



# STAFF REPORT

**MEETING: City Council - 15 Mar 2022**

**TITLE:**

Receive the Monthly Financial Report as of January 31, 2022.

- **N/A**
  - **Goal 2: Maximize city and community resources to improve quality of life in a sustainable manner.**

**STAFF RESPONSIBLE:**

**Edena J. Atmore, Managing Director, Financial Services**

**BACKGROUND/HISTORY:**

The Financial Report is presented to provide actual revenues and expenditures compared to the budget. The report provides financial summary data on key funds, including the General, Utility, Economic Development, and the Fieldhouse funds.

**POLICY EXPLANATION:**

City Council expects to receive monthly reports on the City's financial condition. January is the first month in the calendar year 2022 and the beginning of the second quarter for the fiscal year 2021-2022. Revenues and expenditures are expected to approximate a budgeted target of 33% for the period ending January 31, 2022. See the attached Monthly Financial Report as of January 31, 2022, for further details on the City's budget and actual revenues and expenditures for all funds.

Financial Services has also included the Certified Monthly Property Tax Certification Report and the monthly Sales Tax allocation worksheet for your review on pages 11 and 13, respectively, of the Duncanville financial report.

**FUNDING SOURCE:**

**ORG and Object Number**

N/A

**Available Budget**

\$0.00

**Purchase Amount**

\$0.00

**After Encumber**

\$0.00

**ACTION ALTERNATIVES:**

N/A

**ATTACHMENTS:**

[Monthly Financial Report](#)



# **CITY OF DUNCANVILLE MONTHLY FINANCIAL REPORT**

**Fiscal Year 2021-2022**  
YEAR-TO-DATE OPERATIONS

**AS OF JANUARY 31, 2022**

OCTOBER 1, 2021 TO JANUARY 31, 2022

*We are building a vibrant, inclusive community, driven by a  
commitment to democratic principles and service above self*

**Updated and Prepared by**  
FINANCIAL SERVICES DEPARTMENT  
**3/7/2022**



## MEMORANDUM

**TO:** Aretha Ferrell-Benavides  
City Manager

Robert Brown, Jr.  
Assistant City Manager

**FROM:** Edena J. Atmore  
Managing Director, Financial Services

**DATE:** March 7, 2022

**RE:** January 31, 2022, Monthly Financial Report for the City of Duncanville, Texas

The Duncanville Monthly Financial Report presents unaudited revenues and expenditures through January 31, 2022, compared to the budgetary numbers for the fiscal year 2021-22. The report provides financial summary data on key funds, including the General, Utility, Economic Development, and the Fieldhouse funds. General Fund is the primary operating fund for the City, so details of revenues by category and expenditures by the department are included for your review. In addition, all other funds that are part of daily operations are included in brief to highlight each fund's revenues, expenditures, and fund balances.

January is the first month of the calendar year 2022 and the first month in the second quarter of fiscal year (FY) 2022. We expect to collect and spend about 33% of the budgeted revenues and expenditures. Below are highlights of October 2021 through January 2022 governmental financial statements.

### **General Fund:**

General Fund's unaudited ending fund balance for actuals is approximately \$22.3 million to date, which provides an expenditure coverage for 825 days of operations as of the end of January 31, 2022. The fiscal year for General Fund began with approximately \$15.3 million in fund balance before the external audit was completed. This beginning fund balance will be continually adjusted as the auditors conduct their FY 2021 external audit by the end of March 2022.

- Overall, collected General Fund revenues and transfers currently are at 49.1% of the targeted budget of 33%. This variance is well above the targeted percentage of revenues expected to be collected in FY 2022.
  - Current property tax payments are at 73.4% of the budget. We will see a steady stream of property tax revenues collected for the next two months. Then they will start to decline as most of the arbitrations of assessed values are settled by the Dallas Central Appraisal District. A certified copy of the Property Tax Collection Report is attached on page 11 of this report.
  - Overall, sales tax revenues for this period are 1.2% less than the budgeted amount for the same time last year. The data reflects two months of revenue (November sales tax is received in January for FY 2022). A breakdown of the sales tax allocations to city funds is attached for your review on page 13 of this report.

