proven visionaries at Trinity Centre Foundation (TCF) now known as 'Releven' with whom we had formally contracted, we have maintained this relationship, especially with respect to applying for grants to help transform our many rooms into rental spaces to meet our goal to support London's UNESCO designation as a musical incubation hub. Thanks to the great assistance and guidance of our Diocesan Leadership and our own Clergy and Finance Committee, great progress overwhelmingly supported by our congregation, has been made on our vision plan as we guide our Cathedral into the future. Warden Gord Rolleston has hired Ellis-Don as the general contractor to renovate the nave of our Cathedral as a place of spiritual worship as well as a large event rental venue. Immediately after Christmas 2024, the pews were removed and sold-off, and construction began on our nave transformation. The 2024 Christmas Bazaar was held on 23rd Nov in Cronyn Hall for our Anglican Women's Group and concurrently in the Assembly Room and Guild Room for our Catholic Women's League friends from St. Peter's. This planned 2025 joint Christmas Bazaar will be greatly expanded and held in our new 8,000 sq foot nave venue.

To meet our Safe Church mandate, StPC, in conjunction with our Woodland Cemetery and SPSS, conducted First Aid and CPR / Defibrillator staff training.

This last October, local London company, Timmins Martelle Heritage Consultants (TMHC) was hired by Church House to conduct a Ground Penetrating Radar (GPR) scan to conduct a 'Stage 1-2 Archeological Assessment of the grounds of St. Paul's Cathedral in preparation for the HVAC system upgrade of Church House. The GPR scan and the TMHC historical research, reveals the identity on all 15 parishioners who are interred in our St. Paul Cathedral graveyard.

Post-COVID-19 and an aging congregation has resulted in very little appetite within our Parish to renew our social food events for various reasons. However, Dean Kevin has already held one fundraiser and several other food events and in 2025 we hope to exploit our previous 2024 successes.

Woodland Cemetery, Mausoleum and Crematorium

Our Wardens' Team and our Rector have fiduciary and oversight responsibility to our 87-acre Woodland Cemetery. Profits generated from our cemetery provide a very significant revenue source to StPC and have a definite positive financial impact on all operations at our Cathedral. It has become apparent to our Wardens' Team that we have not provided the funds for Woodland to reinvest into its infrastructure. In 2023, StPC received what can be best described as a 'windfall', when the City of London purchased a sliver of our property for the BRT expansion of Queen's Ave, installing a new right-turn lane onto Richmond St. StPC received from the city a fair market value of +\$464,000.00 for this land. The Wardens' Team, Clergy and Parish Council passed a motion that the money from this land sale would be invested with our Diocese of Huron, with \$164,000.00 earmarked for upgrades and repairs to our Cathedral and the remaining \$300,000.00 set aside for 2025 to go towards our new Woodland Crematorium, the addition of which we anticipate will positively affect the bank loan rate currently being negotiated. Gord advises that our crematorium design drawings have been completed and the dispersion modelling is near completion for submission to the Ministry of the Environment.

On 11th Nov 2024, Woodland honoured our War Dead and surviving Veterans with our annual Remembrance Service, organized by our Wardens' Team and conducted on the hallowed grounds of our Veterans' Field at our cemetery. The service was conducted by our Rector, Dean Kevin, assisted by Padre Lt (N) Catherinanne George CD. We were once again privileged to have 105 students and their teachers from the senior four classes of our neighbouring Woodland Heights Public School. Also in attendance were scores of War Veterans, serving military from all branches and local regiments of our CAF and approximately 107 parishioners and guests. Each class created their own wreaths and had two students lay each wreath assisted by a Veteran. The wreaths consisted of home-made poppies, maple and oak leaves, each with the name of the creative student as well as the name of a War Vet resting at Woodland Cemetery. Dean Kevin's prayers ensured great weather. At the culmination of the service, each student planted their poppy in the ground at a Veteran's gravestone. This service will again be commemorated on Tues 11th Nov 2025 with the s Woodland Heights students again invited to participate.

Woodland Cemetery currently has an average of 20 employees, most of whom are full-time. In Oct 2023 a series of formal Woodland employee complaints were lodged from one regrettable

incident, which triggered a mandated Ontario Health and Safety Act (OHSA) investigation involving our employment lawyer and an outside impartial investigator. The investigation has been successfully completed in January 2024 and appropriate disciplinary action was taken.

On behalf of our Wardens' Team, should you have any questions regarding life at StPC, please feel welcomed to call, or ask anyone on our team about current and forecasted activities. More importantly, our new Rector, Dean Kevin has an open-door policy (especially with his new French-door) and encourages each of you to either call, or come and see him with and questions, complaints, or just to chat and try-out his new-fangled French-press, or espresso coffee machines.

Music at St. Paul's Cathedral

Dr. Matthew Pope, DMA, MMus, BMus, Interim Organist & Director of Music

2024 has been a successful year for the music program at St Paul's cathedral, marked by incredible music performances, along with both change and growth that will undoubtedly carry the music program forward for years to come.

It goes without saying, but the choir has worked extremely hard over the last year and St Paul's is very fortunate to have a choir of such a high calibre. Over the past year, the choir offered three Evensong services in cooperation with the Cathedral Singers of Ontario, wonderful selections of music for the High Holy Seasons, as well as learning quite a bit of new repertoire for our regular worship services. An important choral highlight was the concert presented on Good Friday featuring Gabriel Fauré's *Requiem*. Together with other singers from across Southwestern Ontario and under the baton of Arthur McGlashan and accompanied at the organ by St Paul's own Ian Saddler, the choir sang for an audience of approximately 400 people. The concert was a smashing success, with the choir receiving a prolonged standing ovation.

Another highlight was the welcoming of other singers and music directors from neighbouring Anglican churches to sing with the Cathedral choir for the Cathedral's Remembrance Civic Service. In addition to performances by the Brass Quintet headed by Timothy Lockwood, and other individual performers, the choir offered both traditional and contemporary pieces to help mark this important occasion.

I am so grateful to the dedication of each member of the Cathedral Choir over the past year. They serve both the Cathedral and the Diocese of Huron well through their gift of music, and are to be commended for their dedication and efforts.

As part of the music program's community outreach, St Paul's continued to host the *Music at Midday* recital series on Thursday afternoons. We welcomed many wonderful musicians and those in attendance were always so appreciative for the gift of music shared by the performers. In November, we began to have a plate out for a freewill offering to help support local charitable organizations, with the funds from November and December going to support the work of Paul's Place. St Paul's also continued to be a host for examinations through the Royal Canadian College of Organists (RCCO), with the choir working with a conducting candidate to complete the RCCO examination in Choral Conducting.

2024 also marked a change of leadership of the Music program at St Paul's Cathedral. At the end of September, St Paul's said goodbye to Ian Saddler, and his wife Catherine, after four and a half years of offering musical leadership at the Cathedral. We are so thankful for their years of service and dedication to the music program at the Cathedral, and wish them all the best as they enter their next chapter.

With Ian's departure, St Paul's was excited to announce the appointment of Lawrence Williams as the Cathedral's new Director of Church Music, beginning April 1, 2025. Lawrence comes from a strong Church of England music background, and we are excited about what he will bring to this position.

To cover the interim period, the Cathedral was pleased to welcome Dr. Matthew Pope to oversee the Music program.

In addition, St Paul's was also thrilled to welcome Olakunle Aoko as Director of the Cathedral's new African Mass Choir and as an Associate Organist. Together with Dr. Pope, the two charted a course to bring the two choirs together for the first Sunday morning service of each month and explore a more contemporary-side of the Anglican Musical Tradition to help new congregation members, particularly from African nations, feel more welcomed. Though different than what has been traditionally done at St Paul's, these services have been well received by many congregation members who appreciate the variety that it brings to the music program at St Paul's.

Moving into 2025, there are many new and exciting possibilities for the music program at St Paul's, and I pray for Lawrence and the choir who will undoubtedly continue to make new strides in music here at St Paul's Cathedral.

Deacon's Report

The Reverend Pat Henderson

Once again, it has been a year of transition for all concerned but, we come together grateful and thankful ... for God is good and so we pray:

*God of Love,
You are with us in every transition and change.
As we enter into this new era with excitement and even some anxiety,
we recall your deep compassion, presence, and abounding love.
We thank you for the gifts, talents and skills with which you have blessed us.
We thank you for the experiences that have brought us to this moment.
We thank you for the work of others that gives breadth and depth to our own work.
Be with us as we move forward, rejoicing with you and supporting one another.
We ask this in your Holy Name. Amen.*

I have both been blessed and privileged to serve God and the Church as your Deacon at St. Paul's Cathedral. I am very grateful to The Right Reverend Todd Townshend, Bishop of Huron, Dean Kevin George and churchwardens Gregory Childs and Gord Rolleston for their continued confidence in me. I feel grateful to be in your midst and look forward with joy to the future and all that God is calling us to be together.

I am humbled to serve this past year with a very dedicated and supportive team of clergy: The Very Reverend Dr. Kevin George - Dean of Huron and Rector of St. Paul's Cathedral, The Venerable Sam Thomas – Sr. Associate Priest / Director of Pastoral Care, The Reverend Dr. Dawn Davis – Director of Faith Formation, The Reverend Canon Marian Haggerty – Honorary Assistant Emeritus, and The Reverend Dr. Joshua Samuel – Resident Theologian, alongside his wife Seeli (Amirthaseeli Jeyaseelan Beulah Koila) - our Student Intern. And I am excited to learn that our retired Primate – The Most Reverend Linda Nicholls will join us in 2025 as an Honorary Assistant. I have tried my best to help them to familiarize themselves with their new surroundings and to assist wherever possible at the 8 a.m. and 10 a.m. services and other events. And I will continue to pray for each one of them.

I am inspired by the gift of music shared by our cathedral choirs previously led by the Director of Music and Organist Mr. Ian Sadler (until his retirement in fall) and now by Mr. Matthew Pope as Interim Organist and Director of Music now joined by Mr. Olakunie Aoko as Associate Organist. The choir's collective and diversity of voices and the quality and variety of music chosen makes such a huge difference in our services and for that I give thanks for their leadership.

I give thanks to God for our dedicated and faithful altar guild, bell ringers, technical support team, servers, lay administrators, intercessors, readers and greeters who have my utmost respect and appreciation for all they do to make our services so specialAll to the glory of God.

And I acknowledge with grateful thanks our Cathedral staff (especially Carrie Fieldhouse), St. Paul's Social Services (Paul's Place) and Woodland Cemetery staffs.

And I sincerely wish to thank you, the parishioners of St. Paul's Cathedral, for your continued prayers, your kind and encouraging words, and your generosity throughout the years. Many of you hold volunteer positions in the church, support our ministries by attending services and events, and offer untold hours of volunteer service. Among many things, we are a church of faithful people, and generous hearts. Thank you for everything you give and do for the ministry of St. Paul's Cathedral.

In 2024, I continued to help facilitate and provide oversight of some of the lay ministries at the Cathedral including: Altar Servers, The Alongsiders, Cathedral Calling Team, Lay Administrants, Prayers of the People-Intercessors and Tour leaders.

Altar Servers Guild

As Chaplain to the Servers Guild, I give thanks to God for our Altar Servers who have carried out their duties so faithfully this past year – a year of transition.

(L-R) Stephanie Allen, Bright Arinaitwe, Pat Binnigton, Doug Campbell (Head Server), Raphael Jeyaseelan, Azarlya Lajaku-Williams and Victor Onebunne.



On behalf of the Servers and the parish I would like to wish all God's blessings to those members of who have chosen to step down this year: Nandom Gunen and Benjamin Vasquez.

FYI: The server is considered a highly privileged individual whose honor it is to minister in the holy place and with holy things. The server's work is conspicuous and cannot go unnoticed. Thus, it is vital to the liturgy that the server's duties be performed in a dignified and unobtrusive manner. Serving should most certainly be an outward expression of the inward reverence for the worship of God. With that in mind if you would like to become a Server, please do not hesitate to contact me personally. Really no experience is required as training will be provided.

Alongsiders Prayer Group.

My beloved in Christ, anytime YOU or someone you know is in need for prayer, please get in touch with me and I will pass along your concern to our Alongsiders Prayer Group.

The Alongsiders are a group of parishioners who pray, at home daily, "alongside" the parish lifting up prayer concerns to God for others and for the world.

Current members of the group are:

Phyllis Beaucamp, Heather Clark, Stacey Clark,
Rev. Canon Marian Haggerty, Cynthia Hinds,
Tulip Anthonyson-Huie, & Alicia Parian.

Cathedral Calling Team

I would like to thank the members of the Cathedral Calling Ministry Team for assisting me in reaching out to almost every member of the parish at different times in the year.

- 1- To let you know we are thinking about you and praying for you
- 2- To encourage you to attend the Induction of our new Dean of Huron & Rector of St Paul's Cathedral the Very Rev. Dr. Kevin George,
- 3- To invite you to get your photo taken for the Parish Directory,
- 4- And to make you aware of Services leading up to and including Christmas Day.

My heartfelt thanks go out to each one of the members of the team for the numerous hours they invested in these calls.

Gayle Anderson, Ellen Atkinson, Judy Brown, Doug Campbell, Heather Clark, Stacey Clark
Bette Ferguson, Carol Grant, Rev. Marian Haggerty, Peter Hockin.
Doreen Hodgkinson, Jane Korhonen, Hazil Malone, Esther Moore,
Florence Perkes, Martha Stratford, Trudy Warren, Lynn Watson

Lay Administrants

It was my honour to work alongside and provide leadership to the Lay Administrants this past year. To bring the sacrament of His precious Body and Blood to those who come to the altar rail is a profound spiritual privilege beyond measure. Those entrusted to administer the Gifts of God to the People of God with the Love of God are an incredible blessing.

I am eternally grateful for this committed group, who so faithfully turned out at the 10:00 a.m. Sunday service and special services throughout the year representing the laity. Current members include:

Pat Binnington, Doug Campbell, Bette Ferguson,
Marilyn Freeman, Linda Gregson, Peter
Hockin, Marsha Lemon, Hazil Malone, Mary Mitches,
Marilyn Papple, Florence Perkes, and Gord Rolleston,

-

Prior members who served in 2023 are John and Nancy Shipston.

Prayers of the People - Intercessors

Prior to the pandemic, I organized a lay team of intercessors to offer up the prayers of the people. At the beginning of the pandemic the Dean requested that I prepare and offer up the Prayers of the People for our on-line services and then continue to offer them for our in-person weekly services on my own.

I have tried to do so faithfully, writing biddings for The Church, All those in authority, The world, The local community, Those in need, and The departed. And most often included a call to action and always giving thanks to God for his goodness and mercy and presence in our lives.

In September Archdeacon Sam Thomas helped us to make the switch to allow for "lay people" to offer up the "prayers of the people" once again, by introducing resources from "Sundays and Seasons 2024" as a guide. The pre-printed prayers are aids to help us pray as a community; and the person leading the prayers uses them to lead us in prayer.

We give thanks to the members of our current leaders:

Tina George

Hazil Malone

Susan Patterson

Catherinanne George

Marilyn Papple

Ann Tonkin

AND our Student Minister - Seeli (Amirthaseeli Jeyaseelan Beulah Koila)

New voices are always welcome, and those who would like to explore this ministry are encouraged to reach out to any of the clergy to indicate your desire to lead.

Cathedral Tour Guide Ministry

Cathedral Tour Guides are ambassadors of the Cathedral who welcome visitors of all faiths and orient them to its beauty and sacredness by sharing information about its history, art and architecture. Each tour also is an opportunity for the Tour Guide to witness to our Anglican faith by sharing this magnificent House of God with our visitors.

Tours were obviously suspended over covid but monthly tours were reinstated this July and went through to November. Areas of focus included: The Stained Glass Windows, Military History, Embroideries, and St. Aidan's Chapel by Tour Leaders: Ellen Atkinson, Greg Childs, Bette Ferguson, Carol Grant and Jane Korhonen.

We do get occasional requests from outside groups for Tours and Ellen Atkinson agreed to host a group from Fanshawe College in November. They were very attentive asking lots of questions and enjoyed learning about our beautiful Stained Glass Windows.



While the renovations in the nave are underway, tours have been suspended, this provides a perfect opportunity for anyone who would like to become more knowledgeable about the cathedral and explore becoming a Tour Leader using the printed materials we have generated. For more information on this ministry or to request training as a Tour Guide contact me or anyone of the members of the Guild.

