

**THE UNITED REPUBLIC OF TANZANIA**



**PRESIDENT'S OFFICE**

**PUBLIC SERVICE RECRUITMENT SECRETARIAT**

**Ref.No.EA.7/96/01/K/131**

**6<sup>th</sup> December, 2019**

**VACANCIES ANNOUNCEMENT**

On behalf of The **Tanzania Geothermal Development Company Limited (TGDC)** President's Office, Public Service Recruitment Secretariat invites competent, experienced, and highly organized and self-motivated Tanzanians to fill **2** vacant posts as mentioned below;

**1.0 INTRODUCTION: TANZANIA GEOTHERMAL DEVELOPMENT COMPANY LIMITED (TGDC)**

Tanzania Geothermal Development Company Limited (TGDC) is a subsidiary company of The Tanzania Electric Supply Company (TANESCO) established in December 2013 and came into operation in July 2014 with a mandate to develop geothermal resources in Tanzania for various uses including power generation.

TGDC is mandated:

- a) To carry out geothermal exploration including geological, geochemistry, seismological, volcanological studies
- b) To carry business in geothermal drilling for steam and hot water, well testing and logging, reservoir assessment and management.

- c) To mobilize funds for geothermal development from various sources
- d) To promote geothermal business and developer of alternative uses of geothermal energy than electricity including watering cultures, therapeutic uses, geothermal bathing, drying of farm products and all industrial and non-industrial uses

In order to reach its goals, the Company intends to invest in its business, systems and human capital. TGDC now invites applicants who are self-motivated, pro-active, honest, hardworking and committed individuals to fill in the various positions mentioned hereunder:

## **1.1 DIRECTOR OF BUSINESS DEVELOPMENT – 1 POST**

**REPORTING TO: GENERAL MANAGER**

**DIVISION/DIRECTORATE: BUSINESS DEVELOPMENT**

### **1.1.1 JOB PURPOSE:**

To secure the organization's long-term strategic growth by setting and implementing strategic goals in line with the Mission and Vision Statements of the Company. The core duties and responsibilities of this position include: Strategic Planning, Business Development and performance management.

### **1.1.2 DUTIES AND RESPONSIBILITIES:**

- i. Develop and oversee company planning process for formulation of strategic programs, projects, research, innovation to ensure are in line with the Nation's geothermal development plan,
- ii. Develop and install processes to ensure the critical investment geothermal projects such as power generation and direct use are well coordinated and managed; all risks are explored and managed appropriately,
- iii. Develop monitoring and evaluation systems for investment projects to ensure that they are implemented timely and in a cost effectively manner,
- iv. Oversee research, innovation and entrepreneurship that would enhance Company's revenue generation,
- v. Coordinate Implementation of company's investment projects in compliance with existing legislations and guidelines.

- vi. Oversee consultancy services in geothermal power development and direct use projects,
- vii. Oversee all environmental and social impact assessment to ensure TGDC projects are in compliance with national and international environmental best practices,
- viii. Provide decision support and analysis expertise to the company to enhance decision making process for continuous improvement of business performance, and
- ix. Develop and lead TGDC commercial, innovation and entrepreneurial acumen to realise business opportunities and minimise threats to the business.

### **1.1.3 QUALIFICATIONS AND EXPERIENCE**

- Bachelor Degree and Master's Degree in Engineering, Earth Science Finance and Economics
- A minimum of ten (10) years of relevant working experience with outstanding performance, out of which at least five (5) years should be in Senior managerial level in the energy sector.
- Registration with relevant profession Board is mandatory, where applicable

### **1.1.4 DESIRED PERSONAL ATTRIBUTES:**

- (a) Ability to identify and solve problems
- (b) The ability to delegate, monitor, coach and mentor subordinates to develop them to their true potential
- (c) Ability to set objectives in line with company targets and remain committed towards end results.
- (d) The ability to effectively communicate formally and informally through verbal and written methods
- (e) The ability to weigh pros and cons and take decisions in stressful situations and take ownership for decisions taken
- (f) Ability to promote and enhance team work in a consultative process
- (g) Negotiation Skills

## **1.2 MANAGER GEOSCIENCE SERVICES – 1 POST**

**REPORTING TO: DIRECTOR -TECHNICAL SERVICES**

**DIVISION/DIRECTORATE: TECHNICAL SERVICE**

**LOCATION: HEAD OFFICE**

### **1.2.1 JOB PURPOSE:**

Responsible for efficient operation of scientific exploration and development of geothermal fields.

### **1.2.2 DUTIES AND RESPONSIBILITIES**

- i. Planning and supervision of surface and subsurface exploration of geothermal prospects,
- ii. Coordinates geothermal exploration activities including budget planning and management,
- iii. Prepare annual budget for geoscience section/activities,
- iv. Prepares and updates geological models of geothermal fields,
- v. Coordinates all decisions, logistics and activities related to Geological, geophysical and geochemical geothermal research, exploration and reservoir management. Monitoring for changes due to geothermal energy exploitation,
- vi. Processing, analyzing and interpreting data compiles a report from it and makes presentations, and
- vii. Coordinating surface Geological work in new geothermal prospects in order to assess the geothermal potential.

### **1.2.3 QUALIFICATIONS AND EXPERIENCE**

- Bachelor degree in Earth science and a Master's Degree in Earth Sciences, Project Management, Engineering, Business Administration and any other related equivalent qualification
- A minimum of 5 years' of relevant working experience with good performance, out of which at least three (3) years should be in Senior Position
- Registration with relevant professional Board is mandatory, where applicable.

#### 1.2.4 DESIRED PERSONAL ATTRIBUTES:

- (a) Ability to identify and solve problems
- (b) The ability to delegate, monitor, coach and mentor subordinates to develop them to their true potential
- (c) Ability to set objectives in line with company targets and remain committed towards end results.
- (d) The ability to effectively communicate formally and informally through verbal and written methods
- (e) The ability to weigh pros and cons and take decisions in stressful situations and take ownership for decisions taken
- (f) Ability to promote and enhance team work in a consultative process.
- (g) Negotiation skills.

#### GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania of **not more than 45 years** of age except for those in the Public Service;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts;  
postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates;
  - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
  - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
  - Form IV and Form VI National Examination Certificates;
  - Birth certificate.
- v. Attaching copies of the following certificates is strictly not accepted
  - Form IV and form VI results slips;
  - Testimonials and all Partial transcripts.
- vi. Applicants employed in the Public Service **should route their application letters through their respective employers;**
- vii. Applicants who have/were retired from the Public Service for whatever reason should not apply;

- viii. Applicants should indicate three reputable referees with their reliable contacts;
- ix. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA)
- x. Professional certificates from Foreign Universities should be verified by The Tanzania Commission for Universities (TCU) and/or National Council for Technical Education (NACTE);
- xi. Applicants with special needs/case (disability) are supposed/advised to indicate;
- xii. A **signed application letter should** be written either in Swahili or English and Addressed to *Secretary, Presidents Office, Public Service Recruitment Secretariat, 8 Kivukoni Road, P.O. Box 63100, 11102 Dar Es Salaam.*
- xiii. Deadline for application is **20<sup>th</sup> December, 2019.**

NOTE: All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click '[Recruitment Portal](#)')

**SECRETARY  
PUBLIC SERVICE RECRUITMENT SECRETARIAT**