- Franchise fee revenues are received quarterly in arrears. Payments due to the City for the second quarter of the FY will be remitted to cities in the next quarter. Franchise revenues consist of gas, electric, telephone, and cable television right-of-way fees collected from providers with city agreements to operate in the City of Duncanville.
  - Building permit revenues are at 26.5% of the annual budgeted amount, which is 11% less than collections the prior fiscal year.
  - In addition, attached is a detailed review of General Fund revenues by category.
- General Fund's total operating and project expenditures are at 26.8% of the budget.
- To date, most operating expenditure categories are less than the expenditure target of 33% for the current fiscal year.
  - Transfers to Other Funds have been accelerated to match purchase requirements by other funds such as fleet replacements or capital projects.
  - In addition, attached is a detailed overview of the General Fund expenditures by department and division.
  - Transfers to other funds include over \$2.7 million of excess Fund Balance for one-time projects per adopted budget.

### **Utility Funds:**

The **Utility Operating Fund's** unaudited ending fund balance is \$12.9 million, which provides an expenditure coverage for 892 days of operations as of the end of January 31, 2022. However, the budgeted expense amount is expected to expend over \$2.2 million of fund balance in FY 2022.

- Total utility revenues are at 25.1% of the budget. In addition, water and sewer utility revenues reflect about the same amount of collected revenues as the same time last year.
- Total expenditures are at 26.3% of the budget. This amount includes payments to Dallas Water Utilities (water services) and Trinity River Authority (wastewater services).
  - Expenditures also include a transfer out to the General Fund for the cost of administrative activities performed by General Fund staff such as accounting, city management, information technology, human resources, etc.
  - Transfers also include \$5 million in monthly installments to the Utility CIP fund for utility capital improvement projects.
  - The **Utility CIP Fund** is budgeted to expend over \$3.3 million over revenues in this current fiscal year. The CIP program for utility infrastructure will have to be re-evaluated to determine the priority and needs of the operating and CIP funds.

### **Other Funds:**

- The Economic Development Fund's unaudited ending fund balance is \$4.56 million.
- **Fieldhouse** operating revenues are 16.8% of the budgeted amount compared to 19.9% from last year. Operating expenditures represent 15.4% of the period's budgeted target of 33% for this current fiscal year.
- A financial update on all Special Revenue, Debt Service, Capital/Replacement, and minor Enterprise funds of the City is included for your review starting on page 23 in this report.
- The American Rescue and Recovery Act funds of \$4.5 million are included in Fund 758 in the Special Revenue Funds report. Plans for spending over \$3 million of the funding in compliance with Federal guidelines have been approved by City Council.