Worship

Deacon – Liturgical Function



Liturgical functions symbolize the deacon's call to proclaim the Gospel, to serve and to enable others to serve. Guided by the Bishop and local custom with oversight by the Dean and Rector, it is usual for the Deacon to: • Read the Gospel • Set the table for the Eucharist • Clear the table • Dismiss the people. Deacons occasionally preach, often have a role in coordinating the "Prayers of the People" and may raise the Chalice at the Elevations and administer communion. I shared some of these functions with our student minister - Seeli (Amirthaseeli Jeyaseelan Beulah Koila) who is to be ordained to the transitional diaconate on January 25, 2025 in New York.

Preaching:



I do not preach very often, but was humbled to preach July 7th lifting up "The Ministry of Healing". Was moved when more than half the congregation came forward to receive the sacrament of anointing and prayer. Also preached on December 29th (low Sunday in the church) lifting up the message of "Keeping Christmas Alive" encouraging us all to not to put the message of Christmas away with the other ornaments.

Parish Rep

It was my honour and privilege to be one of the parish representatives again this year for PWRDF and AFP.

PWRDF – Primates World Relief and Development Fund

Membership Chooses "**Alongside Hope**" as New Name – October 15, 2024



Alongside Hope

Anglicans and partners working for change
in Canada and around the world

I give thanks to God for the \$680.00 donations the parish has so generously made this year. It is my hope that I will be able to continue to increase our level of awareness and support of the needs of this highly respected ministry. If you wish to follow along the current activities of "Alongside Hope" or make a donation, click on this link: <https://pwrdf.org>.

THE AFP PRAYER

Lord Jesus, give to your church a renewed desire to pray,
that together we may know your will, be filled with
your love, and experience your grace and power,
for the healing of your world, to your glory. AMEN

As the clergy representative to AFP- Anglican Fellowship of Prayer, I give thanks to **Linda Gregson, parish representative** who so faithfully lifted up the activities offered by the AFP this past year. She is such a blessing. It is important to know that the mission of the Anglican Fellowship of prayer is: To encourage prayer in the life of the church; To be a teaching resource helping people to grow in the life of prayer; and to build links between praying people. For more information, I invite you to explore resources on their web page: <https://anglicanprayer.org>

As this vestry report also serves as an update to the bishop's office on my activities, what follows are some of the ministries I have been privileged to participate in at the parish level and on the Diocesan level.

Outreach

Pastoral Care

Eucharist at Long-Term Care and Assisted Living Residences

It was my joy and privilege to continue to coordinate / officiate services at some of the long-term care and assisted living residences again this year. We provide services the 3rd Tuesday of each month. I am joined by our clergy members The Venerable Sam Thomas who preaches and celebrates eucharist at **Earls Court Village Long-Term Care**, and by The Rev. Canon Marian Haggerty who does the same at **Kensington Long Term Care and Kensington Village Retirement Community**. This year we have been joined by Suzanne Edmondson who plays the piano beautifully and provides professional looking overhead slides of the words to the hymns and the confession, so that residents can fully participate.





The staff at Earls Court would like to thank Heather Clark and the members of the **Knitting for Peace** group for donating lap blankets at Christmas again this year. The residents were so grateful for these gifts which will bring them comfort in the days ahead. One resident said: "Thank you, I will treasure this in my heart forever".

Grateful for the leadership of Archdeacon Sam Thomas who has been engaged as part-time Priest Associate and Director of Pastoral Care since September 1, 2024 at the Cathedral. He extended a personal invitation to me and to some of our parishioners to consider the possibility of being part of the **"new" pastoral care ministry** at the Cathedral. Expressing that pastoral care is not just about going out to see people, but also about being welcoming to those coming to St. Paul's. Pastoral care isn't only the work of clergy, it's the work of all the baptized.

Those who responded to his invitation benefitted by our first gathering on Nov 12 where we heard from guest speakers:

Dale Nikkel- Manager of Spiritual Care, St. Joseph's Health Care London- who spoke on the Professional Aspects of Pastoral Care.

Archdeacon Amanda Longmoore - who lifted up the Basics of Christian Spiritual Care & The Rev. Dr. Dawn Davis) taught us How to Pray in a Pastoral Care Visit

We had a subsequent meeting on Dec 3rd.... discussing the way forward.

Please see Archdeacon Sam Thomas if you are interested in any aspects of this new ministry.

Like the rest of the clergy team, we have tried to keep up to speed with many of you.... but we cannot do this alone. So, if you or anyone you know in the parish who is not able to join us for Sunday services for any reason-particularly if you/they have become homebound or entering assisted living or long-term care or are scheduled for a medical procedure, please let one of the clergy team know. We would be most pleased to make a phone call or personal visit, to bring communion to offer anointing and prayers.

Refugee update

Matthew 25:35 says: "I was a stranger and you welcomed me"



Hard to believe that it has been almost two years since Saleh arrived in Canada from Iran to live with his sister Sousan and her husband Jamil. Saleh (pictured in the middle) is healthy and happy and continues to take English as a Second Language (ESL) classes. It has been very difficult for him, but he continues to persevere knowing that it is the best way for him to better himself in Canada. He was excited to tell me that he now fully employed at Forest City Painters.

If you were at the Parish BBQ in September, you would have seen Saleh handing out hot dogs and helping to clean up the grounds afterwards. The application for his daughter to come to Canada was sent in over a year ago and it is hoped that she will get her final approvals and be able to join Saleh soon.

Please continue to keep this family and all refugees in your prayers.

Matthews Hall Closing Exercises

Unfortunately, the Dean's schedule prohibited him from attending Matthews Hall closing exercises which are held at the Cathedral annually.

So, I was given the honour of bringing remarks on his behalf to the event held on June 19, 2024. An excerpt of which follows:

"It is fitting that your closing exercises are held here. Matthews Hall was founded in 1918 by Kate Sotham Matthews, who was a faithful member of St. Paul's. She was much admired for her work in the parish and for her active support of the Guiding movement. It is in this very worship space, guided by her faith that Miss Matthews discerned a call to open a school for children. The school started in a room at this Cathedral Church. It was a private school in the Anglican tradition for "young ladies and gentlemen." The school was then known as St. Paul's Private School. This is a proud part of our heritage which we celebrate to this day."



Sacraments

Funerals

I have also been extremely thankful for the grace and honour of offering prayers for the sick and the dying and conducting several funerals and interments on my own this year and/or assisting other clergy as well. A sacred experience to say the least.

Remembering:

Audrey Smith – Peter Denny – Elizabeth May – Nancy Trumper & Carolyn Cox.

*Rest Eternal grant to them, O Lord,
and let perpetual light shine upon them.
May their souls
and all the souls of the faithful departed,
through the mercy of God, rest in peace. Amen.*

As I continue to remember those who have gone before us to meet our Lord, I will pray for those who are grieving the loss of a loved one.

Marriage - Wedding

In the past, I have had the privilege of assisting at weddings with Sr. Clergy. This year the Dean asked me to help the Rev. Jordan Murray who was to officiate at a wedding in July at the Cathedral. The challenge was that the Dean was away and Rev. Jordan was also away on holidays and time was short so I started to do some of the pre-planning which included talking with the bride and groom regarding all the participants and their personal wishes. Delighted in preparing the bulletin, coordinating with Ian our Director of Music, engaging Carrie in the office to print bulletins, to arrange for a Sound Tech (Daniel Aldcroft), Live Stream (Jade Vagna), arranging for a Server (Doug Campbell) and Bell Ringer (Jean Willadsen). Upon Rev. Jordan's return the two of us reviewed the bulletin and had a mini-rehearsal as this was his first marriage ceremony and he did not know the lay of the Cathedral proper. Rehearsal with the family went well and I am given to understand that the wedding also went well. My prayers were with them on their special day as I was not able to attend in person as I had a previous commitment. This challenge gave me a whole new appreciation of how much effort goes into preparing for a wedding at our Cathedral.

Unction - Anointing

I was honoured once again to participate in the ancient sacrament of the Church, Anointing for Healing which is presently offered by the clergy the last Sunday of the month at the 10 a.m. service at the time of the Celebration of the Eucharist. Those wishing to receive Anointing for Healing are invited to come forward *before* they receive their communion.

Oil (Unction) is consecrated by the bishop (Bishop Todd) during Holy week; on Maundy Thursday and is set aside for this purpose. It is an outward sign of the holistic healing presence of God – healing of body, soul and mind. The sign of the cross is traced on our forehead as this prayer (or one similar) is said: “[Name], through this holy anointing may the Lord in his love and mercy uphold you by the grace and power of the Holy Spirit. Amen.” Additional prayers are sometimes offered, depending on personal requests.

Diocesan Activities

Domestic Chaplain to the Bishop

As one of the Bishop's Domestic Chaplains my role is to assist the Bishop of Huron (+Todd Townshend) in his liturgical roles before, during and following services. And to uphold the Bishop in his ministry through prayer. I share this honour with two other Chaplains – The Rev. Michael DeKay and Rev. Sarah Armstrong who work alongside me in this role at Diocesan events like: Synod Services, Ordinations, Confirmations, De-consecrations and some Clergy Days.

College of Deacons

Once again, I was honoured to help co-ordinate the **College of Deacons Outreach Project at Synod** this year as we looked to the generous spirit of the people of our diocese to provide hope to students who are food insecure at Huron University College, Rennison University College and Canterbury College.

Grocery gift cards were collected in excess of \$9,000.00 and we were honoured to present them to representatives from each College during the Synod gathering. My heartfelt thanks go out to all who donated and to my fellow Deacons who assisted in the tabulations.

I continue to support the College of Deacons by maintaining the Deacon's Directory and updating it as new information arises. I particularly take enjoyment walking alongside new Deacons and sharing our diaconal experiences together. I am charged with co-ordinating participants for the service held at our semi-annual mandatory meeting with the bishop (+Todd) and was delighted to host our Deacons when they gathered at the Cathedral in November. It was a chance to introduce them to Dean Kevin who took the time to explain to them his new role and the changes that are happening at their Cathedral.

Education & Collaboration

One of Bishop Todd's goals for licensed clergy to continue to upgrade their Education and increase collaboration with fellow clergy. To that end I have greatly benefitted from attending monthly Clergy meetings, Clericus, Conferences, Diocesan Clergy days and retreats and parish council meetings and give thanks for opportunities to continue to take advantage of ongoing growth and professional development as my day job allows.

At one of our Clericus meetings in the summer we were joined by The Venerable Stephen McClatchie - Archdeacon, Episcopal Office who introduced us to the Diocesan Plan which defines our strategic directions for 2024-2034.



TURNING TO GRACE - “Our Vision for the Diocese of Huron”.

When the church speaks of its “mission” we recognize that this is not just our activity in the world. We believe that God is carrying out God’s mission among us, with us, for us and for the whole world. Our mission is found in God’s mission—by understanding what God has done, is doing, and will do. Our first task is to come to know and love this God. We aspire to grow more deeply into this mission as a learning church, a just church, a diverse church, a new church.

If you would like to learn more...follow this link:

[Our Vision for the Diocese | Our Bishop | The Incorporated Synod of](#)

[the Diocese of Huron](#)

Continuing Education

After having graduated from Huron’s Licentiate in Theology Program I continue to audit classes offered on-line in the evening. In March, I enrolled in “**Presiding for the People of God**” led by Bishop William Cliff. The course examined aspects of the practice and theories behind presiding at liturgies for the people of God. Understanding posture, ritual language, liturgical authority in the church and the different situations in which we are called to preside: sacraments, offices, prayer services and Ecumenical events. It was well attended and very informative.

In May attended **The Bishop of Huron’s Prayer Conference 2024** - Sub titled: How will we raise our children in faith: Creating sacred practices and small spaces for prayer with our children.

It was held Saturday, May 4, 2024 at St. Jude's Church and ran from 10 a.m. to 3 p.m. I learned quite a bit from The Rev. Gerry Adam, deacon, educator and director of Camp Huron who spoke to us from her many experiences with children of all ages. The day included presentation, breakout groups and workshop opportunities and was suited for anyone who cares for and about children in our churches, communities, homes and beyond. I passed some of the information along to Heather Clark – Children's Ministries Co-ordinator.

In June I accepted the Dean's invitation to participate; along with other staff; in a workshop entitled: **Homelessness Response Training**. Knowing that we find ourselves in the heart of the homelessness crisis in our city the two-day workshop was designed to help us improve our response, reduce the need for conflict, and open up new possibilities for relationship and support the most vulnerable in our community who visit our fellowship centre, food bank, worship and other events at the Cathedral.

Staff at the Cathedral & Woodland Cemetery were encouraged to participate in a **First Aid Course** and so in July I enrolled in a comprehensive on-line course with 18 modules and then went to a day long session at St. John's Ambulance offices in London. The program which concluded with a final exam, covered administering various types of First-Aid, CPR, and use of AEDs. I encourage anyone to take this course. For me it was a chance to refresh my skills and gave me a sense of renewed confidence should I be put in a position to offer assistance.

Parish Directory

I would like to thank those who got their photo taken and also thank:

Doug Campbell, Heather Clark, Bette Ferguson, Carol Grant, Marian Haggerty,
Jane Howe, Hazel Malone, Esther Moore, Alan Nagata, Marilyn Papple,
Florence Perkes, Ann Tonkin, Trudy Warren, & Jean Willadsen

for helping to register and welcome parishioners for their individual photo sessions. In addition, I would like to thank Kevin Mitchell for his assistance and Carrie Fieldhouse for continually updating our Directory as changes were submitted and for also taking calls for appointments.

But, due to circumstances beyond my control, I was unable to complete the Parish Directory Project and get each one of you an individual copy of the directory in 2024. My sincere apology. I too was very disappointed after all the work that was put into the project. It is my hope that we can complete this project in 2025.

My Beloved in Christ...

I hope and pray that as you read this Vestry Report you will join with me in thanksgiving for the blessings and offerings we have received over this past year. There is, as always, more work to be done as we continue to build on our ministry and mission. Please know how deeply honoured and blessed I feel to serve our Lord, each of you as the body of Christ at St. Paul's and our neighbours.

In closing I pray:

**Go in peace to love and serve the Lord.
Deacon Pat Henderson**

Honourary Priest Emeritus

The Rev'd Canon Marian Haggerty

The Year 2024 was in many ways a new beginning for my Ministry at the Cathedral with the New Dean. When a new Priest comes to be the Rector other priests must step aside until the New Rector feels that there is a place where ministry can happen with each other.

I am honoured to say that mid year Dean Kevin asked if I would like to do the services at Kensington Village once a month with the Nursing side in the morning and the Retirement side in the afternoon. Later on, he asked if I would join the Team and assist with the 12:15pm Eucharist service in St. Aidan's Chapel. Once a month on the fourth Sunday at 10:00am I am one of the Priests that offer the Healing ministry at one of the Transept Chapels. I am very pleased to be able to be a part of this new Team that is working together at this time in the life of the Cathedral.

Anglican Fellowship of Prayer

Linda Gregson

In sharing the AFP representative duties with Deacon Pat, I have taken part in the monthly 'Let Us Pray' online gatherings organized by the National AFP Executive. The gatherings offer an opportunity to learn about prayer and to grow in our prayer life. The congregation was invited to take part in these gatherings through notices in the Sunday Bulletin, and the 'This Week @ St. Paul's' emails. There is also the opportunity to learn from the discussions by viewing video recordings available through the AFP website www.anglicanprayer.org. Thank you for the opportunity.

Altar Guild (AG)

Judy Brown, President

Another year has come and gone and the Altar Guild continues to be busy with setting up all our Sunday services, 8 am and 10 am and also mid week on Wednesday at 12:15 pm. We also set up now for the African Mass held at the end of the month on a Saturday night.

The AG also decorates for Easter, Thanksgiving and Christmas. We appreciate all the donations from the congregation that help to make our worship space beautiful.

The AG also looks after the flowers each week that are in the church. If you are interested in having memorial flowers on a certain Sunday for a loved one or just because....please talk to a member of the AG or one of our clergy team. When there are no memorial flowers the Altar Guild looks after putting flowers in the church.

The AG looks after all the linens, changing of the frontals and keeping the silver and brass clean and shining throughout the year.

We have 4 groups working on a rotating basis of 1 week per month with around 3 meetings a year. If you would like to be part of this very important group of ladies, please talk to a member of the clergy team or an AG member.

