Sample Letter to Invite Elected Officials to Attend

To [Title and Name of Elected Official]:

I am writing to invite you to join local community leaders and advocates by **participating in the 3rd annual national Housing Week of Action called, “Our Homes, Our Voices” from May 30th to June 5th. Ideally, we would like you to join us for [details about what specifically how want the elected official to participate, when, where].**

Each year, advocates across the country hold coordinated activities in their communities to call for a greater federal investment in affordable homes and community development because all people deserve an affordable home, and no one should be forced to give up food and basic healthcare to keep a roof over their heads. In our community, we will [details about the event you are planning: what, when, where, who will be attending, etc].

In [city] and across the nation, far too many families– including low income seniors, people with disabilities, veterans, and families with children – struggle with housing insecurity or are experiencing homelessness. More families are renting their homes than ever before, and our nation’s investments in affordable housing have not kept pace. As a result, rents are increasing everywhere. Because of underfunding, three out of every four families in need of housing assistance are turned away. [add some information about local housing needs. Click [here](http://nlihc.org/library/SHP) for state and local data].

Last year, advocates and Congressional champions secured a $1.5 billion increase to federal investments in affordable housing! But threats remain. President Trump’s budget proposes to slash affordable housing by $12 billion compared to current levels - a move that could increase homelessness and housing poverty in our community.

Instead of reducing our nation’s investments in affordable housing, we need to make a bold and sustained commitment to ensure that everyone has a safe, accessible and affordable home. Because when we invest in affordable homes, we invest in people, our communities, and America as a whole – from increased employment and economic mobility to improved health and better education.

If you have any questions, or need additional information, please contact [local point of contact for the week of action, their email address and phone number].

Sincerely,

[name and organization]