Respectfully Submitted,

*Financial Services Staff*

**GENERAL FUND-001 AS OF JANUARY 31, 2022**

REVENUES and EXPENDITURES	BUDGET	2022 YTD ACTUALS	AVAILABLE BUDGET AMOUNT	% OF BUDGET USED YTD	2021 FY TD ACTUALS	% OF BUDGET PYTD
Revenue						
50 - PROPERTY TAXES	\$18,614,836	\$13,662,733	\$4,952,103	73.4%	\$15,089,639	83.8%
51 - SALES & OTHR TAXES	\$8,413,523	\$1,365,354	\$7,048,169	16.2%	\$1,256,268	17.0%
52 - PERMITS & LICENSES	\$1,395,050	\$369,205	\$1,025,845	26.5%	\$462,779	37.5%
53 - FINES & FEES	\$476,730	\$97,343	\$379,387	20.4%	\$91,833	16.4%
54 - INTERGOVERNMENTAL	\$165,000	\$10,298	\$154,702	6.2%	\$11,448	6.5%
55 - INTEREST	\$150,000	\$19,624	\$130,376	13.1%	\$49,298	17.0%
56 - FRANCHISE FEE REV	\$1,710,000	\$242,691	\$1,467,309	14.2%	\$239,169	14.0%
57 - CHARGES FOR SERVICES	\$275,000	\$70,943	\$204,057	25.8%	\$66,720	25.1%
58 - TRANS FROM OTHR FUND	\$2,715,194	\$905,064	\$1,810,130	33.3%	\$877,133	33.3%
59 - OTHER SOURCES	\$394,600	\$106,992	\$287,608	27.1%	\$126,592	34.4%
Revenue Total	\$34,309,933	\$16,850,246	\$17,459,687	49.1%	\$18,270,879	56.0%
Expense						
60 - SALARY AND BENEFIT	(\$21,960,350)	(\$6,355,276)	(\$15,605,074)	28.9%	(\$5,911,864)	27.4%
72 - SUPPLIES	(\$1,844,164)	(\$191,009)	(\$988,634)	10.4%	(\$240,419)	15.0%
73 - CONTRACT & PROF SVCS	(\$7,244,788)	(\$1,365,016)	(\$3,873,554)	18.8%	(\$1,336,749)	19.4%
74 - MAINT & REPAIR SVCS	(\$730,178)	(\$120,821)	(\$380,671)	16.5%	(\$287,845)	40.1%
75 - UTILITIES	(\$1,049,491)	(\$256,666)	(\$737,581)	24.5%	(\$241,638)	24.4%
76 - CAPITAL OUTLAY	(\$165,500)	(\$33,190)	(\$32,058)	20.1%	(\$17,881)	11.8%
77 - DEBT SERVICES	(\$60,057)	(\$60,129)	\$72	100.1%	(\$80,076)	33.3%
78 - TRANS TO OTHR FUNDS	(\$3,460,456)	(\$1,420,624)	(\$2,039,832)	41.1%	(\$280,955)	15.2%
79 - OTHR EXP/FINANCE USE	(\$369,132)	(\$79,930)	(\$285,401)	21.7%	\$15,080	-4.3%
Expense Total	(\$36,884,115)	(\$9,882,661)	(\$23,942,733)	26.8%	(\$8,382,347)	24.4%
Revenues Over/(Under) Exp.	(\$2,574,182)	\$6,967,586	(\$6,483,046)	270.7%	\$9,888,533	

<b>BEGINNING FUND BALANCE (Unaudited)</b>	<b>\$15,362,930</b>	<b>\$15,362,930</b>
<b>ENDING FUND BALANCE</b>	<b>\$12,788,748</b>	<b>\$22,330,516</b>

**TRANSFERS TO OTHER FUNDS INCLUDES**  
**\$2,703,103 FOR ONE-TIME PROJECTS FROM**  
**FUND BALANCE**  
**SEE USE OF FUND BAL SUMMARY-FUND 41**