I want to personally thank all our members for your dedication to the guild and to the clergy for all your help and support.

Children's Ministry

Heather Clark, Coordinator

As I did last year, I gave the children an opportunity to join me at the back of the church for "Children's Corner". I share a Godly Play bible story that follows the lectionary. If there isn't a Godly Play story that fits with the Sunday scriptures, I put together a story that is based on the Godly Play method. Beginning in January 2025, the children and I have our bible story in the Guild room and then we move into the Assembly room to do a craft and colouring sheet. Quite often I have had 5-7 children join me. Their ages range from 5 years to 15 years. I bring a craft/activity for the older children to keep their interest. The activities might be a crossword puzzle, search a word and a few times I have done origami with them. I have a couple of volunteers who are great! I continue to invite other people to join me in this important ministry.

Coffee Hour

Heather Clark

We continue to work well with one person and I cleaning up coffee hour. We continue to offer individually wrapped cookies. Gluten Free and Vegan Granola bars are offered as well. If you follow a Gluten Free and/or Vegan diet, just look for me. I try to have 2 or 3 items to choose from. If there is an occasion where there is a cake for everyone to share, extra people step up to help with washing the plates and cutlery. Our coffee hour group has increased to 10 volunteers! I want to thank each and every person who helps make coffee hour a success!

Scrabble Club

Heather Clark

Our group continues to meet in the Assembly room on Tuesday afternoons from 1-3. We have between 2-6 players each week. If you enjoy playing Scrabble, please join us! We are a very easy-going group.

Knitting For Peace

Heather Clark

Our group continues to amaze me! We have as many as 20 knitters on a Saturday morning. They have been very prolific this year! We gave the community of London 1,056 items!! Here is a breakdown of the agencies/schools and the amounts they received.

Rotholme women and family shelter - 72 pairs of slippers

Salvation Army Christmas baskets - 37 pairs of slippers, 25 hat and mittens sets and 5 pairs of socks.

Paul's Place - 161 items - a mixture of hats, mittens and scarves

Chippewa Public school, Tweedsmuir PS, Trafalgar PS, Fairmont PS and Aberdeen PS each received: 32 Hats, 35 pairs of Mittens and 4-5 Neck warmers.

N.I.C.U. at Children's Hospital - 255 Premie hats and 69 Vita Caps! One member of our group has made all 69 Vita Caps pictured below.



Many thanks to everyone who has contributed to this very successful year!!

Property Committee Report 2025

Gord Rolleston, Property Committee Chair

You might call the past year the “YEAR OF CHANGE”. Like other years our property has gone through some adjustment, both big and small with the year ahead offering more excitement. I will start by wishing everyone a Happy New Year it will be interesting as we find ourselves in cosey Cronyn Hall ... again ... been here before we will survive. Some of the past year’s happenings are outlined below along with what may occur this coming year.

Queens Ave - Beaver Fence - The work at the Richmond St. / Queens Ave. corner, started in the late summer of 2022 and involved the relocation of the historical beaver fence which has finally been completed.

A portion of the fence along Richmond St. was damaged ... again ... in June. This has been repaired by Red Iron Design. We have a trove of beaver fence spare parts in the tunnel.



Richmond St. just south of the bus stop



Repaired fence



Where's the fence



Here it is

Roof Repair – The rebuilding of the four main crossing roof valleys was completed in January, 2024. All those “crossed fingers” did the trick ... no leaks have occurred over the Remembrance Table since the repairs were completed. This work requires that scaffolding be installed on both the south east and south west corners of the south Transept to gain access to the roof, a labor intensive undertaking. Roof Tile Management did this work.



Valley removal



Scaffolding



New valley

Heating Controls – The heating controls project is almost complete with only small clean up items left to do. The project involved replacing all the valves that control the hot water flow to the various heating zones throughout the complex. These valves are controlled by the thermostats ... we will need training re their use. The pumps along with their power source were upgraded and the old deteriorated pipe insulation has been replaced. Callidus Engineering was our engineer and Hobbs Boilers did the work using Durrell Controls for the thermostats and wiring.



Now pumps & pipe insulation



New control valve

Stained Glass Windows – The damaged Narthex windows, to the south and north of the west doors has been completed. This work included the installation of Lexan protection.



The repairs to the Transept & Nave windows along with the replacement of the aged opaque Lexan protection is underway. The work includes repairing bowed stained glass panels, removal and replacement of rotted frames, along with scraping and repainting. This work is a huge undertaking with a price tag to match, close to \$200,000.00 +/- . We are considering nibbling away at this, window by window, as funds allow. To date two window panels in the south Transept window have been repaired and replaced. Two more panels have been removed and are being reworked.

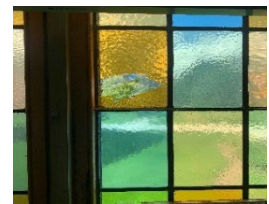
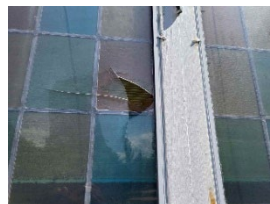
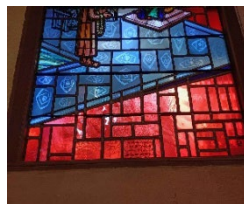


Panels removed for repair



Wood rot and paint deterioration

Vandals have damaged the stained glass windows at the Cathedral in 2024. One of the north Nave windows was broken along with the office window. Repairs were done by Sunrise Stained Glass Inc.



Nave Revitalization – The initial studies, presentations and workshops conducted by Trinity Center Foundations, to explore the repurposing of the building, are now complete. The Cathedral has reviewed the proposed repurposing changes of the Nave and has engaged Wasylo Architects, VanBoxmeer & Stranges Engineering Ltd. & Whitty & Stallaert Engineering Inc. to do the required engineering and design to make the revitalization of our Nave a reality. The time frame for his work is tight the general Synod gathering of 400 clergy in early June is to be held in the revised Nave. EllisDon has been awarded the construction management of the project and the work was started on Monday, Jan. 6/25.

The major portions of the work are 1) Pew removal, 2) Ceramic floor tile removal, 3) Reinforcing of the existing floor structure, 4) Rework the existing exit doors, 5) Rework the perimeter heating enclosure to be self-supporting, 6) Build a ramp to access the Sacristy hall (kitchen & washrooms level), 7) Install new flooring in the Nave, and 8) Provide air conditioning to the space.

At the end of construction week #one, Jan. 10th, all the pews had been removed. All the pews are being repurposed and reused, either by individuals or an other church. Week #two will see the ceramic tile removed using moveable dust containment enclosures with fans and hepa filters to contain the dust.



Construction notice



Pews, going Going



gone.



Dust containment tent with filter/fan attached

Hymn Book Spice Racks (On sale for \$2.00) are available for those who wish to have a small piece of St. Paul's history.



Proposed Lighting Changes – The six wall sconce lights in the Sanctuary, above the Choir stalls, may be changed, from the warm light to the white light, to match the lights over the Altar. This requires a fixture change since the existing bulbs are obsolete.

We are also looking at changing the lighting in the Assembly Room and the Nave. The Nave lights are sodium that use a great deal of energy and the change over to LED will result in savings. These items will be addressed over time, maybe not in 2025.

The alcove, to the right of the Altar is to be lit, similar to the alcove to the left.

Electronic Lawn Sign - The old lawn sign, located in the south west corner of the property, has been rebuilt. The old sign's masonry was deteriorating and the operating technology was in need of an upgrade. The sign was dismantled and rebuilt with the brick sections being replaced with Adair Marble by Arriscraft. The sign display area has been increased in height by 12" and the programming software upgraded, all programable from Carries computer. Gould Signs and Hazen Masonry did the work.



Deteriorated masonry

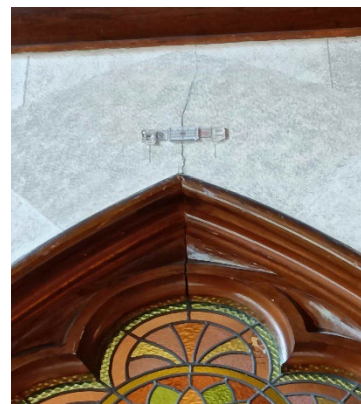
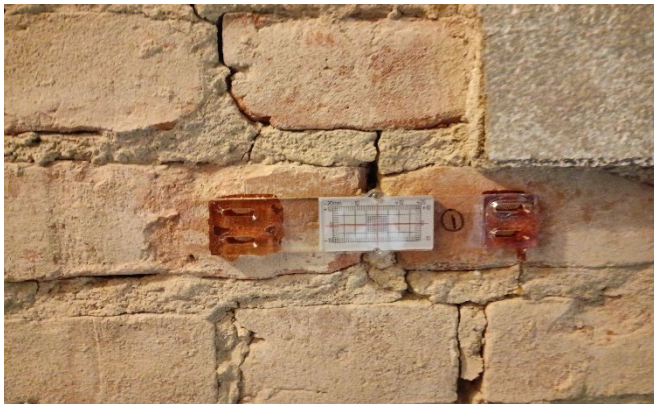


New improved sign

The Nave - Old roof leaks and the truss reinforcing work have resulted in visual damage to the Nave finishes. Repairs/replacement to the wall plaster, gold decorative moldings, and wall sconces is currently on the “to do” list. The work will necessitate full height scaffolding along the north and south walls. Window protection will be required along with suitable dust control. This work is to be priced at a later date.

The Clock – The tower clock is still running fast, gains 5 min. every two weeks +/- and the chimes have been immobilized. We hope to have this repaired in 2025 If we can find someone who has “clock where-with-all”.

Crack Monitoring – Crack monitoring in the Nave is continuing. So far there has been no appreciable movement. There are three “tell-tail” gauges in place. This exercise is precautionary only ... to ensure that there is no ongoing movement. SBM Engineers are monitoring the cracks quarterly.



Happy Planters - Thanks for the hard work by Bette, Ann & Kevin a plethora of Daffodils will appear at the Cronyn Hall entry in the spring ... really looking forward to this.



195 Dufferin Ave. - The building at 195 Dufferin Ave., north of Cronyn Hall, is being repurposed by Sifton Properties Ltd., changing the use from office space to affordable housing. The building has been cordoned off due to the construction. The walkway to the east of the Cathedral and the hedge opening from the north lawn are closed while construction is ongoing, probably into 2026.



Office area – In January, before the arrival of our new Dean, the office flooring (both Carrie's and Dean Kevin's) was replaced. New shelves and paint in the Dean's office were also included at this time.



Church House - Church House is in the midst of major renovations. A portion of this work is the installation of a geothermal supplemented heating/cooling system that draws heat in the winter and dissipates heat in the summer to the earth. There will be three deep bore holes, several hundred feet into the ground, with piping that carries the heating/cooling fluid.

To accommodate this construction parking spots (10), adjacent to the building, will be required as a “lay-down” area for the materials, for a period of 6 months starting in february. We are hoping to reserve some spots at the 200 Queens Ave. building to make up for this loss.

This year is a year of change and challenges, with the Nave revisions at the top of the list. We will continue to work away at the stained glass window repairs, lighting revisions and the cosmetic repairs to the Nave. There are a few areas that require plaster repair and repainting, some have been started and are on hold, while others are yet to be touched ... any painters out there??

Buckle up, join in and enjoy the ride.

Thanks to everyone for your support and helpful comments over the past year.

P. Gordon Rolleston, Warden
Property Committee Chair

Anglican Church Women (ACW)

Gayle Anderson, President

One of the highlights of 2024 was the welcoming of Dean Kevn and his wife Catherinanne to our church by assisting with the reception after Kevin's Induction Service. It was a great evening!

We held our annual "Red & White" pot luck luncheon in February and as always it was well attended and enjoyed by everyone.

One of our events was to take an inventory of the Kitchen and purge some of the not so good items. It definitely was a lot of work but it needed to be done. We had lots of laughs reminiscing about some of the events that were prepared in that kitchen.

April saw us again hard at work preparing for our annual Spring Rummage Sale. We had lots of interesting things to sell at bargain prices. Anything that did not sell we donated and it was all picked up and taken away.

May was a lovely meeting hosting Dean Kevin and Catherinanne. We had lots of fun learning of each of their history. They told of many adventures they have had and how pleased they were to be with us at the Cathedral.

We ended for the Summer Break by having our annual "Burgers and Beer" in the lovely garden of Rev Canon Marian Haggerty. Murray Anderson and George Brown flipped and cooked the burgers. The weather was great as was the fellowship.

In September we met for a potluck and decided on events up to the end of the year. October and November were busy months planning for the annual Christmas Bazaar which again this year The Catholic Women's League from Saint Peters joined us and again it was a great success.

We Ended our year by enjoying a luncheon and gift exchange at the Mandarin Restaurant. After lunch I had the pleasure to present Dean Kevin with a cheque for the Cathedral in the amount of \$10,000.00.

On a personal note, I would sincerely like to thank everyone who helped to make this year a great success. Hugs to you all. Well Done!!!

Heritage Committee

John Luman, Chair

In September, the St. Paul's Cathedral Heritage Committee welcomed its new Chair, John Lutman, replacing Bette Ferguson who had served the committee admirably for several years.

The committee participated in the London Public Library's Heritage Fair held on February 10th. Our table hosted by committee members explained some of the activities of St. Paul's especially the connection with the Black community. Later a display was set up in Cronyn Hall for Black History Month.

The committee will again be participating in the 2025 Heritage Fair scheduled for February 15th. The 2025 heritage theme will centre on the London archival community's contribution to the city's cultural heritage. Late in 2024, the process was begun in selecting materials for our table.

The Committee submitted several books to rare book binder Dan Mezza for repair and restoration. The results were quite impressive.

The committee met with London historian Hilary Neary to review her research on the founding date of the St. Paul's Church, as of 1857, Cathedral congregation. Three dates were considered with the committee selecting the summer of 1827.

The committee received two copies of Cody Barteet and Katie Oates' article entitled "The Creation of a 'Transcendental Experience': Stained Glass by Christopher Wallis for St. Paul's Cathedral in London, Ontario" in "The Journal of Stained Glass".

The Committee was informed about the Timmins Martelle Heritage Consultants report on their investigation of the grounds to the south of the cathedral. The information provided will be of considerable use in preparing information for St. Paul's 200th anniversary celebration and in any other work that the Committee is involved in.

The Long Time Parishioners Group continues to meet. Topics discussed include A.C.W. history, the Junior Choir, the Sunday School, the Servers Guild and the Cathedral Vergers. The Diocese of Huron Archives will continue to provide access to primary sources relevant to any research required. Interviews have taken place with Bishop Howe to augment the materials currently available.

Collections policies were prepared and authorized by the committee relating to Bibles, religious publications and church committees (e.g. bound committee minutes, etc.) as well as reference works pertaining to archival administration and publications about cathedral and diocesan history. The question to be further discussed relates to when primary source materials should be relocated to The Diocese of Huron Archives located at Huron University and what "active" materials should be retained by the cathedral office and what materials should be disposed of.

The committee continued to sort and catalogue the articles in Room 203. Some records have been digitized by Brian Elliott. As the committee continues to assess and organize the materials, decisions are being made as to the best way to store and retrieve them.

John Lutman gave a presentation to the committee on the above and on matters concerning provenance, monetary value, author signed/dedication copies of religious publications and conservation/restoration.

In 2025, the committee will need to seriously consider matters of access to lived streamed services, how they are stored and accessed as relates to privacy particularly as pertains to funerals and weddings, which are of a private nature.

The committee will retain a photographic record of the renovations and repurposing of the cathedral nave and administration building.

Discussion also ensued about updating and creating new pamphlets that share information on the Cathedral's history, stained glass windows and embroideries, and the best ways to make them available to visitors.

The Committee looks forward to 2025 and hopes to accomplish much of which was discussed and started.

Woodland Cemetery, Mausoleum and Crematorium General Manager's Report

Kerry Blackwell, General Manager

2024 has been a year of transition, development and innovation at Woodland Cemetery. The year has been filled with new developments within our human resources, as well as our infrastructure. Through the leadership of interim-General Manager Stewart Smith, there has been a renewed focus on property management as well as innovation, in alignment with new software updates and staff training to best position us for increased accuracy, tracking and growth.

In September, onboarding began for the new General Manager and Director of Finance with an initial focus on education through OACFP certifications, including 3 managers working to complete their M.B.B.A. (Masters in Bereavement Business Administration), over the past three months.

