



Grant Application for Child Care Programs

Directions: Fill out the Grant application, W-9, Direct Deposit Form and Grant Agreement. Mail all four forms to
Child Care Aware of Kansas
1508 East Iron
Salina, Kansas 67401

Program Name					
Applicant Name					
KDHE License Number					
Address					
City		Zip Code		County	
Phone Number					
Email Address					
Is your program temporarily closed?				Yes	No
Do you provide emergency child care?				Yes	No
How many emergency care slots do you have available?					
* Emergency child care is being willing to provide temporary care when a regular child care program has been closed due to a KDHE qualifying emergency. KDHE will work with willing programs.					

Grant Types (please check all that you are applying for)

Supply Grant: This grant is to support your essential needs as a child care provider that has remained open for business and to assist you in maintaining your regular healthy environment. These funds will provide financial assistance for all open licensed child care providers for the purposes of cleaning and sanitation, and other activities necessary to maintain a healthy and safe operation of their program. This grant recognizes the rapid change in recommendations by the CDC and local health departments to include a more rigorous cleaning regimen and assessing for wellness that has led to an increased need for supplies in the child care settings. Supplies that may be purchased with this grant include the following: thermometers, gloves, soap, disinfectants, cleaning wipes, paper towels, trash bags, paperware, disposable table coverings, cleaning tools (buckets, bins, rags, mops). Other activities may include using funds to assist the program in meeting KDHE or CDC Child Care Guidance. For recommendations for Preventing the Introduction of COVID-19 INTO the Facility, please review the CDC’s Supplemental Guidance for Child Care Programs that Remain Open at: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>. A one-time financial payment will be provided to open child care providers with the expectation that funding be expended within a 90-day period, with a 30-day extension provided if needed to expend any remaining funds.

Provide a short description of the items that you will purchase with a Supply Grant:

☐ Sustainability Grant: This grant will support your child care business through operational challenges caused by the COVID-19 pandemic. The disruption of normal operations will vary from provider to provider. As recommended in the CARES Act, it is an expectation of child care providers receiving these funds, that a portion of the funds received be utilized to continue to pay the salaries/wages of staff employed through the licensed child care facility. Other allowable expenses based upon the impact to your facility may include items from your operating budget such as: enrollment, food, supplies, labor, benefits, rent/mortgage, maintenance, equipment, utilities, licensing fees, mileage, advertising, office supplies, professional development, phone/internet, classroom supplies, liability/accident insurance, and software.

Provide a short description of your child care business expenses that you will pay for with a Sustainability Grant:

Agreement to Terms and Conditions

Please ensure you adhere to the requirements as outlined in the signed Agreement to Terms and Conditions section of the grant application listed below. If you have questions, contact Child Care Aware of Kansas to explain the requirements in greater detail.

- Child care centers and family child care programs must be licensed by and in good standing with Kansas Department of Health and Environment (KDHE).
- Child care centers and family and group child care programs must hold a current Kansas Child Care Center License; Kansas Day Care Home License; or Kansas Group Day Care Home license providing full time, full year child care slots.
- Child care centers and family child care programs must agree to remain in business for at least 8 months from the date of the approval letter.
- Child care centers and family child care programs must purchase items agree upon in the grant application.
- Receipts for all items/expenses paid with grant funds must be kept by the child care centers and family child care programs for 5 years. These funds are subject to state, federal and Child Care Aware of Kansas audits. Receipts may be requested anytime within a 5-year timeframe.
- Supply grant funds must be spent with 90 days from the award date. A 30-day extension will be provided if needed to expend any remaining funds.

- Sustainability grant funds must be spent by October 31, 2020.

I certify that to the best of my knowledge all the information in the Hero Relief Project application is correct. I further agree that if my grant application is accepted, I will comply with all grant guidelines listed on the Grant Guideline page.

In addition to the terms and conditions listed above I agree the **Supply Grant** funds will be spent in accordance with the award and intended purpose.

Supply Grant			
Program Name			
Name of Authorized Representative (please print)			
Authorized Signature		Date	

I certify that to the best of my knowledge all the information in the Hero Relief Project application is correct. I further agree that if my grant application is accepted, I will comply with all grant guidelines listed on the Grant Guideline page.

In addition to the terms and conditions listed above I agree the **Sustainability Grant** funds will be spent in accordance with the award and intended purpose. It is an **expectation** of child care providers receiving these funds, that a portion of the funds received be utilized to continue to pay the salaries/wages of staff employed through the licensed child care facility.

Sustainability Grant			
Program Name			
Name of Authorized Representative (please print)			
Authorized Signature		Date	

Program Consent to Share Information Form

In accepting funds awarded through the Hero Relief Program, I am authorizing Child Care Aware of Kansas to collect and share information on your program with the agencies listed below for the purpose of supporting child care program needs as a result of the COVID-19 outbreak. It is further agreed that all identifying information shared among agencies will be held as confidential, unless otherwise required by law.

- Kansas Department for Children and Families (DCF)
- Kansas Department of Health and Environment (KDHE)