**FUND BALANCE RESERVE REQUIREMENT POLICY**

% of Fund Balance to Exp. Ratio	34.7%	226.0%
# of Days Coverage	127	825

## GENERAL FUND REVENUE DETAILS AS OF JANUARY 31, 2022

REVENUES	2022 FYTD ACTUALS	BUDGET	AVAILABLE BUDGET AMOUNT	% OF ANNUAL BUDGET YTD
<b>50 - PROPERTY TAXES</b>				
501101 - CURRENT TAXES	\$13,621,300	\$18,324,836	\$4,703,536	74.3%
501102 - DELINQUENT TAXES	\$27,257	\$150,000	\$122,743	18.2%
501103 - PENALTIES AND INTEREST	\$14,176	\$140,000	\$125,824	10.1%
<b>50 - PROPERTY TAXES Total</b>	<b>\$13,662,733</b>	<b>\$18,614,836</b>	<b>\$4,952,103</b>	<b>73.4%</b>
<b>51 - SALES &amp; OTHR TAXES</b>				
501201 - STATE SALES TAX CITY PORTION	\$891,038	\$5,558,349	\$4,667,311	16.0%
501202 - SALES TAX PROPERTY TAX RELIEF	\$445,519	\$2,779,174	\$2,333,655	16.0%
501204 - ALCOHOLIC BEVERAGE TAX	\$28,797	\$76,000	\$47,203	37.9%
<b>51 - SALES &amp; OTHR TAXES Total</b>	<b>\$1,365,354</b>	<b>\$8,413,523</b>	<b>\$7,048,169</b>	<b>16.2%</b>
<b>52 - PERMITS &amp; LICENSES</b>				
502101 - BUILDING PERMITS	\$108,378	\$275,000	\$166,622	39.4%
502102 - ELECTRICAL PERMITS	\$11,550	\$17,000	\$5,450	67.9%
502103 - SOLICITOR LICENSES	(\$0)	\$1,500	\$1,500	0.0%
502105 - EMERGENCY MEDICAL SERVICE	\$150,294	\$850,000	\$699,706	17.7%
502106 - SIGN PERMITS	\$6,950	\$15,000	\$8,050	46.3%
502108 - HEALTH FOOD INSPECTION FEES	\$26,729	\$70,000	\$43,271	38.2%
502109 - PLUMBING AND AC PERMITS	\$25,470	\$55,000	\$29,530	46.3%
502111 - ZONING & SPEC USE PERMIT	\$2,125	\$8,500	\$6,375	25.0%
502114 - RENTAL PROPERTY REGISTRATION	\$29,990	\$50,000	\$20,010	60.0%
502120 - ALARM PERMITS	\$7,718	\$50,000	\$42,282	15.4%
502122 - POOL OR SPA INSPECTION FEE	(\$0)	\$3,000	\$3,000	0.0%
509607 - ANIMAL PERMITS	(\$0)	\$50	\$50	0.0%
<b>52 - PERMITS &amp; LICENSES Total</b>	<b>\$369,205</b>	<b>\$1,395,050</b>	<b>\$1,025,845</b>	<b>26.5%</b>
<b>53 - FINES &amp; FEES</b>				
502107 - WRECKER AND STORAGE FEES	(\$0)	\$3,000	\$3,000	0.0%
502112 - EMS SVCS COST SETTLEMENT	(\$0)	(\$0)	(\$0)	
502113 - SMALL CELL/ NETWORK NODE FEES	(\$0)	\$500	\$500	0.0%
503101 - MUNICIPAL COURT FINES	\$73,861	\$350,000	\$276,140	21.1%
503102 - COURT RELATED FEES	\$16,527	\$110,000	\$93,473	15.0%
503103 - SCHOOL CROSSING FEES	\$1,114	\$3,000	\$1,886	37.1%
503201 - LIBRARY FINES	\$1,136	(\$0)	(\$1,136)	
503301 - FALSE ALARM FINES	\$4,635	\$10,000	\$5,365	46.4%
509609 - RETURN CHECK FEES	\$70	\$230	\$160	30.4%
<b>53 - FINES &amp; FEES Total</b>	<b>\$97,343</b>	<b>\$476,730</b>	<b>\$379,387</b>	<b>20.4%</b>
<b>54 - INTERGOVERNMENTAL</b>				
504102 - DISD SCHOOL CROSSING GUARDS	(\$0)	\$35,000	\$35,000	0.0%
504103 - DALLAS COUNTY CROSSING GUARD	\$10,298	\$40,000	\$29,702	25.7%
504109 - REIMB FOR REG EMERG MANAGER	(\$0)	\$90,000	\$90,000	0.0%
<b>54 - INTERGOVERNMENTAL Total</b>	<b>\$10,298</b>	<b>\$165,000</b>	<b>\$154,702</b>	<b>6.2%</b>
<b>55 - INTEREST</b>				
505101 - INTEREST ON GOVT POOL INVEST	\$216	\$10,000	\$9,784	2.2%
505103 - CERT OF DEPOSIT INTEREST	\$12,400	\$80,000	\$67,600	15.5%
505105 - NANCE BOOK LEGACY INTEREST	(\$0)	(\$0)	(\$0)	
505106 - MONEY MARKET INTEREST	\$7,008	\$60,000	\$52,992	11.7%
<b>55 - INTEREST Total</b>	<b>\$19,624</b>	<b>\$150,000</b>	<b>\$130,376</b>	<b>13.1%</b>