The leadership team has been handed the baton on a number of projects at various stages of initiation, and continue to develop plans, processes and timelines for each in addition to working to collaboratively develop a strategic plan with measurable goals for the organization, for the coming year; helping to better serve our families, build the culture and empower staff.

Administration/ Finance Updates

We wrap up the year, finalizing many administrative upgrades in alignment with the organizational migration to a new cemetery database, Plotbox . This new software which will be fully implemented by the spring, 2025 will allow for the digitization of all Woodland records from maps and plot information, trust information and a new customer relationship module which will enhance the service to our customers and keep all information centralized in one source. The ability to coordinate our Cemetery, Funeral and Finance divisions will greatly contribute to greater operational and service delivery.

To allow for synchronization with our accounting system, the Finance team has migrated from Quick books desktop to a fully online version that aligns with Plotbox requirements for streamlining internal processes.

In an effort to further upgrade from manual systems, the finance team is moving away from paper timesheets and paystubs and will have the use of a new online time tracking system which will further allow us to better track work completed on the grounds in alignment with trust accounts.

The trust accounts for our Pre-needs, Care and maintenance and Endowments have been moved to a new organization, Guaranteed Funeral Deposits, (GFD). This move will allow for increased accuracy in tracking and reconciling these accounts for our customers.

The Cemetery By-laws from 1999 have now been updated and approved by the BAO in October and grounds staff work to enforce.

Currently, bursting at the seams with a great need for additional family planning rooms, plans are currently underway for the building of an additional administrative building for staff workstations. The hope is to have the portable structure in place spring 2025.

Additionally, in an effort to better coordinate maintenance within the organization, one of our dedicated grounds staff, Mr. Cary Bell has taken on a new role as Facilities Maintenance Coordinator. In addition to his current duties on the grounds, as our chief mechanic and summer student supervisor, he will be developing an overarching annual maintenance plan for the cemetery and all buildings, in addition to dealing with any contractors coming onsite.

There will be an increased focus in 2025 on community engagement for Woodland. Presently, we are fortunate to receive much support with respect to our resting Veterans, with many volunteers coming throughout the year to help maintain monuments and mark with a Poppy or remembrance stone. Through the efforts of Warden Greg Childs and our Cemetery manager, we held a well attended Remembrance Day Ceremony, with several classes from Woodland Heights Public School in attendance.

In 2024 we introduced the Woodland Cemetery seasonal e-newsletter and will continue to release quarterly with shared news and updates for our families.

Additionally, work is almost complete on the new Woodland Cemetery website, which will include our new Ever After site, which will be linked to Plotbox, so families can search for loved ones within the cemetery and be provided with step by step google directions to their location.

Cemetery Updates

There has been a renewed focus on the grounds this year with many updates including tree maintenance to clean up unsafe trees and branches and repaving of some of the roadways.

Additionally, much care has been taken to help restore and repair monuments throughout the property, including the doors of the Pixley Mausoleum being restored and re-hung.

Some new equipment purchased in 2024 included additional RTV's, a road sander and snow blade in addition to leaf blowers, trimmers and a water tank to ensure the grounds can be kept immaculate.

The grounds team continue to work on ground levelling within certain sections of the cemetery with a dedicated focus in the Veteran's area in 2024.

New additions within the cemetery in 2024 include opening Section J with double lots and Section M with additional single lots. The Columbarium expansion included the addition of Serenity Gardens phase 2 & 3, with 10% sold as of November.

Updates are currently underway in the Mausoleum in dealing with some humidity issues and repainting, with the hope of offering for services in 2025.

We are looking ahead to the spring of 2025, have applied for financial support for 5 students for the summer grounds team, through the Canada Summer Jobs program.

We will be using the new Plotbox database to create work schedules for the summer grounds work to track care and maintenance and endowment work completed.

Plans will be developed for expansion in 2025 with additional columbarium and scattering options, in alignment with the increasing trends towards cremation.

Crematorium Updates

Despite challenging local marketplace competition, Woodland's Crematorium business has been level with prior years. Our Crematorium operator continues to develop and maintain good relationships with local funeral homes and partners and works to keep expenses low by providing transfer services in-house.

Additionally, over the next few months Woodland will support Mount Pleasant Cemetery with the balance of their cremations as they undergo a renovation within their crematorium. Currently with 3 licensed crematorium operators at Woodland, some cross-training and resource sharing is being planned to accommodate the additional volume.

Woodland Crematorium, with the help of Warden Gord Rolleston, is currently in the planning stages for the build of a new crematorium as an extension and repurpose of the current building. Architectural designs have been completed for the addition, which will house two new CU 150 retorts, an expanded cooler with increased holding capacity, an office and storage space. The new building will also include facilities for funeral services and witnessing and will allow the Funeral Department to extend service offerings.

Presently, we are in the early stages of applying for Environmental Compliance Approval, required in advance of applying for the building permit.

Funeral Updates

The Funeral Services division is projecting an increase in call volume over the previous year. Through updates within the Mausoleum, the option will be available for on-site services. With a focus on community engagement for 2025, the team look forward to the opportunity to share pre-planning information with local community partners. Through pre-planning, individuals can rest assured that their plans will be carried out on their terms, while locking in at today's prices. For Woodland, the pre-planning greatly contributes to our sustainability with revenue being recognized in later years.

Woodland Social Committee

In October, a call was put out for staff volunteers for the Woodland Social Committee. We are fortunate to have representation from every area of the organization, including management

participate in this collaborative initiative. In just a short time, we have really noticed a positive increase in the engagement and morale of the team.

Within the past 3 months, they have organized a Halloween lunch and Holiday bowling party enjoyed by all staff. To celebrate the holidays, they have plans for ornament decorating, hot chocolate treats, holiday sweater day, cookie exchange, and a holiday lunch, which will also serve as a kind send off as Stewart Smith embarks on his path to retirement.



Finally, in observance of Christmas and serving our community, the staff at Woodland have implemented a holiday food drive with collections being received in support of Paul's Place.

In summary, throughout the past year, and looking forward to the future of Woodland Cemetery, Mausoleum and Crematorium, great investments are being made both in time and resources to maintain/update the property, innovate our systems, train/educate staff, and provide the best service possible to families. We look forward to ongoing enhancements in 2025.



Woodland Cemetery Board of Directors Vestry Report for 2024

Greg Childs, Chair, Woodland Cemetery, Mausoleum and Crematorium Board of Directors

During 2024, our Cemetery Board of Directors (BoD), held no formal meetings. The 2024 composition of the Board was 11 Directors, all parishioners of StPC. The Board's current Terms of Reference directs 5 meetings annually, one of which is to be an in-person tour, examining the condition of our cemetery and its infrastructure and briefings by Woodland Managers. However, due to the January 2024 resignation of General Manager Ken Porter, citing his personal health issues, and the immediate selection of Interim General Manager Mr. Stewart Smith, the busyness of the transition of the Woodland Management Team left insufficient time for formal Board meetings. Several members of the Board including Dean Kevin, Vaughan Radcliffe and our Wardens' Team remained very engaged throughout 2024, regarding the investment of Woodland Cemetery's financial portfolio, as well as infrastructure repair to the mausoleum and implements building. Board member and Warden Gord Rolleston, provided the expertise for completion of Phases 2 & 3 of the Serenity Gardens Columbaria Complex, as well as moving forward our very robust Crematorium expansion project.

To their credit, many Directors of the Board attended our very large 11th Nov Woodland Cemetery Remembrance Service at the Veterans' Field.

Other very busy initiatives conducted by some individual Directors, were the recruitment searches and successful hirings of our StPC Executive Director Mr. Kevin Miller, Chief Financial Officer Mr. Bruce Orr, both intimately involved with Woodland Cemetery management, and finally our current Woodland General Manager Mrs. Kerry Blackwell.

The Board's current out-of-date 2015 Terms of Reference are being revised early in 2025. A schedule of 2025 meetings has been proposed, with March being our first planned meeting and an in-person Woodland Cemetery tour in June.

Evening Women's Group Financial Statement 2024

Statement of Receipts & Disbursement January 1st to April 30th, 2024

Balance Forward		\$6,418.83
<u>Receipts</u>		
Marmalade Sales	\$ 392.60	
Vestry Lunch	120.00	
Dues	40.00	
Rummage Sale	<u>2,807.85</u>	
Total	\$ 3,360.45	<u>\$3,360.45</u>
		<u>\$9,779.28</u>
<u>Expenses</u>		
Marmalade	\$ 119.50	
Dean's Reception	1,000.00	
Lenten Speakers	1,500.00	
Table	406.73	
Rummage	<u>40.60</u>	
Total	\$3,066.83	<u>\$3,066.83</u>
Balance		<u>\$6,712.45</u>

Respectfully submitted,
Ann Tonkin, Treasurer

ACW Financial Statement 2024

Statement of Receipts & Disbursements May 1st to December 31st , 2024

Balance Forward \$ 6,712.45

Receipts

Marmalade Sales	\$ 34.00	
Rummage Sale	120.00	
Dues	300.00	
Bazaar	<u>7,183.95</u>	
Total	\$ 7,637.95	<u>\$ 7,637.95</u>
		\$14,350.40

Expenses

St. Paul's Cathedral	\$10,000.00	
Diocesan ACW	1,000.00	
Gifts	420.34	
Bazaar	30.00	
Book Launch	350.00	
Burgers and Beer	51.96	
Rummage Sale	211.23	
Receptions	35.36	
Meetings	32.99	
Card Tables	340.00	
Bank Charges	<u>5.59</u>	
Total	<u>\$12,477.47</u>	<u>\$12,477.47</u>

Balance **\$ 1,872.93**

Respectfully submitted,
Ann Tonkin, Treasurer

ST. PAUL'S CATHEDRAL ALTAR GUILD
FINANCIAL STATEMENT
For the Year Ending December 31, 2024.

Balance Forward from December 31, 2023	\$3,650.82
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Income

Donations re: Audrey Smith	\$340.00
Funeral Donation, Audrey Smith	100.00
Funeral Donation, Jim Parker	100.00
Wedding Donation	100.00
Bequest	1,625.47
Donations for Easter flowers	1,250.00
Donation for Mother's Day Flowers	60.00
Donations for Christmas Flowers	770.00
Donations re: Memorial Flowers	2,893.18
Investment Income	<u>303.56</u>

Total Income for Period	7,542.21
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Expenses

Supplies – Paid by the Cathedral	\$257.87
Christmas flowers & decorations - 2023	154.54
Christmas flowers & decorations – 2024	610.18
Altar flowers	758.20
Memorial flowers	1,812.32
Supplies, dry cleaning, etc.	320.97
Mother's Day carnations	97.87
Donation in Memory of Audrey Smith	100.00
Gift of flowers to member	44.05
Easter flowers	494.43
Gifts	400.00
Thanksgiving flowers	<u>121.95</u>

Total Expenses for Period	5,172.38
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Bank Balance at December 31, 2024	<u>\$6,020.65</u>
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Respectfully submitted:
Esther Moore, Treasurer.

Nominations Committee Report

PARISH COUNCIL

Wardens:

Gordon Rolleston, James Ferguson

Deputy Warden:

Doreen Kyomugisha

Lay Delegates to Synod:

Elizabeth Elliot, Brian Elliot, Doreen Hodgkinson

Alternate Lay Delegate to Synod:

Norma-Jean Greenslade

Youth Delegate

Victor Onebunne

Members at Large:

Appointed -- Carolyn Doyle, Suzanne Edmonson,

Elected -- Mary Ann McDowell, Heather Clark

Ex Officio:

Dean

Kevin George

Director of Pastoral Care & Senior Associate Priest

Sam Thomas

Deacon

Pat Henderson

Secretary

Carrie Fieldhouse

Executive Director

Kevin Miller

FINANCE COMMITTEE:

Chair

Vaughn Radcliffe

Rector

Kevin George

Appointed Wardens

Gord Rolleston, James Ferguson, Doreen Kyomugisha

Members at Large

Clark Leith

Ex-Officio

Kerry Blackwell and her designates

Norma-Jean Greenslade

RATIFICATION OF APPOINTMENTS:

Alongside Hope – (Primate's World Relief and Development Fund)

Pat Henderson

Anglican Fellowship of Prayer

Pat Henderson

Auditors for St. Paul's Cathedral and Woodland Cemetery, Mausoleum & Crematorium

Ford Keast LLP

Signing Officers

James Ferguson, Gordon Rolleston, Doreen Kyomugisha, Kevin George

Submitted by: Gord Rolleston, Sam Thomas, and Kevin George

St. Paul's Cathedral
Non-Consolidated Financial Statements
Year ended December 31, 2023



Independent Auditor's Report

To the Wardens of St. Paul's Cathedral

Qualified Opinion

We have audited the non-consolidated financial statements of St. Paul's Cathedral ("the Cathedral"), which comprise the Non-Consolidated Statement of Financial Position as at December 31, 2023, and the Non-Consolidated Statements of Changes in Net Assets, Operations and Cash Flows for the year then ended, and notes to the non-consolidated financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying non-consolidated financial statements present fairly, in all material respects, the financial position of the Cathedral as at December 31, 2023 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Cathedral derives revenue from offerings, donations, and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Cathedral. Therefore, we were not able to determine whether any adjustments might be necessary to general fund offering revenue, donations revenue, fundraising revenue, excess (deficiency) of revenue over expenses, and cash flows from operations for the years ended December 31, 2022 and December 31, 2023, current assets and net assets for the years then ended. Our audit opinion on the non-consolidated financial statements was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Non-Consolidated Financial Statements section of our report. We are independent of the Cathedral in accordance with the ethical requirements that are relevant to our audit of the non-consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other Matter

The corresponding amounts were audited by another firm of licensed public accountants who issued an qualified audit opinion dated May 23, 2024.

Responsibilities of Management and Those Charged with Governance for the Non-Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the non-consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of non-consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the non-consolidated financial statements, management is responsible for assessing the Cathedral's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Cathedral or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Cathedral's financial reporting process.

Auditor's Responsibilities for the Audit of the Non-Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the non-consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these non-consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the non-consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the Cathedral's preparation and fair presentation of the non-consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Cathedral's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Cathedral's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the non-consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Cathedral to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the non-consolidated financial statements, including the disclosures, and whether the non-consolidated financial statements represent the underlying transactions and events in a manner that achieve fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Ford Keast ^{LLP}

London, Ontario
January 15, 2025

**Chartered Professional Accountants
Licensed Public Accountants**

St. Paul's Cathedral

Non-Consolidated Statement of Financial Position
As at December 31, 2023

	Capital asset fund	Deanery fund	Special purpose fund	Endowment fund	Operating fund	Total	
						2023	Restated (Note 11) 2022
Assets							
Current							
Cash	\$ -	\$ -	\$ -	\$ -	\$ 159,094	\$ 159,094	\$ 153,217
Accounts receivable	-	-	-	-	23,362	23,362	1,719
Due from Woodland Cemetery (Note 5)	-	-	150,364	-	-	150,364	-
Prepaid expenses	-	-	-	-	-	-	1,411
Due from Woodland Cemetery (Note 5)	-	-	150,364	-	182,456	332,820	156,347
Long-term Investments (Note 2)	-	283,975	473,428	1,598,350	303,059	2,658,812	154,470
Capital assets (Note 4)	2,330,357	-	-	-	-	2,330,357	2,395,749
	\$ 2,330,357	\$ 283,975	\$ 623,792	\$ 1,598,350	\$ 485,515	\$ 5,321,989	\$ 5,037,805
Liabilities							
Current liabilities							
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	\$ -	\$ 74,299	\$ 74,299	\$ 67,502
Government remittances payable	-	-	-	-	3,284	3,284	3,412
Deferred revenue	-	-	-	-	6,410	6,410	5,980
Due to (from) other funds	131,250	12,458	67,286	630,895	(841,889)	-	-
Restricted contributions (Note 3)	131,250	12,458	67,286	630,895	(757,896)	83,993	76,894
	-	-	-	-	158,116	158,116	283,967
	131,250	12,458	67,286	630,895	(599,780)	242,109	360,861
Net assets							
Externally restricted funds (Note 2)	-	271,517	-	967,455	-	1,238,972	1,141,633
Internally restricted funds (Note 2)	-	-	556,506	-	-	556,506	515,604
Unrestricted funds	2,199,107	-	-	-	1,085,295	3,284,402	3,019,707
	2,199,107	271,517	556,506	967,455	1,085,295	5,079,880	4,676,944
	\$ 2,330,357	\$ 283,975	\$ 623,792	\$ 1,598,350	\$ 485,515	\$ 5,321,989	\$ 5,037,805

Approved by the Wardens:

The accompanying notes are an integral part of these financial statements.

