



Ysgol Hendrefelin

Headteacher: Mr. L. Lewis

Deputy Head Bryncoch Site: Mr. R. Duford

Deputy Head Velindre & Theodore Road Site: Mr. N Lloyd

24th March, 2021

Dear Parent/ Carer,

With the Easter break rapidly approaching, I wanted to update you on how Ysgol Hendrefelin will operate after the holidays. After Easter, Ysgol Hendrefelin will open to all pupils full time. The start and finish times of the school day will return to normal and all pupils will return to the timetable that was operating before lockdown (their normal timetable). Not all activities will be available at the beginning of term but we hope more will open as time moves on.

YHF Summary of Plan: (Plan on a page)

- YHF will be open to pupils 5 days of the week.
- Pupils will be transported in taxis or minibuses from home to school and back– pupils are required to wear masks on transport
- Pupils and staff are required to wear masks in classrooms and in corridors.
- Pupils will be sat 2m apart where possible in classrooms. This will not be possible in many classrooms on our Bryncoch site.
- Pupils and staff will follow all guidelines set out by Welsh Government for social distancing, the wearing of masks and the washing of hands/ sanitizing hands during the school day.
- Where possible breaktimes and lunchtimes will be staggered to minimise risk of transmission. Pupils will eat lunch in their class.
- High touch surfaces will be wiped routinely throughout the day.
- Pupils should wash their hands at the start of the day; before eating; after eating; before leaving school at the end of the day. Where possible this will be done with soap and water for 20 seconds. Pupils will use hand sanitizer when they return to class at any time during the school day.
- Pupils must wear clean clothes each day. Pupils should wear school uniform when possible.
- The wearing of **Personal, protective equipment (PPE)** will strictly follow government guidelines and will be adjusted accordingly in the event that an ill pupil or member of staff needs to be transported; staff need to supervise a pupil or member of staff who has been moved to an isolation room/ outside gazebo because they are ill; intimate care and the cleaning up of body fluids; or team teach situations.
- **Non-compliance:** Pupils will be encouraged to maintain the strict routine. This will be explained to them and reinforced regularly. Ultimately non-compliance, poor behaviour or unsafe practice will result in a pupil being sent home or not invited to school. These pupils will continue distance learning at home.
- Pupils not following Welsh Government rules outside of school will not be invited into school. This is to safeguard the health of all pupils, staff and their families.

Unfortunately, I have to say that this plan might change as a result of risk assessments or changes to National or Local Authority priorities/ guidelines.

Stay safe and take care.

Kind regards,

Mr L. Lewis

(Headteacher)

BRYNCOCH SITE: Main Road, Bryncoch, Neath SA10 7TY. **THEODORE ROAD SITE:** Theodore Road, Port Talbot SA13 1SP
VELINDRE SITE: Reginald Street, Port Talbot SA13 1YY **For all sites please telephone: 01639 642786**