## GENERAL FUND REVENUE DETAILS AS OF JANUARY 31, 2022

REVENUES	2022 FYTD ACTUALS	BUDGET	AVAILABLE BUDGET AMOUNT	% OF ANNUAL BUDGET YTD
<b>56 - FRANCHISE FEE REV</b>				
501301 - FRANCHISE FEE ELECTRIC	\$241,986	\$1,150,000	\$908,014	21.0%
501302 - FRANCHISE FEE GAS	(\$0)	\$300,000	\$300,000	0.0%
501303 - FRANCHISE FEE TELEPHONE	\$706	\$110,000	\$109,294	0.6%
501304 - FRANCHISE FEE CABLE TV	(\$0)	\$150,000	\$150,000	0.0%
501306 - FRANCHISE VIDEO SERV	(\$0)	(\$0)	(\$0)	
<b>56 - FRANCHISE FEE REV Total</b>	<b>\$242,691</b>	<b>\$1,710,000</b>	<b>\$1,467,309</b>	<b>14.2%</b>
<b>57 - CHARGES FOR SERVICES</b>				
507102 - RECREATION FEES	\$56,660	\$250,000	\$193,340	22.7%
507104 - SENIOR CENTER ANNUAL USER FEE	\$778	\$5,000	\$4,223	15.6%
507106 - RECREATION CENTER CAMPS	\$200	(\$0)	(\$200)	
507107 - RECREATION CENTER CLASSES	\$7,103	\$8,000	\$897	88.8%
507108 - RECREATION CENTER SPECIAL EVEN	\$5,500	\$8,000	\$2,500	68.8%
507109 - SENIOR CLASS/TRIPS	\$702	\$4,000	\$3,298	17.6%
<b>57 - CHARGES FOR SERVICES Total</b>	<b>\$70,943</b>	<b>\$275,000</b>	<b>\$204,057</b>	<b>25.8%</b>
<b>58 - TRANS FROM OTHR FUND</b>				
801101 - TRANSF IN GENERAL FUND	(\$0)	(\$0)	(\$0)	
801102 - TRANSF IN UTILITY FUND WATER	\$604,292	\$1,812,874	\$1,208,582	33.3%
801104 - TRANSF IN UTIL FUND SANITATION	\$64,100	\$192,297	\$128,197	33.3%
801108 - TRANSF IN EDC SALES TAX	\$37,020	\$111,070	\$74,050	33.3%
801110 - TRANSF IN HOTEL TAX FUND	\$18,364	\$55,091	\$36,727	33.3%
801116 - TRANSF IN-TRANS I&S FUND	(\$0)	(\$0)	(\$0)	
801141 - TRANSF IN ONE TIME PROJ FUND	(\$0)	(\$0)	(\$0)	
801150 - TRANSF IN PILOT FRANCHISE TAX	\$181,288	\$543,862	\$362,574	33.3%
801151 - TRANSF IN DEBT SERVICE	(\$0)	(\$0)	(\$0)	
801757 - TRANSF IN EMERG FUND	(\$0)	(\$0)	(\$0)	
801901 - TRANSF IN	(\$0)	(\$0)	(\$0)	
<b>58 - TRANS FROM OTHR FUND Total</b>	<b>\$905,064</b>	<b>\$2,715,194</b>	<b>\$1,810,130</b>	<b>33.3%</b>
<b>59 - OTHER SOURCES</b>				
503202 - LIBRARY DONATIONS	(\$0)	(\$0)	(\$0)	
509101 - SALE OF FIXED ASSETS	(\$0)	(\$0)	(\$0)	
509102 - GAIN/ LOSS ON SALE FIXED ASSET	(\$0)	(\$0)	(\$0)	
509105 - SALE OF MATERIALS	\$1,464	\$1,000	(\$464)	146.4%
509201 - INSURANCE RECOVERY	(\$0)	(\$0)	(\$0)	
509501 - COLLECTION OF BAD DEBTS	(\$0)	\$2,000	\$2,000	0.0%
509502 - MISCELLANEOUS W/O	(\$0)	\$100	\$100	0.0%
509601 - MISCELLANEOUS	\$27,825	\$100,000	\$72,175	27.8%
509602 - CASH OVER AND SHORT	(\$4,659)	(\$0)	\$4,659	
509603 - COPIES	\$3,575	\$8,000	\$4,425	44.7%
509604 - POLICE ACCIDENT REPORTS	\$893	\$3,500	\$2,608	25.5%
509605 - PAY PHONE COMMISSIONS	(\$0)	(\$0)	(\$0)	
509606 - AUCTION PROCEEDS	(\$0)	\$5,000	\$5,000	0.0%
509611 - SCRAP METAL SALES	(\$0)	(\$0)	(\$0)	
509612 - CITY SERVICES REIMBURSEMENT	\$13,579	\$58,000	\$44,421	23.4%
509613 - WORKERS COMP REIMBURSEMENT	\$9,317	\$20,000	\$10,683	46.6%
509614 - RENTAL OF TOWER	\$52,831	\$194,000	\$141,169	27.2%
509617 - LEASE INCOME	(\$0)	(\$0)	(\$0)	