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St. Paul's Cathedral

Non-Consolidated Statement of Changes in Net Assets
Year ended December 31, 2023

	Capital asset fund	Deanery fund	Special purpose fund	Endowment fund	Operating fund	Total	
						2023	Restated (Note 11) 2022
Net assets, beginning of year	\$ 2,196,221	\$ 266,064	\$ 515,604	\$ 875,569	\$ 823,486	\$ 4,676,944	\$ 4,952,461
Excess (deficiency) of revenue over expenses	(26,646)	11,714	36,796	126,237	254,835	402,936	(275,517)
Interfund transfers (Note 8)	29,532	(6,261)	4,106	(34,351)	6,974	-	-
Net assets, end of year	\$ 2,199,107	\$ 271,517	\$ 556,506	\$ 967,455	\$ 1,085,295	\$ 5,079,880	\$ 4,676,944

The accompanying notes are an integral part of these financial statements.

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St. Paul's Cathedral

Non-Consolidated Statement of Operations
Year ended December 31, 2023

	Capital asset fund	Deanery fund	Special purpose fund	Endowment fund	Operating fund	Total	
						2023	Restated (Note 11) 2022
Revenue							
Amortization of restricted contributions (Note 3)	\$ -	\$ -	\$ -	\$ -	\$ 226,485	\$ 226,485	\$ 20,914
Collections	-	-	-	-	185,161	185,161	218,462
St. Paul's Social Service	-	-	-	-	148,091	148,091	136,765
Donations	-	-	-	-	44,971	44,971	30,051
Grants	-	-	-	-	25,000	25,000	25,000
Facility rental	-	-	-	-	6,953	6,953	6,706
Bequests and memorials	-	-	-	-	700	700	19,010
	-	-	-	-	637,361	637,361	456,908
Expenses							
Employee compensation	-	-	-	-	420,092	420,092	488,156
Diocese of Huron apportionment	-	-	-	-	135,768	135,768	128,971
Repairs and maintenance	-	-	-	-	96,748	96,748	147,202
Employee benefits	-	-	-	-	63,918	63,918	84,150
Professional fees	-	-	-	-	62,545	62,545	47,862
Insurance	-	-	-	-	57,481	57,481	57,481
Music	-	-	-	-	54,366	54,366	19,018
Utilities	-	-	-	-	37,117	37,117	40,920
Worship	-	-	-	-	28,134	28,134	20,130
Amortization	26,646	-	-	-	-	26,646	25,787
Education & outreach	-	-	-	-	25,381	25,381	33,965
Office	-	-	-	-	21,802	21,802	32,399
Clergy	-	-	-	-	16,556	16,556	16,015
Hospitality	-	-	-	-	10,969	10,969	9,095
Communication	-	-	-	-	7,905	7,905	5,070
	26,646	-	-	-	1,038,782	1,065,428	1,156,221
Deficiency of revenue over expenses before the following:		-	-	-	(401,421)	(428,067)	(699,313)

The accompanying notes are an integral part of these financial statements.

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St. Paul's Cathedral

Non-Consolidated Statement of Operations (continued)
Year ended December 31, 2023

	Capital asset fund	Deanery fund	Special purpose fund	Endowment fund	Operating fund	Total	
						2023	Restated (Note 11) 2022
Other income (expenses)							
Rental income	-	-	-	-	423,079	423,079	415,263
Management fees (Note 5)	-	-	-	-	172,180	172,180	161,803
Interest income	-	-	-	-	13,318	13,318	(11,065)
Unrealized gain (loss) on investments	-	4,757	30,707	78,907	30,441	144,812	(206,355)
Investment fees	-	-	(4,679)	(7,891)	-	(12,570)	(11,694)
Investment income	-	6,957	10,768	55,221	17,238	90,184	75,844
Excess (deficiency) of revenues over expenses	\$ (26,646)	\$ 11,714	\$ 36,796	\$ 126,237	\$ 254,835	\$ 402,936	\$ (275,517)

The accompanying notes are an integral part of these financial statements.

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St. Paul's Cathedral

Non-Consolidated Statement of Cash Flows
Year ended December 31, 2023

	2023	Restated (Note 11) 2022
Cash provided by (used in):		
Operating activities		
Excess (deficiency) of revenue over expenses	\$ 402,936	\$ (275,517)
Add (deduct) non-cash items:		
Amortization	26,646	25,787
Unrealized loss (gain) on investments	(144,812)	206,355
Amortization of restricted contributions	(226,485)	(20,914)
Change in non-cash working capital items:		
Accounts receivable	(21,643)	462,904
Prepaid expenses	1,412	-
Accounts payable and accrued liabilities	6,796	48,978
Government remittances payable	(128)	3,412
Due from Woodland Cemetery	4,106	48,481
Deferred revenue	430	578
Restricted contributions	100,634	(78,093)
	<u>149,892</u>	<u>421,971</u>
Investing activities		
Acquisition of capital assets	(25,764)	-
Acquisition of long-term investments	(118,251)	(448,370)
	<u>(144,015)</u>	<u>(448,370)</u>
Increase (decrease) in cash	5,877	(26,399)
Cash, beginning of year	<u>153,217</u>	<u>179,616</u>
Cash, end of year	\$ 159,094	\$ 153,217

The accompanying notes are an integral part of these financial statements.

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St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements

December 31, 2023

Nature of Organization

St. Paul's Cathedral ("the Cathedral") is the Mother Church of the Diocese of Huron in the Anglican Church of Canada and it also operates Woodland Cemetery. The Cathedral is a registered charity, as such is exempt from income taxes under section 149(1)(f) of the Income Tax Act (Canada).

1. Accounting Policies

The accompanying non-consolidated financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are summarized below.

Fund Accounting

The Capital Asset Fund represents the equity in land and buildings at the Cathedral.

The Deanery Fund represents the proceeds that were received from the 1995 sale of the Deanery at 320 St. George Street. This is a restricted fund as Diocesan policy required that the proceeds from the sale be invested in interest-bearing securities. 90% of the interest that is earned is transferred to the Operating Fund and is used to provide housing allowances to the clergy.

The Special Purpose Fund reports funds that were received and paid out on behalf of the Servers' Guild, for Memorials and for Welfare. Any excess of receipts over expenditures is retained in the fund for future use. In 2013, a \$500,000 transfer was approved from Woodland Cemetery to the Cathedral. These funds are internally restricted for expenditures that must be approved by 80% of vestry and any investment income earned on these funds are to be used for the Cathedral's operations.

The Endowment Fund reports restricted resources contributed for endowments to St. Paul's Cathedral. The interest earned from the endowments is to be transferred to the Operating Fund. Income on the endowments may be subject to various restrictions.

The Operating Fund reports revenue from collections, bequests, investments and rental property. The Fund also receives a portion of the revenue transferred from Woodland Cemetery. The funds are used for ongoing Cathedral operations and maintenance.

Revenue Recognition

The Cathedral follows the deferral method of accounting for contributions.

Unrestricted contributions and other revenue are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions and other revenue are deferred and recognized as revenue in the year in which the related expenses are recognized.

Endowed contributions are recognized as revenue in the endowment fund.

Gains from transactions that increase net assets, other than those from revenues, are recorded when realized.

Rental income and management fees are recognized as they are earned.

St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements

December 31, 2023

1. Accounting Policies (continued)

Deferred Revenue

The Cathedral can receive lump sum payments in advance for parking, which are initially recorded as deferred revenue. The payments are recognized as income on a monthly basis over the term of the related agreement.

Financial instruments

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Cathedral has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Cathedral determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Cathedral expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Capital Assets

The Cathedral's historical property and buildings that were owned prior to June 3, 1973 are recorded at appraised, amortized value. Purchases of real estate and other property, which are financed by the Operating Fund, are capitalized. The Cathedral's property and related assets are considered to be historical treasures for accounting purposes and, as such, are not subject to amortization.

Amortization of other Cathedral assets is provided on a straight-line basis over the following useful lives:

Building improvements	20-40 years
Land	20 years
Technological assets	5 years
Paving	20 years

Cash and Cash Equivalents

Cash as disclosed on the Non-Consolidated Statement of Financial Position consists of cash on hand and balances with banks.

St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements
December 31, 2023

1. Accounting Policies (continued)

Related Party Transactions

Monetary related party transactions and non-monetary related party transactions that have commercial substance are measured at the exchange amount when they are in the normal course of business, except when the transaction is an exchange of a product or property held for sale in the normal course of operations. Where the transaction is not in the normal course of operations, it is measured at the exchange amount when there is a substantive change in the ownership of the item transferred and there is independent evidence of the exchange amount. All other related party transactions are measured at the carrying amount.

Contributed Services

Volunteers contribute a significant amount of time each year to assist the Cathedral in carrying out its fundraising activities. Because of the difficulty in determining the fair value, contributed services are not recognized in the non-consolidated financial statements.

Use of Estimates

The preparation of non-consolidated financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the non-consolidated financial statements and the reported amounts of revenue and expenses during the period. Specific estimates include the useful lives of capital assets and their amortization methods and rates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in net revenue in the period in which they become known.

2. Long-term Investments

	2023	Restated (Note 11) 2022
Operating Fund:		
CIBC unrestricted investments (Book value \$207,547; 2022 - \$200,228)	\$ 196,151	\$ 182,853
Restricted for labyrinth construction (Book value \$100,000; 2022 - \$nil)	103,675	-
CIBC Restricted for organ repairs (Book value \$3,510; 2022 - \$34,224)	3,233	31,173
	<u>\$ 303,059</u>	<u>\$ 214,026</u>

St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements
December 31, 2023

2. Long-term Investments (continued)

	2023	Restated (Note 11) 2022
Operating Fund	\$ 303,059	\$ 214,026
Endowment Fund:		
CIBC Endowments - restricted capital (Book value \$692,628; 2022 - \$676,640)	809,176	718,061
Diocese of Huron Endowments	669,133	647,463
CIBC Endowments - unrestricted (Book value \$130,335; 2022 - \$99,616)	120,041	115,518
Includes accumulated interest of \$630,895		
	1,598,350	1,481,042
Special Purpose Fund - internally restricted (Book value \$436,715; 2022 - \$426,750)	473,428	428,420
Deanery Fund - restricted capital (Book value \$296,828.48; 2022 - \$291,779)	283,975	272,261
	\$ 2,658,812	\$ 2,395,749

Long-term investments are recorded at fair market value based on published market quotations provided by a security dealer. The investments consist of shares in publicly traded companies, equity index funds, bond index funds, mutual funds, guaranteed investment certificates, money market funds, and amounts held in trust with the Diocese of Huron.

3. Restricted Contributions

	2023	Restated (Note 11) 2022
Beginning balance	\$ 283,967	\$ 304,881
Add: amounts received in the year	100,634	-
Less: amounts recognized as revenue in the year	(226,485)	(20,914)
Ending balance	\$ 158,116	\$ 283,967
	2023	Restated (Note 11) 2022
Contributions restricted for labyrinth construction	\$ 100,000	\$ -
Contributions restricted for renew campaign	46,994	236,422
Contributions restricted for various Cathedral activities	11,122	23,450
Luther estate contributions for the pipe organ and repair	-	10,628
Contributions for City Grant - outdoor lighting	-	8,467
Videan estate contribution for organ repairs	-	5,000
	\$ 158,116	\$ 283,967

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St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements

December 31, 2023

4. Capital Assets

	Cost	Accumulated Amortization	Net	
			2023	2022
Historical treasures	\$ 1,563,788	\$ -	\$ 1,563,788	\$ 1,563,788
Building improvements	580,404	114,896	465,508	459,916
Land	281,999	-	281,999	281,999
Technological assets	29,297	17,513	11,784	17,642
Paving	12,302	5,024	7,278	7,894
	<u>\$ 2,467,790</u>	<u>\$ 137,433</u>	<u>\$ 2,330,357</u>	<u>\$ 2,331,239</u>

The land at 195 Dufferin Avenue and at 200 Queens Avenue is leased to a company, which has erected buildings on the properties. Upon the termination of these leases, the buildings become the property of St. Paul's Cathedral. The details of the leases on the above-noted properties are as follows:

195 Dufferin Avenue

A 20-year lease was entered into on October 1, 2010 and expires September 30, 2030. The annual base rent is \$190,000 and this rent continued through to and including the eighth lease year of the term ended September 30, 2018. The annual base rent was adjusted on October 1, 2018 to \$213,480 plus HST and may be subject to another adjustment on October 1, 2025. The lease includes for a 10-year renewal at the option of the Cathedral beginning October 1, 2030, with rent adjustments mutually agreed by both parties at least 90 days before each adjustment date.

200 Queens Avenue

The 21-year lease commenced August 23, 1997 and ended August 22, 2018. The renewed agreement commenced on August 24, 2018, with an annual base rent of \$170,520 plus HST and will continue during the first seven years of the renewal term, i.e. August 24, 2018 to August 31, 2025. A parking space lease with minimum annual payments of \$20,945 plus HST, which was renewed on March 1, 2011 has a term that expires on August 22, 2030.

5. Related Party Transactions

The Cathedral operates Woodland Cemetery (the "Cemetery"). The Cemetery was founded in 1879 as a new burial ground to replace St. Paul's Grove Cemetery. The Cemetery provides burial, mausoleum and cremation services in order to help provide funding for the Cathedral's operations. In 2017, the Cathedral advanced \$250,000 to the Cemetery to help fund the ongoing costs of the funeral home development. The loan is non-interest bearing, unsecured, with no specified terms of repayment. As at December 31, 2023, the balance of the loan was \$150,364 (2022 - \$154,470). Subsequent to year end, the Cemetery repaid the full balance.

The Cathedral receives a monthly share of revenue from the Cemetery at a fixed percentage determined at the start of the year as compensation for the Cathedral operating the Cemetery. During the year, the Cathedral's annual share of revenue received from the Cemetery was \$172,180 (2022 - \$161,803).

St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements
December 31, 2023

5. Related Party Transactions (continued)

The Cemetery is required to follow the accounting policies legislated by the Bereavement Authority of Ontario.

The Cemetery's operations have not been consolidated with those of the Cathedral and as such a financial summary of the Cemetery as at December 31, 2023 and 2022 is as follows:

	2023	2022
Total assets (a)	\$12,912,170	\$12,399,165
Total liabilities (b)	(2,998,825)	(2,899,859)
Total net assets	\$ 9,913,345	\$ 9,499,306

(a) Includes \$8,865,820 (2022 - \$8,527,467) of funds held with a trust company pursuant to the Ontario Cemeteries Act.

(b) Includes \$150,364 (2022 - \$154,470) loan payable to the Cathedral.

Results of Operations

	2023	2022
Total cemetery revenue	\$ 2,599,049	\$ 2,646,105
Total cemetery expenses	(2,817,056)	(2,483,347)
Investment income	366,295	353,608
Gain (loss) on pre-need conversions	-	(9,465)
Change in unrealized gain on investments	95,380	(1,168,763)
Share of revenues transferred to St. Paul's Cathedral	(172,180)	(161,803)
Investment fees	(40,338)	(16,630)
Gain on sale of capital assets	7,242	2,575
Unrealized foreign exchange gain (loss) on investments	(2,666)	5,410
Excess (deficiency) of revenue over expenses	\$ 35,726	\$ (832,310)

Cash Flows

	2023	2022
Cash from operations	\$ 130,978	\$ 555,751
Cash from prepaid burial fund	(9,457)	(53,831)
Cash used in investing activities	(69,949)	(305,933)
Increase in cash	\$ 51,572	\$ 195,987

6. Commitments

The Cathedral has entered into a contract with Crosby Landscape and Design to provide annual landscape and maintenance services until March 31, 2025 at a cost of \$27,780 exclusive of HST annually.

The Cathedral has entered into a contract with Hobbs Welding & Boiler Service Ltd. to update the heating systems and controls at a cost of \$212,900 exclusive of HST. The project began and is expected to be completed subsequent to year end.

St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements

December 31, 2023

6. Commitments (continued)

The Cathedral has entered into a contract with Hazen Masonry & Restoration to rebuild the lawn sign at a cost of \$42,500 exclusive of HST. The project began and is expected to be completed subsequent to year end.