**GENERAL FUND REVENUE DETAILS AS OF JANUARY 31, 2022**

REVENUES	2022 FYTD ACTUALS	BUDGET	AVAILABLE BUDGET AMOUNT	% OF ANNUAL BUDGET YTD
509618 - GAS WELL OIL REVENUE	\$2,167	\$3,000	\$833	72.2%
516200 - OTHER CONTRIBUTIONS	(\$0)	(\$0)	(\$0)	
518100 - STREET MAINTENANCE FEE	(\$0)	(\$0)	(\$0)	
<b>59 - OTHER SOURCES Total</b>	<b>\$106,992</b>	<b>\$394,600</b>	<b>\$287,608</b>	<b>27.1%</b>
<b>Total Revenues</b>	<b>\$16,850,246</b>	<b>\$34,309,933</b>	<b>\$17,459,687</b>	<b>49.1%</b>



## CITY OF DUNCANVILLE

**GENERAL FUND EXPENDITURES BY DEPT/DIV- JANUARY 31, 2022**

OPERATING EXPENDITURES	2022 FYTD	AVAILABLE		
	ACTUALS	BUDGET	BUDGET AMOUNT	% OF ANNUAL BUDGET YTD
0101 - GENERAL GOVERNMENT				
01011000 - MAYOR AND COUNCIL	(\$78,895)	(\$142,524)	(\$50,901)	55.4%
01011100 - CITY ADMINISTRATION	(\$212,643)	(\$673,594)	(\$459,746)	31.6%
01011200 - CITY SECRETARY	(\$61,973)	(\$313,234)	(\$249,109)	19.8%
01011300 - HUMAN RESOURCES	(\$97,057)	(\$401,190)	(\$302,927)	24.2%
01011400 - INFO TECHNOLOGY	(\$257,952)	(\$955,500)	(\$546,500)	27.0%
01011500 - PUBLIC INFORMATION OFFICE	(\$73,041)	(\$166,055)	(\$86,076)	44.0%
01011600 - PUBLIC LIBRARY	(\$274,876)	(\$949,790)	(\$610,230)	28.9%
0101 - GENERAL GOVERNMENT Total	(\$1,056,437)	(\$3,601,888)	(\$2,305,488)	29.3%
0102 - FINANCE				
01022000 - FINANCE ADMINISTRATION	(\$200,929)	(\$596,639)	(\$323,252)	33.7%
01022300 - MUNICIPAL COURT	(\$117,904)	(\$478,658)	(\$270,160)	24.6%
01022500 - PURCHASING	(\$39,758)	(\$143,878)	(\$103,666)	27.6%
01022700 - CITY MARSHAL	(\$26,075)	(\$96,088)	(\$69,186)	27.1%
0102 - FINANCE Total	(\$384,666)	(\$1,315,263)	(\$766,265)	29.2%
0104 - PARK AND RECREATION				
01044000 - PARK & REC ADMINISTRATION	(\$91,801)	(\$265,878)	(\$172,903)	34.5%
01044100 - REC PROGRAM ADMIN	(\$106,742)	(\$399,011)	(\$288,841)	26.8%
01044101 - REC PROGRAM CLASSES	(\$1,453)	(\$5,682)	(\$4,229)	25.6%
01044102 - REC PROGRAM CAMPS	(\$0)	(\$0)	(\$0)	