The Cathedral has entered into a contract with Gould Signs to retro fit the lawn sign and install a new electronic message display at a cost of \$23,225 exclusive of HST. The project began and is expected to be completed subsequent to year end.

The Cathedral has entered into a contract with Trinity Centres Foundation to provide strategic planning services to discern the best-use options for the Cathedral's property at a cost of \$40,000 exclusive of HST. There is an agreement with the Diocese of Huron to cover 50% of the costs. The Cathedral has fully paid \$20,000 plus HST that they are responsible for.

The Wardens of the Cathedral passed a motion to transfer \$300,000 to Woodland Cemetery, subsequent to year end.

7. Internally Restricted Funds

The Cathedral's objective in managing capital is to ensure sufficient liquidity to meet its monthly operating requirements and undertake program initiatives for the benefit of its community, while at the same time taking a conservative approach towards management of financial risk. The Cathedral's capital is comprised of its net assets. External restrictions exist within the net assets of the endowment, capital asset, and restricted special purpose funds. The Cathedral's primary use of capital is to finance capital expenditures, future projects, and ongoing operations. The Cathedral currently funds these requirements out of its internally generated cash flows. The Cathedral is not subject to any externally imposed capital requirements, except for the externally restricted net assets.

8. Interfund Transfers

During the year, the Cathedral transferred \$29,532 from the Operating Fund to the Capital Asset Fund, \$4,106 to the Special Purpose Fund and \$12,979 to the Endowment Fund. These transfers are a result of the Cathedral needing to use its cash from the Operating Fund to make capital purchases or pay expenses from the other funds.

It is the Cathedral's policy to transfer 90% of the interest income earned in the Deanery Fund to the Operating Fund. During the year, The Cathedral transferred \$6,261 from the Deanery Fund to the Operating Fund.

It is the Cathedral's policy to transfer the interest income earned in the Endowment Fund to the Operating Fund. During the year, The Cathedral transferred \$47,330 from the Endowment Fund to the Operating Fund.

St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements

December 31, 2023

9. Financial Instruments Risk Management

Transactions in financial instruments may result in financial risks being assumed by the Cathedral. The risks identified by the Cathedral are as follows:

Credit Risk

Credit risk refers to the risk that a counterpart may default on its contractual obligations resulting in a financial loss. The Cathedral is exposed to credit risk with respect to accounts receivable and amount due from Woodland Cemetery. The Cathedral assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts.

Interest Rate Risk

The Cathedral is exposed to interest rate risk on its interest bearing investments. The Cathedral manages this risk through investing in fixed-rate securities of short to medium term maturity and plans to hold the securities to maturity.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Cathedral is exposed to market risk to the extent of its investments in marketable securities. The Cathedral mitigates this risk through the use of an independent investment advisor.

Liquidity Risk

Liquidity risk is the risk that the Cathedral will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Cathedral manages its liquidity risk by monitoring its operating requirements. The Cathedral prepares budgets and cash flow forecasts to ensure it has sufficient funds to fulfil its obligations.

Other Risks

The Cathedral is not exposed to significant currency risk.

There have been no significant changes in the nature, extent or concentration of the risk exposures from the prior year.

10. Reclassifications

Certain of the corresponding figures for the preceding year have been reclassified to conform with the statement presentation adopted for the current year. These changes do not affect the prior years' excess (deficiency) of revenue over expenses.

St. Paul's Cathedral

Non-Consolidated Notes to Financial Statements

December 31, 2023

11. Restatement of Comparative Amounts

The Cathedral has restated certain comparative figures to reflect that the Cathedral does not have control over the endowment fund investments and to correct deferred contributions reported in error.

The Cathedral is restating the Endowment Fund to remove the endowment investments, net assets, investment income and expense. The Cathedral is now recording the disbursements received from and contributions made to the investments as revenues and expenses of the Operating Fund. Furthermore, an adjustment to deferred contributions was required in the amount of \$100,000 to reflect funds received under a Trillium Grant that were returned to the Ontario Government in 2018. Accordingly, opening net assets as at January 1, 2022 and net revenue for the comparative year have been restated as follows:

	<u>2022</u>
Net Assets, Beginning of year as previously reported	\$ 5,003,295
Restatement of investments	(150,834)
Restatement of deferred contributions	<u>100,000</u>
Net Assets, Beginning of year as restated	<u>4,952,461</u>
Net revenue as previously reported	(253,609)
Increase to London Community Foundation contribution	<u>(21,908)</u>
Net revenue as restated	<u>(275,517)</u>
Net Assets, End of year as restated	<u>\$ 4,676,944</u>

The Cathedral is restating the Capital Asset Fund and the Operating Fund to report all capital gains and amortization as net revenue of the Capital Asset Fund. The total amount of the restatement is \$350,733. There has been no change to net assets or due to (from) other funds.

Financial Statements of

WOODLAND CEMETERY

And Independent Auditor's Report thereon

Year ended December 31, 2023



KPMG LLP
140 Fullarton Street Suite 1400
London ON N6A 5P2
Canada
Tel 519 672 4880
Fax 519 672 5684

INDEPENDENT AUDITOR'S REPORT

To the Board Members of Woodland Cemetery

Opinion

We have audited the financial statements of Woodland Cemetery (the Entity), which comprise:

- the statement of financial position as at December 31, 2023
- the statement of operations for the year then ended
- the statement of changes in fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2023 and its results of operations, its changes in fund balances and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditor's Responsibilities for the Audit of the Financial Statements**" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

KPMG LLP
140 Fullarton Street Suite 1400
London ON N6A 5P2
Canada
Tel 519 672 4880
Fax 519 672 5684



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In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.



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- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

London, Canada

May 31, 2024

WOODLAND CEMETERY

Statement of Financial Position

DRAFT

December 31, 2023, with comparative information for 2022

	2023	2022
Assets		
Current assets:		
Cash	\$ 1,673,312	\$ 1,621,740
Accounts receivable (note 2)	196,696	206,542
Inventory (note 3)	30,134	-
	1,900,142	1,828,282
Long-term inventory (note 3)	69,995	169,755
Funds held in trust (note 4)	8,865,820	8,527,467
Long-term investments (note 5)	574,037	514,337
Capital assets (note 6)	1,502,176	1,359,324
	\$ 12,912,170	\$ 12,399,165

Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities	\$ 159,830	\$ 33,725
Current portion of deferred revenue (note 7)	186,243	195,391
HST payable	13,713	20,167
Prepaid burial funds	2,486,892	2,478,945
Current portion of equipment loan (note 8)	1,783	6,046
Current portion of due to St. Paul's Cathedral (note 9)	-	49,955
	2,848,461	2,784,229
Deferred revenue (note 7)	-	10,027
Long term portion of equipment loan (note 8)	-	1,088
Due to St. Paul's Cathedral (note 9)	150,364	104,515
	2,998,825	2,899,859
Fund balances:		
Endowment	328,761	328,761
Care and maintenance	6,187,562	5,809,249
Capital asset	1,247,311	1,389,476
Operating	2,149,711	1,971,820
	9,913,345	9,499,306
	\$ 12,912,170	\$ 12,399,165

See accompanying notes to financial statements.

On behalf of the Board:

 Director

 Director

WOODLAND CEMETERY

Statement of Operations

Year ended December 31, 2023, with comparative information for 2022

	2023	2022
Revenue:		
Burial and cremation fees	\$ 1,307,961	\$ 1,277,672
Monument, marker and foundation sales	558,339	488,028
Burial plots sales	362,613	373,821
Columbarium niche sales	242,334	289,320
Miscellaneous	127,802	217,264
	2,599,049	2,646,105
Expenses:		
Salaries and wages	1,380,926	1,087,467
Monument and foundation expenses	309,335	386,315
Employee benefits	271,310	172,205
Cremation services	139,773	185,939
Repairs and maintenance	124,013	158,727
Utilities and insurance	112,393	85,928
Amortization of capital assets	109,739	149,948
Cost of Inventory	99,759	-
Office	86,495	102,705
Professional fees	62,996	15,047
Consulting fees	49,099	8,300
Interest expense	44,758	52,866
Government fees	17,623	17,154
Miscellaneous	13,445	2,232
Advertising	2,360	5,576
Settlement of legal claim	-	48,503
Freight and duties	-	3,253
Bad debts (recovery)	(6,968)	1,182
	2,817,056	2,483,347
Excess (deficiency) of revenue over expenses	(218,007)	162,758
Other income (expenses):		
Investment income	366,295	353,608
Unrealized foreign exchange gain (loss) on investments	(2,666)	5,410
Gain on disposal of capital assets	7,242	2,575
Loss on pre-need conversions	-	(9,465)
Investment fees	(40,338)	(16,630)
Share of revenue allocated to St. Paul's Cathedral (note 9)	(172,180)	(161,803)
Unrealized gain (loss) on funds held in trust	95,380	(1,168,763)
	253,733	(995,068)
Excess (deficiency) of revenue over expenses	\$ 35,726	\$ (832,310)

See accompanying notes to financial statements.

WOODLAND CEMETERY

Statement of Changes in Fund Balances

Year ended December 31, 2023, with comparative information for 2022

		Endowment Fund	Care and maintenance Fund	Capital asset Fund	Operating Fund	2023 Total	2022 Total
Fund balances, beginning of year	\$	328,761	\$ 5,809,249	\$ 1,389,476	\$ 1,971,820	\$ 9,499,306	\$ 9,995,989
Excess (deficiency) of revenue over expenses		-	-	-	35,726	35,726	(832,310)
Care and maintenance contributions		-	378,313	-	-	378,313	335,627
Net change in capital assets		-	-	(142,165)	142,165	-	-
Interfund transfer		-	-	-	-	-	-
Fund balances, end of year	\$	328,761	\$ 6,187,562	\$ 1,247,311	\$ 2,149,711	\$ 9,913,345	\$ 9,499,306

See accompanying notes to financial statements.

WOODLAND CEMETERY

Statement of Cash Flows

Year ended December 31, 2023, with comparative information for 2022

	2023	2022
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenue over expenses	\$ 35,726	\$ (832,310)
Items not involving cash:		
Amortization	109,739	149,948
Gain on disposal of capital assets	(7,242)	-
Unrealized (gain) loss on funds held in trust	(95,380)	1,108,736
Changes in non-cash operating working capital:		
Accounts receivable	9,846	121,786
Inventory	(30,134)	-
Accounts payable and accrued liabilities	126,105	(82,633)
Deferred revenue	(19,175)	(7,896)
HST payable	(6,454)	(930)
Prepaid burial funds deposits received and interest earned	7,947	99,050
	130,978	555,751
Financing:		
Repayment of equipment loan	(5,351)	(5,350)
Due to St. Paul's Cathedral	(4,106)	(48,481)
	(9,457)	(53,831)
Investing:		
Long term inventory	99,760	(12,361)
Purchase of funds held in trust	(242,973)	(574,917)
Changes in long-term investments, net	(59,700)	53,719
Purchase of capital assets	(257,904)	(108,001)
Proceeds from disposal of capital assets	12,555	-
Care and maintenance contribution	378,313	335,627
	(69,949)	(305,933)
Increase in cash	51,572	195,987
Cash, beginning of year	1,621,740	1,425,753
Cash, end of year	\$ 1,673,312	\$ 1,621,740

See accompanying notes to financial statements.

WOODLAND CEMETERY

Notes to Financial Statements

Year ended December 31, 2023

Woodland Cemetery (the "Cemetery") was founded in 1879 by St. Paul's Cathedral (the "Cathedral") as a new burial ground to replace St. Paul's Grove Cemetery. The Cemetery provides burial, mausoleum and cremation services.

1. Significant accounting policies:

The financial statements of the Cemetery have been prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the Chartered Professional Accountants of Canada ("CPA Canada") Handbook- Accounting. The financial statements of the Cemetery include the revenue and expenses, assets, liabilities and fund balances of the the Cemetery. The statement of changes in fund balances discloses the various funds, which are maintained by the Cemetery and the allocation of the excess (deficiency) of revenue over expenses.

(a) Fund accounting:

The Endowment Fund reports restricted resources contributed for endowments to the Cemetery. The income from the endowments is used to help fund cemetery operations.

The Care and Maintenance Fund reports the resources that are used for Cemetery perpetual care and maintenance. This fund is in accordance with Provincial legislation requires that portion of the burial lot, columbarium niche and marker proceeds be placed in trust for perpetual care and that the capital never be depleted. The investment income from these funds must be used to maintain the cemetery. Care and Maintenance contributions are recorded on the statement of changes in fund balances as a direct increase in the Care and Maintenance Fund.

The Operating Fund reports the net revenues and expenditures related to the Cemetery's operations. A portion of the Cemetery's revenue, as determined by Vestry each year, is transferred to the Cathedral's Operating Fund and it is to be used for Cathedral operations.

The Capital Asset Fund reports the new Cemetery asset acquisitions less amortization.

(b) Revenue recognition:

The Cemetery follows the deferral method of accounting for contributions.

Unrestricted contributions and other revenue are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Endowed contributions are recognized as revenue in the endowment fund.

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

1. Significant accounting policies (continued):

(b) Revenue recognition (continued):

Investment income earned on resources is recorded in the appropriate fund, depending on the external restriction placed on that income. If it must become part of the endowed amount, it is recognized as revenue of the Endowment Fund. If there are no restrictions on the income, it is reported as revenue of the Operating Fund.

Realized gains or losses on sale of investments represents the difference between proceeds received and the average cost of investments sold. Unrealized gains or losses on investments represents the change in the difference between market value and cost from the beginning of the year to the end.

(c) Long-term inventory:

Inventory represent columbarium niches and ground interment lots which are measured at lower of cost and net realizable value. When the net realizable value is less than cost, the inventory value is written down. When circumstances which previously caused inventory to be written down no longer exist, the previous impairment is reversed. The inventory is then relieved based on average cost. Long-term inventory is inventory not expected to be available for sale in 2024.

(d) Funds held in Trust:

Pursuant to the Funeral, Burial and Cremation Services Act (FBCSA) all Prepaid Burial Funds are required to be deposited with a trust company. These investments (consisting of bonds, equities, mutual funds and cash) are recorded at their current market value. Realized and unrealized gains and losses are recorded in the year they occur.

(e) Long-term investments:

These investments (consisting of equities, bonds, mutual funds and cash) are recorded at their current market value. Realized and unrealized gains and losses, are recorded in the year that they occur.

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

1. Significant accounting policies (continued):

(f) Capital assets:

The assets of the Cemetery are recorded in the Capital Asset Fund which recognizes the amortized value of the assets less any financing outstanding. In 1986, the Cemetery property had been fully amortized and, accordingly, it is carried in the financial statements at the nominal value of \$1.

Amortization of Cemetery assets is provided on a straight-line basis over the following estimated useful lives:

Asset	Rate
Furniture and fixtures	5 years
Land	20 years
Building and crematorium	40 years
Machinery and equipment	10 years
Computer	3 years
Mausoleum	40 years
Water extensions, fences, signs and paving	20 years
Vehicles	15 years
Scattering Gardens	40 years

The carrying amount of an item of property, plant and equipment is tested for recoverability whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognized when the asset's carrying amount is not recoverable and exceeds its fair value.

(g) Use of estimates:

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amounts of provisions for impairment of trade accounts receivable; long-term inventory; capital assets; and assets and obligations related to employee future benefits. Actual results could differ from those estimates.

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

1. Significant accounting policies (continued):

(h) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. Short-term investments and investments are carried at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Cemetery determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Cemetery expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(i) Prepaid Burial Funds:

Prepaid burial funds are held in trust and the investment income that is earned is accumulated and applied to each account. When the service is provided, as per Ontario legislation, excess amounts over the current cost of the service is refunded. Prior to 1992, Woodland Cemetery was required to hold only 65% of the original amount received in trust. The remaining 35% of the original amount and all investment income that was earned on these funds was held as a provision to pay out the current cost of services when they are provided. An estimation of the outstanding obligations to provide services from the pre-1992 funds is performed annually to determine any excess of accumulated income, which is reported as investment income. Investment income earned on these funds was \$24,535 (2022 - \$21,054).

(j) Deferred revenue:

Donations received for capital asset purchases are amortized over the life of the asset. Revenue is also deferred for monuments, markers and foundations paid for before year end, while the work has not been completed. The revenue is recognized upon completion.

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

1. Significant accounting policies (continued):

(k) Income taxes:

As the Cemetery is a registered Ontario Cemetery, the organization is exempt from income taxes.

(l) Allocation of the excess (deficiency) of revenue over expenses:

The excess (deficiency) is allocated to the various funds in accordance with the approved operating policies of each fund.

(m) Restricted investment income:

The Cemetery earns investment income that is subject to external restrictions. This includes income earned on Endowment investments as well as income earned on funds held in trust for Care and Maintenance and Prepaid burials. Restricted investment income earned on Care and Maintenance and Endowment investments are recorded in the Statement of Operations. Restricted investment income earned on Prepaid burials is recorded on the Statement of Financial Position as an increase to the Prepaid burial funds liability.

(n) Related party transactions:

Monetary related party transactions and non-monetary related party transactions that have commercial substance are measured at the exchange amount when they are in the normal course of business, except when the transaction is an exchange of a product or property held for sale in the normal course of operations. Where the transaction is not in the normal course of operations, it is measured at the exchange amount when there is a substantive change in the ownership of the item transferred and there is independent evidence of the exchange amount. All other related party transactions are measured at the carrying amount.

2. Accounts receivable:

	2023	2022
Accounts receivable	\$ 286,588	\$ 311,483
Less allowance for doubtful accounts	(89,892)	(104,941)
	<u>\$ 196,696</u>	<u>\$ 206,542</u>

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

3. Inventories:

Inventory is comprised of columbarium niches and ground interment lots.

4. Funds held in trust:

The Cemetery invests all receipts that are externally restricted for care and maintenance and future burial and cremation services. The externally restricted funds held in trust are invested as follows:

	2023	2022
	\$ (22,267)	\$ -
Cash and cash equivalents	102,784	954,859
High interest savings	2,345,273	438,511
Canadian fixed income	1,226,386	1,504,359
Canadian equities	292,218	282,692
Mutual funds	4,921,426	5,347,046
	\$ 8,865,820	\$ 8,527,467

5. Long-term investments:

Long-term investments consists of marketable securities, unless otherwise indicated. These funds are invested in equities, mutual funds/ segregated fund and cash and cash equivalents. The following is a summary of the long-term investments and any related restriction.

	2023	2022
Operating fund:		
Operating investments - unrestricted	\$ 259,216	\$ 202,683
Endowment fund:		
Endowment investments - restricted	314,821	311,654
	\$ 574,037	\$ 514,337

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

6. Capital assets:

			2023	2022
	Cost	Accumulated amortization	Net book value	Net book value
Land	\$ 1	\$ -	\$ 1	1
Building and crematorium	1,587,354	549,368	1,037,986	1,010,549
Machinery and equipment	209,612	62,395	147,217	68,551
Furniture and fixtures	28,981	15,995	12,986	16,968
Computer	64,641	54,774	9,867	14,562
Water extensions, fences, signs and paving	421,159	254,150	167,009	162,520
Vehicles	118,282	8,758	109,524	67,636
Scattering Gardens	38,016	20,430	17,586	18,537
	\$ 2,468,046	\$ 965,870	\$ 1,502,176	\$ 1,359,324

7. Deferred revenue:

Deferred revenue consists of the following:

	2023	2022
Donations for the purchase of signs, grants and gardens \$	170,044	\$ 44,662
Monument, marker and foundation sales	16,199	160,756
	186,243	205,418
Less: Amounts that are due within one year	(186,243)	(195,391)
	\$ -	\$ 10,027

8. Equipment loan:

The Cemetery has financed certain equipment with an interest free loan with repayments due as follows:

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

8. Equipment loan (continued):

	2023	2022
2023	\$ -	\$ 6,046
2024	1,783	1,088
Total minimum payments	1,783	7,134
Less current portion of equipment loan	1,783	6,046
	\$ -	\$ 1,088

9. Due to St. Paul's Cathedral:

In 2017, St. Paul's Cathedral advanced \$250,000 to the Cemetery to help fund ongoing costs of the funeral home development. At December 31, 2020, the loan was unsecured, and due on demand. Effective January 1, 2021, the terms of the loan were revised such that the loan bears an interest at 3% per annum and was payable beginning January 2021. The loan was to be repaid in monthly installments over 5 years for a total of 60 payments. Early in 2023, the principal repayments were indefinitely postponed. As at December 31, 2023, \$150,364 (2022 - \$154,470) remained outstanding. Due to the postponement the whole amount is presented as a long term payable. During 2023, The Vestry determined a revenue amounting to \$172,180 (2022- \$168,803) would be allocated to St. Paul's Cathedral. The allocation amount if any will continue to be determined annually.

10. Financial risk:

(a) Liquidity risk:

Liquidity risk is the risk that the Cemetery will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Cemetery manages its liquidity risk by monitoring its operating requirements. The Cemetery prepares budgets and cash flow forecasts to ensure it has sufficient funds to fulfil its obligations.

WOODLAND CEMETERY

Notes to Financial Statements (continued)

Year ended December 31, 2023

10. Financial risk (continued):

(b) Market risk:

Market price risk is the risk that the value of an instrument will fluctuate as a result of changes in market prices, whether caused by factors specific to an individual investment, its issue or all other factors affecting all instruments traded in the market. As the majority of the Cemetery's financial instruments are carried at fair value with fair value changes recognized in the statement of operations, all changes in market conditions will directly affect the financial position of the Cemetery. Market price risk is managed by the investment manager through the construction of a diversified portfolio of instruments traded on various markets and across various industries.

(c) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. The Cemetery is exposed to credit risk with respect to accounts receivable. The Cemetery assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts.

11. Capital disclosure:

The Cemetery's objective in managing capital is to ensure sufficient liquidity to meet its monthly operating requirements and undertake program initiatives for the benefit of its community, while at the same time taking a conservative approach towards management of financial risk. The Cemetery's capital is comprised of its fund balances. External restrictions exist within the fund balances of the endowment, care and maintenance, and capital asset funds. The Cemetery's primary use of capital is to finance capital expenditures, future projects, and ongoing operations. The Cemetery currently funds these requirements out of its internally generated cashflows. The Cemetery is not subject to any externally imposed capital requirements.

Woodland Cemetery
Budget vs. Actuals
2024 vs. 2025

	2024			2025		
	Actual	Total Budget	% of Budget	Actual	Total Budget	% of Budget
Income						
301000 Property Sales						
301050 Land Sales - Traditional Lots	325,842.00	380,000.00	85.75%	20,280.00	321,000.00	6.32%
301100 Land Sales - Cremation Lots	28,382.00	48,000.00	59.09%	4,140.00	42,000.00	9.86%
301150 Niche Sales	232,288.00	250,000.00	92.92%	11,645.00	290,000.00	4.02%
301200 Discretionary Benefit Credit	-27,232.49	-80,000.00	34.04%	-7,498.10	-35,000.00	21.42%
301250 Land Sales Trad - Discretionary	27,000.00	20,000.00	135.00%	7,200.00	33,600.00	21.43%
301300 Land Sales Crem-Discretionary	4,500.00	2,000.00	225.00%	1,500.00	4,000.00	37.50%
Total 301000 Property Sales	\$ 590,759.51	\$ 620,000.00	95.28%	\$ 37,286.90	\$ 655,600.00	5.66%
302000 Burial Income						
302050 Traditional/Casket Burial	168,500.00	190,000.00	87.63%	12,490.00	178,000.00	7.02%
302100 Cremation Ground Burial	101,880.00	105,000.00	97.03%	5,790.00	117,000.00	4.95%
302150 Niche Inurnment	50,245.00	58,000.00	86.63%	425.00	50,000.00	0.85%
302200 Scattering	14,040.00	20,000.00	70.20%		15,000.00	0.00%
302240 Graveside Staff Services	29,895.00	20,000.00	149.48%	1,200.00	32,000.00	3.75%
302320 Canopy Rental & Set Up	3,680.00	360.00	1022.22%		5,000.00	0.00%
302350 Overtime & Saturday Fees	14,950.00	8,000.00	186.88%	3,400.00	13,000.00	26.15%
302400 Disinterments & Niche Removals	4,980.00	10,000.00	49.90%	275.00	5,000.00	5.50%
302450 Discount re Prearranged Service	-19,929.55	-25,000.00	79.72%	-1,701.35	-21,000.00	8.10%
Total 302000 Burial Income	\$ 365,250.45	\$ 386,360.00	94.80%	\$ 21,878.65	\$ 394,000.00	5.55%
303000 Cremation Income						
303050 Cremation	424,865.00	360,000.00	118.02%	62,020.00	463,000.00	13.40%
303100 Witnessing of Cremation	6,345.00	5,500.00	115.36%	775.00	7,000.00	11.07%
303150 Precious Metals Recycling	17,075.48	20,000.00	85.38%	1,154.41	13,000.00	8.89%
303200 Special Cremation Services	2,670.00	2,100.00	127.14%		2,000.00	0.00%
303250 Holding Fees	225.00	30,000.00	0.75%		300.00	0.00%
303300 Mailing of Cremated Remains	145.79	1,500.00	9.72%		50.00	0.00%
Total 303000 Cremation Income	\$ 451,326.27	\$ 419,100.00	107.69%	\$ 63,949.41	\$ 485,350.00	13.18%
304000 Monuments & Markers						
304050 Monuments (Upright)	185,090.69	260,000.00	71.19%	3,015.60	200,000.00	1.51%
304100 Markers (Flat)	79,842.72	75,000.00	106.46%	5,363.50	80,000.00	6.70%
304150 Benches & Other Memorials	0.00				15,000.00	0.00%
304200 Foundations	141,333.00	145,000.00	97.47%	8,020.00	160,000.00	5.01%
304250 Inscriptions	100,951.50	120,000.00	84.13%	4,217.50	110,000.00	3.83%

Total 304000 Monuments & Markers	\$	507,217.91	\$	500,000.00	84.54%	\$	20,616.50	\$	565,000.00	3.55%
305000 Ancillary & Other Sales										
305050 Caskets		93,230.00		72,000.00	129.49%		8,390.00		95,000.00	8.83%
305100 Urns		45,398.00		72,000.00	63.05%		7,903.00		53,000.00	14.91%
305110 Velvet Urn Bags		0.00		0.00			0.00		0.00	
305150 Vaults (Urn & Casket)		8,430.00		8,000.00	105.38%		1,325.00		9,000.00	14.72%
305200 Jewelry		2,058.00		6,500.00	31.66%				1,500.00	0.00%
305250 Cameos & Emblems		4,791.00		7,800.00	61.42%		229.00		4,300.00	5.33%
305300 Urn & Standing Niche Plaques		1,625.00		2,500.00	65.00%		50.00		1,800.00	2.78%
305350 Bronze Scattering Plaques		18,845.00		22,000.00	85.66%		1,550.00		23,000.00	6.91%
305400 Temporary Marker/Other Memorial		4,015.00		5,000.00	80.30%		17.50		5,200.00	0.34%
305500 Vases & Lanterns		9,660.00		7,500.00	128.80%				11,700.00	0.00%
305550 Tree & Rock Dedication		1,050.00		5,500.00	19.09%				1,400.00	0.00%
Total 305000 Ancillary & Other Sales	\$	189,102.00	\$	208,800.00	90.57%	\$	19,504.50	\$	205,900.00	9.47%
306000 Funeral Services										
306050 Co-ordination of Activities		99,750.00		90,000.00	110.83%		10,500.00		107,000.00	9.81%
306100 Documentation		72,470.00		70,000.00	103.53%		7,510.00		75,000.00	10.15%
306150 Transfer of the Deceased		101,465.60		95,000.00	106.81%		10,777.50		110,000.00	9.80%
306200 Essential Care of the Deceased		5,610.00		40,000.00	14.03%		1,530.00		6,500.00	23.54%
306225 Embalming		2,800.00							2,500.00	0.00%
306250 Facilities for Preparation		86,630.00		1,000.00	6663.00%		6,750.00		65,000.00	10.38%
306300 Other Services		12,845.00		2,000.00	642.25%		2,480.00		9,500.00	26.11%
306350 Grave Set-Up and Staff Required		3,150.00		2,500.00	126.00%		350.00		3,000.00	11.67%
306400 Peachhold Estate Planning		1,390.00					2,085.00		1,000.00	208.50%
Total 306000 Funeral Services	\$	366,110.60	\$	300,500.00	121.83%	\$	42,082.50	\$	379,500.00	11.09%
307000 Ground Services									0.00	
307050 Special Maintenance Work/Garden		2,451.34		1,500.00	163.42%		200.00		2,500.00	8.00%
307100 Monument Cleaning/Other Service		9,856.00		5,500.00	179.20%		950.00		10,000.00	9.50%
307150 Servicing Vaults, Cement Shells		7,215.00		7,700.00	93.70%				6,000.00	0.00%
307200 Install Vases, Lanterns, Cameos		3,515.00		3,400.00	103.38%		150.00		4,000.00	3.75%
Total 307000 Ground Services	\$	23,037.34	\$	18,100.00	127.28%	\$	1,300.00	\$	22,500.00	5.78%
308000 Other Income										
308050 Administration & Other Services		13,168.48		17,000.00	77.46%				15,000.00	0.00%
308150 Returned Cheque Fees		50.00		0.00					0.00	
308200 Bank Interest		53,807.47		55,000.00	96.08%		2,323.74		55,000.00	4.22%
308250 Collections Agency Interest				1,000.00	0.00%					
308300 Marketing Credit Allowance		28,975.81		32,000.00	93.67%		12,228.72		30,000.00	40.76%
308400 Miscellaneous Income		26,002.53		10,000.00	260.03%		0.51		2,000.00	0.03%
308450 Manager's Discount		-7,222.99		-8,500.00	84.98%		-100.53		-8,000.00	1.26%
308500 Interest on Overdue Accounts		1,911.08		3,000.00	63.70%		86.74		1,500.00	5.78%
308700 Inv Income on C&M Funds		303,597.82		281,000.00	108.04%		120.89		325,000.00	0.04%

Total 308000 Other Income	\$	421,290.20	\$	391,500.00	107.61%	\$	14,860.07	\$	420,500.00	3.49%
309000 Disbursement Fees Collected										
309050 Coroner's Fee				20,000.00	103.13%		2,250.00		21,000.00	10.71%
309100 Municipal Death Registration		20,625.00		12,000.00	102.04%		1,310.00		12,000.00	10.92%
309200 BAO Consumer Protection Fee		12,245.00		34,000.00	121.15%		5,070.00		42,000.00	12.07%
Total 309000 Disbursement Fees Collected		41,190.00		86,000.00	112.21%		8,630.00		75,000.00	11.51%
Total 309000 Disbursement Fees Collected		74,060.00		86,000.00	112.21%		8,630.00		75,000.00	11.51%
49900 Uncategorized Income										
Total Income	\$	2,989,154.28	\$	3,010,360.00	99.30%	\$	229,889.63	\$	3,203,350.00	7.16%
Cost of Goods Sold										
350000 Cost of Goods Sold - Ancillary										
350050 Caskets										
350100 Urns		29,128.93		20,000.00	145.64%		2,336.50		30,000.00	7.79%
350110 Velvet Urn Bags		15,723.00		25,000.00	62.89%		4,095.80		15,000.00	27.31%
350150 Vaults (Urn & Casket)		796.00		1,000.00	79.60%		71.50		700.00	10.21%
350150 Vaults (Urn & Casket)		5,277.60		5,000.00	105.55%		695.00		3,500.00	19.86%
350200 Jewelry		737.00		2,000.00	36.85%				500.00	0.00%
350250 Canvases & Emblems		1,862.00		3,000.00	62.07%		80.00		2,000.00	4.00%
350300 Urn & Standing Niche Plaques		243.00		500.00	48.60%		8.00		300.00	2.67%
350350 Bronze Scattering Plaques		2,850.86		6,000.00	47.51%		395.90		2,500.00	15.84%
350400 Other Memorials		654.00		2,000.00	32.70%		-5.00		700.00	-0.71%
350500 Vases & Lantems		4,051.78		3,500.00	115.77%				4,000.00	0.00%
350900 Peacethold Estate Planning Cost		460.00					460.00		1,360.00	33.33%
Total 350000 Cost of Goods Sold - Ancillary	\$	61,784.17	\$	68,000.00	90.86%	\$	8,137.70	\$	60,560.00	13.43%
351000 Cost of Goods Sold - Memorials										
351050 Monuments (Upright) Expense		156,956.18		165,000.00	95.12%				150,000.00	0.00%
351100 Markers (Flat) Expense		34,456.61		28,000.00	123.06%		800.50		30,000.00	2.67%
351150 Foundations Expense		54,515.06		48,000.00	113.57%				45,000.00	0.00%
351200 Inscriptions Expense		52,366.00		58,000.00	90.29%				50,000.00	0.00%
351250 Ancillary & Other Memorials		100.00		3,500.00	2.86%				0.00	
351300 Freight Charges on Ancillary		1,863.47		2,000.00	93.17%		48.00		1,200.00	4.00%
Total 351000 Cost of Goods Sold - Memorials	\$	300,257.32	\$	304,500.00	98.61%	\$	848.50	\$	276,200.00	0.31%
352000 Disbursement Fees Paid										
352050 Coroner's Fee		18,975.00		20,000.00	94.88%		525.00		20,000.00	2.63%
352100 Municipal Death Registrations		12,435.00		12,000.00	103.63%				12,000.00	0.00%
352150 Ancillary Items		271.32		1,000.00	27.13%				0.00	
352200 BAO License Fee (Consumer Prot)		37,396.04		28,750.00	130.06%				37,000.00	0.00%
Total 352000 Disbursement Fees Paid	\$	69,079.36	\$	61,750.00	111.87%	\$	525.00	\$	69,000.00	0.76%
353000 Cost of Goods Sold-Niche									0.00	
353010 Domes		215.96							0.00	
353025 Indoor Columbarium		2,465.36							0.00	
353045 Mausoleum		1,221.76							0.00	
353050 Serenity - Phase 1 - SOLD OUT		3,223.46							0.00	