01044200 - SPECIAL EVENTS ADMIN	(\$52,372)	(\$222,463)	(\$166,761)	23.5%
01044300 - ATHLETIC PROGRAMMING	(\$93,781)	(\$393,142)	(\$257,050)	23.9%
01044500 - HORTICULTURE	(\$41,713)	(\$179,926)	(\$135,212)	23.2%
01044600 - PARK GROUNDS MAINTENANCE	(\$240,950)	(\$1,448,375)	(\$1,004,128)	16.6%
01044800 - BUILDING MAINTENANCE	(\$220,522)	(\$897,750)	(\$603,233)	24.6%
01044900 - SENIOR CENTER	(\$49,487)	(\$200,760)	(\$149,047)	24.6%
01044901 - SENIOR CENTER CLASSES	(\$0)	(\$4,600)	(\$4,600)	0.0%
01044911 - SENIOR CENTER TRIPS	(\$0)	(\$600)	(\$600)	0.0%
0104 - PARK AND RECREATION Total	(\$898,820)	(\$4,018,187)	(\$2,786,604)	22.4%
0105 - POLICE				
01055000 - POLICE ADMINISTRATION	(\$521,480)	(\$1,970,056)	(\$441,741)	26.5%
01055100 - PATROL	(\$1,422,964)	(\$5,027,401)	(\$3,548,111)	28.3%
01055200 - CRIMINAL INVESTIGATION	(\$488,647)	(\$1,541,763)	(\$1,035,487)	31.7%
01055300 - ANIMAL CONTROL	(\$159,909)	(\$490,157)	(\$100,895)	32.6%
01055400 - SCHOOL GUARDS	(\$25,617)	(\$85,233)	(\$59,616)	30.1%
01055500 - CRIME PREVENTION	(\$46,080)	(\$156,189)	(\$107,372)	29.5%
01055700 - RECORDS	(\$96,619)	(\$348,265)	(\$245,854)	27.7%
01055800 - DETENTION SERVICES	(\$0)	(\$0)	(\$0)	
01055900 - POLICE SPECIAL SERVICES	(\$129,021)	(\$562,294)	(\$431,407)	22.9%
0105 - POLICE Total	(\$2,890,338)	(\$10,181,357)	(\$5,970,482)	28.4%
0106 - PUBLIC WORKS				
01066000 - ENGINEERING	(\$113,075)	(\$391,722)	(\$276,069)	28.9%
01066100 - BUILDING INSPECTION	(\$151,323)	(\$536,261)	(\$376,308)	28.2%
01066200 - STREET MAINTENANCE	(\$371,698)	(\$3,596,110)	(\$3,069,388)	10.3%
01066300 - TRAFFIC OPERATIONS	(\$121,966)	(\$980,759)	(\$480,039)	12.4%
01066400 - PLANNING	(\$3,814)	(\$0)	\$3,814	
01066500 - CODE SERVICES	(\$7,703)	(\$0)	\$10,453	
01066700 - EQUIPMENT SERVICES	(\$205,439)	(\$1,127,605)	(\$700,465)	18.2%
0106 - PUBLIC WORKS Total	(\$975,017)	(\$6,632,457)	(\$4,888,002)	14.7%