353100 Serenity - Phase 2 & 3	19,541.88				52,200.00	0.00%
353150 Trinity Garden Domes	238.88				0.00	
Total 353000 Cost of Goods Sold-Niche	\$ 26,927.30	\$ 0.00	\$ 0.00	\$ 0.00	\$ 52,200.00	0.00%
354000 Cost of Goods Sold - Land -Trad	7,892.37				0.00	
355000 Cost of Goods Sold - Land-Crem	270.16				0.00	
Total Cost of Goods Sold	\$ 466,210.88	\$ 434,250.00	\$ 9,511.20	\$ 457,960.00		2.08%
Gross Profit	\$ 2,522,943.60	\$ 2,576,110.00	\$ 220,377.43	\$ 2,746,370.00		8.03%
Expenses						
401000 Salaries & Wages Expense						
401050 Management	489,048.56	400,248.00	122.19%	35,416.36	508,000.00	6.97%
401100 Cemetery & Funeral Directors	176,629.90	207,191.00	85.25%	10,468.24	239,000.00	4.38%
401150 Administrative Staff	318,853.07	307,791.00	103.59%	22,002.24	314,000.00	7.01%
401200 Grounds Staff	323,840.36	270,632.00	119.66%	23,761.67	327,000.00	7.27%
401250 Grounds Staff - Seasonal	62,389.60	32,000.00	194.97%		90,000.00	0.00%
401300 On-Call Wages	36,400.00	28,000.00	130.00%	2,800.00	37,250.00	7.52%
Total 401000 Salaries & Wages Expense	\$ 1,407,161.49	\$ 1,245,862.00	112.95%	\$ 94,448.61	\$ 1,505,250.00	6.27%
402000 Employee Benefits Expense						
402050 Canada Pension Plan	66,854.91	64,000.00	104.46%	5,665.60	70,000.00	8.09%
402100 Unemployment Insurance	28,205.96	28,000.00	100.74%	2,288.29	30,000.00	7.66%
402150 WSIB	15,724.45	12,000.00	131.04%	4,025.00	15,000.00	26.83%
402200 Employer Health Tax	15,161.84				12,000.00	0.00%
402250 Pension Plan	56,141.73	50,000.00	112.28%	2,322.66	55,000.00	4.22%
402300 Medical Benefit	44,516.89	30,000.00	148.39%	3,577.47	45,000.00	7.95%
402350 Dental Benefit	10,999.71	8,200.00	134.14%	586.35	13,000.00	4.51%
402400 Life Insurance Benefit	9,054.80	8,000.00	113.19%	704.72	9,800.00	7.19%
402450 LTD Benefit	20,950.32	23,000.00	91.09%		23,000.00	0.00%
402500 Clothing Allowance	1,744.40	1,200.00	145.37%	15.22	1,750.00	0.87%
402550 Mileage & Travel Allowance	1,208.26	1,800.00	67.13%		1,000.00	0.00%
402600 Cell Phone Reimbursement		1,300.00	0.00%			
402650 Vacation Pay Expense	30,817.59			5,627.87	40,000.00	14.07%
Total 402000 Employee Benefits Expense	\$ 301,300.86	\$ 227,500.00	132.48%	\$ 24,823.18	\$ 315,550.00	7.87%
404000 Crematorium Expense						
404050 Cremation Rebates-Funeral Homes	36,025.00	22,000.00	163.75%	12,300.00	48,000.00	25.63%
404100 Crematorium Repair & Maintenance	6,506.15	10,000.00	65.06%	334.00	5,000.00	6.68%
404150 Crematorium Supplies	10,736.09	6,000.00	178.93%	30.00	10,500.00	0.29%
404200 Storage Container	1,222.58	1,200.00	101.88%	222.96	1,200.00	18.58%
404250 Transfer of Deceased	41,388.06	35,000.00	108.84%	3,495.00	40,000.00	8.74%
404300 Shipping of Cremated Remains	44.15	800.00	5.52%		0.00	
Total 404000 Crematorium Expense	\$ 95,892.03	\$ 78,000.00	122.94%	\$ 16,381.96	\$ 104,700.00	15.65%
405000 Amortization of Fixed Assets						
405050 Building (Office, Grounds x2)	19,764.54	15,000.00	109.91%		20,000.00	0.00%

405100 Crematorium & Retorts	38,534.25	33,000.00	116.77%		38,000.00	0.00%
405150 Mausoleum	12,509.76	13,000.00	96.23%		12,500.00	0.00%
405200 Machinery & Equipment	23,921.85	18,000.00	132.90%		24,000.00	0.00%
405250 Vehicles	7,885.49	5,300.00	148.78%		7,900.00	0.00%
405300 Furniture & Fixtures	5,796.24	5,800.00	99.94%		5,800.00	0.00%
405350 Computer & Technology	5,448.20	8,200.00	66.44%		5,500.00	0.00%
405400 Roads & Paving	9,289.97	1,300.00	714.61%		10,000.00	0.00%
405450 Fences, Signs & Water Lines	5,685.55	8,200.00	69.34%		5,700.00	0.00%
405500 Scattering Garden	950.40	960.00	99.00%		950.00	0.00%
Total 405000 Amortization of Fixed Assets	\$ 129,806.25	\$ 111,760.00	116.15%	\$ 0.00	\$ 130,350.00	0.00%
406000 Grounds & Vehicle Expense						
406050 Grounds Care & Maintenance	21,597.96	14,000.00	154.27%	1,008.10	18,000.00	5.60%
406100 Tree Maintenance	64,824.15	55,000.00	117.86%		30,000.00	0.00%
406150 Security	10,088.00	13,000.00	77.60%	222.00	10,000.00	2.22%
406200 Vehicle Expense	3,703.30	9,500.00	38.98%	67.27	4,000.00	1.68%
406250 Waste Bin Removal	5,109.00	5,000.00	102.18%		5,000.00	0.00%
406300 C&M on Monuments, Foundations	2,653.00	5,300.00	50.06%		500.00	0.00%
Total 406000 Grounds & Vehicle Expense	\$ 107,975.41	\$ 101,800.00	106.07%	\$ 1,297.37	\$ 67,500.00	1.92%
407000 Equipment & Tools Expense						
407050 Maintenance & Repairs	19,458.17	5,800.00	335.49%	497.83	21,000.00	2.37%
407100 Small Tools & Equipment	4,493.24	6,500.00	69.13%	277.04	4,000.00	6.93%
407150 Shop Supplies	8,606.12	7,500.00	114.75%	86.37	8,500.00	0.78%
Total 407000 Equipment & Tools Expense	\$ 32,557.53	\$ 19,800.00	164.43%	\$ 841.24	\$ 33,500.00	2.51%
408000 Utilities & Fuel Expense						
408050 Equipment Fuel	15,624.22	23,000.00	67.93%	3,231.54	19,000.00	17.01%
408100 Gas	21,564.01	30,000.00	71.88%	2,368.40	20,000.00	11.84%
408150 Hydro	14,053.18	15,000.00	93.69%	2,085.86	14,000.00	14.90%
408200 Water	11,659.31	10,000.00	116.59%	316.11	12,000.00	2.63%
408250 Telephone & Internet	5,927.07	10,000.00	59.27%		6,000.00	0.00%
Total 408000 Utilities & Fuel Expense	\$ 68,827.79	\$ 88,000.00	78.21%	\$ 8,001.91	\$ 71,000.00	11.27%
409000 Office Expense						
409050 Office Cleaning	10,149.24	12,000.00	84.58%	845.77	12,000.00	7.05%
409100 Office Furniture & Fixtures	2,065.30	2,000.00	103.27%		2,000.00	0.00%
409150 Answering Service	6,077.87	6,400.00	94.97%	537.34	6,000.00	8.96%
409200 Office Supplies	12,618.96	7,000.00	180.27%	354.72	8,800.00	4.03%
409250 Postage	1,387.19	1,700.00	81.60%		1,600.00	0.00%
409300 Advertising & Sponsorships	9,356.16	2,900.00	374.25%	46.33	7,500.00	0.62%
409350 Staff Appreciation	5,417.66	4,700.00	115.27%	2,042.50	2,400.00	85.10%
409400 Printing & Toners	6,252.86	9,000.00	69.48%	76.42	7,000.00	1.09%
Total 409000 Office Expense	\$ 53,325.24	\$ 45,300.00	117.72%	\$ 3,903.08	\$ 47,300.00	8.25%
410000 Computer Maintenance & Support						

410050 IT Support	22,071.00	16,000.00	137.94%	3,740.00	23,000.00	16.26%
410100 Software Licensing	54,510.74	37,000.00	147.33%	4,332.05	54,000.00	8.02%
410150 Hardware	1,474.87	1,500.00	98.32%		550.00	0.00%
410200 Web Services & Domain Reg	1,798.40	2,000.00	89.92%	50.00	1,800.00	2.76%
410250 Environmental & Other Charges	3.50	25.00	14.00%		20.00	0.00%
Total 410000 Computer Maintenance & Support	\$ 79,858.51	\$ 56,525.00	141.28%	\$ 8,122.05	\$ 79,370.00	10.23%
411000 Licensing & Education						
411050 BAO Licensing & Director Fees	1,438.70	2,750.00	52.32%		1,440.00	0.00%
411100 OACFP & Other Membership Fees	3,273.85	5,000.00	65.48%		3,500.00	0.00%
411150 Education & Conference Fees	9,907.00	5,500.00	180.13%		10,000.00	0.00%
411200 Hotel, Meals & Travel	1,742.26	3,500.00	49.78%		3,000.00	0.00%
Total 411000 Licensing & Education	\$ 16,361.81	\$ 16,750.00	97.68%	\$ 0.00	\$ 17,940.00	0.00%
412000 Professional Fees						
412050 Accounting	255.00	500.00	51.00%		500.00	0.00%
412100 Audit	34,460.00	20,000.00	172.30%		30,000.00	0.00%
412150 Legal	9,530.43	10,000.00	95.30%		10,000.00	0.00%
412200 Consulting Fees	23,630.58	5,000.00	472.61%		15,000.00	0.00%
412250 Insurance	29,963.03	26,000.00	115.24%	12,234.00	30,000.00	40.78%
Total 412000 Professional Fees	\$ 97,839.04	\$ 51,500.00	189.09%	\$ 12,234.00	\$ 85,500.00	14.31%
413000 Miscellaneous Charges & Fees						
413050 Bank Fees	2,573.31	2,500.00	102.93%	147.06	2,000.00	7.35%
413100 POS - Credit Card Fees	43,716.76	40,000.00	109.29%	3,722.03	40,000.00	9.31%
413150 Trustee Fees	21,737.66	24,000.00	90.57%	10,621.63	26,000.00	40.85%
413200 Payroll Fees	3,028.39	3,500.00	86.53%	199.00	7,000.00	2.84%
413250 Bad Debts Expense	3,304.83	-3,000.00	-110.16%		5,000.00	0.00%
413300 Collection Agency Fees	88.00	1,000.00	8.80%	8.00	100.00	8.00%
413350 Miscellaneous Expense	3,565.90	5,000.00	71.32%		2,000.00	0.00%
Total 413000 Miscellaneous Charges & Fees	\$ 76,014.85	\$ 73,000.00	106.87%	\$ 14,697.72	\$ 82,100.00	17.96%
414000 Other Expenses						
414050 Property Tax	-7,387.22	0.00			0.00	
414100 Lease Expense	5,268.99	5,000.00	105.38%		5,000.00	0.00%
414200 Cost of long term inv sold		0.00				
Total 414000 Other Expenses	\$ -2,118.23	\$ 5,000.00	-42.36%	\$ 0.00	\$ 5,000.00	0.00%
Minister of Finance Expense	0.00				0.00	
Total Expenses	\$ 2,465,882.56	\$ 2,130,797.00	115.77%	\$ 184,751.02	\$ 2,545,060.00	7.26%
Net Operating Income	\$ 56,061.02	\$ 445,313.00	12.59%	\$ 35,626.41	\$ 200,310.00	17.75%
Other Income						
701000 Investment Income						
701200 Inv Income on Operating (17648)	3,846.01	5,500.00	69.93%		0.00	
701300 Inv Income on Endowment (11074)	12,230.98	17,000.00	71.95%		0.00	
701400 Inv Income on Pre1992 Trust	4,071.71	820.00	496.55%		0.00	



Motions Regrading Woodland Cemetery

Whereas St. Paul's Cathedral received \$460,000 from the City of London for property that was acquired for the widening of Queens Ave.,
and whereas Parish Council previously approved the transfer of a portion of these funds to Woodland Cemetery for the renovation of the crematorium,
Be it resolved that this vestry authorize the transfer of \$300,000 from the unrestricted investment that is held by the Diocese of Huron to Woodland Cemetery.

Moved by: Greg Childs
Seconded by: Gord Rolleston

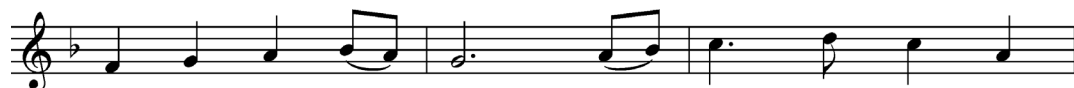
Be it resolved that this Vestry of St. Paul's Cathedral direct Parish Council to adopt a new Terms of Reference for the Woodland Cemetery Advisory Board and appoint new members to the Board in accordance with the provisions of the new Terms of Reference.

Moved by: Doreen Kyomugisha
Seconded by: Suzanne Edmonson

All Are Welcome



1. Let us build a house where love can dwell And
 2. Let us build a house where proph - ets speak, And
 3. Let us build a house where love is found In
 4. Let us build a house where hands will reach Be -
 5. Let us build a house where all are named, Their



all can safe - ly live, A place where saints and
 words are strong and true, Where all God's chil - dren
 wa - ter, wine and wheat: A ban - quet hall on
 yond the wood and stone To heal and strength - en,
 songs and vi - sions heard And loved and treas - ured,



chil - dren tell How hearts learn to for -
 dare to seek To dream God's reign a -
 ho - ly ground, Where peace and jus - tice
 serve and teach, And live the Word they've
 taught and claimed As words with - in the



give. Built of hopes and dreams and vi - sions,
 new. Here the cross shall stand as wit - ness
 meet. Here the love of God, through Je - sus,
 known. Here the out - cast and the stran - ger
 Word. Built of tears and cries and laugh - ter,



Rock of faith and vault of grace; Here the
 And as sym - bol of God's grace; Here as
 Is re - vealed in time and space; As we
 Bear the im - age of God's face; Let us
 Prayers of faith and songs of grace, Let this



love of Christ shall end di - vi - sions:
 one we claim the faith of Je - sus:
 share in Christ the feast that frees us: All are wel - come,
 bring an end to fear and dan - ger:
 house pro - claim from floor to raft - er:



all are wel - come, all are wel - come in this place.