## CITY OF DUNCANVILLE

**GENERAL FUND EXPENDITURES BY DEPT/DIV- JANUARY 31, 2022**

<b>OPERATING EXPENDITURES</b>	<b>2022 FYTD ACTUALS</b>	<b>BUDGET</b>	<b>AVAILABLE BUDGET AMOUNT</b>	<b>% OF ANNUAL BUDGET YTD</b>
<b>0107 - FIRE</b>				
01077000 - FIRE ADMINISTRATION	(\$189,786)	(\$660,907)	(\$446,428)	28.7%
01077100 - FIRE PREVENTION	(\$74,518)	(\$338,593)	(\$259,749)	22.0%
01077200 - FIRE SUPPRESSION	(\$1,339,740)	(\$4,425,649)	(\$3,026,762)	30.3%
01077300 - ADVANCED LIFE SUPPORT	(\$505,913)	(\$1,817,819)	(\$1,230,370)	27.8%
01077500 - EMERGENCY MANAGEMENT ADMIN	(\$37,862)	(\$133,390)	(\$94,524)	28.4%
<b>0107 - FIRE Total</b>	<b>(\$2,147,819)</b>	<b>(\$7,376,358)</b>	<b>(\$5,057,833)</b>	<b>29.1%</b>
<b>0108 - NON DEPARTMENTAL</b>				
01088000 - GENERAL NON DEPARTMENTAL	(\$174,069)	(\$466,500)	(\$235,110)	37.3%
<b>0108 - NON DEPARTMENTAL Total</b>	<b>(\$174,069)</b>	<b>(\$466,500)</b>	<b>(\$235,110)</b>	<b>37.3%</b>
<b>0000 - OTHER</b>				
001 - GENERAL FUND NON-ORG	(\$1,196,129)	(\$2,666,632)	(\$1,470,503)	44.9%
<b>0000 - OTHER Total</b>	<b>(\$1,196,129)</b>	<b>(\$2,666,632)</b>	<b>(\$1,470,503)</b>	<b>44.9%</b>
<b>0103 - NEIGHBORHOOD SVCS</b>				
01036500 - NEIGHBORHOOD SVCS	(\$109,009)	(\$424,896)	(\$312,391)	25.7%
<b>0103 - NEIGHBORHOOD SVCS Total</b>	<b>(\$109,009)</b>	<b>(\$424,896)</b>	<b>(\$312,391)</b>	<b>25.7%</b>
<b>1206 - PLANNING</b>				
12066400 - PLANNING	(\$50,357)	(\$200,578)	(\$150,056)	25.1%
<b>1206 - PLANNING Total</b>	<b>(\$50,357)</b>	<b>(\$200,578)</b>	<b>(\$150,056)</b>	<b>25.1%</b>
<b>Total Operating Expenditures</b>	<b>(\$9,882,661)</b>	<b>(\$36,884,115)</b>	<b>(\$23,942,733)</b>	<b>26.8%</b>

## CITY OF DUNCANVILLE

# USE OF GENERAL FUND BALANCE EXPENDITURES AS OF JANUARY 31, 2022

EXPENDITURES	2022 FYTD ACTUALS	BUDGET	% OF ANNUAL BUDGET YTD
41010001 - GEN GOVT ONE TIME PROJ	(\$0)	(\$100,000)	0.0%
41040001 - PARKS ONE TIME PROJECTS	(\$0)	(\$56,000)	0.0%
41050001 - POLICE ONE TIME PROJ	(\$7,267)	(\$2,188,003)	0.3%
41060001 - PUBLIC WORKS ONE TIME PROJECTS	(\$0)	(\$359,100)	0.0%
<b>Total Operating Expenditures</b>	<b>(\$7,267)</b>	<b>(\$2,703,103)</b>	<b>0.3%</b>

**PROJECTS:**

POLICE P-25 COMPLIANT RADIOS

PUBLIC WORKS ERP SYSTEM

PUBLIC WORKS US 67 GATEWAY SIGNAGE

SECURITY UPGRADES (CAMERAS)



# ***PROPERTY TAX COLLECTIONS***

## **MONTHLY FINANCIAL REPORT**

Prepared by  
FINANCIAL SERVICES DEPARTMENT

**CITY OF DUNCANVILLE**  
**Property Tax Collections Report**  
**January 01 - 31, 2022**

	Report Name	Base Tax Levy	Penalty & Interest	Collection Fees	Total
<b>Collections:</b>					
Payments Received	AC003P	\$5,194,910.85	\$5,566.93	\$4,413.08	\$5,204,890.86
<b>Adjustments to Collections:</b>					
Refunds/Levy Corrections	AC003A	(\$8,268.61)	\$0.00	\$0.00	(\$8,268.61)
Return Check Items	AC003A	(\$19,693.55)	\$0.00	\$0.00	(\$19,693.55)
Transfers/Reversals	AC003A	(\$621.07)	(\$68.83)	\$0.00	(\$689.90)
Total Adjustments to Collections	<b>AC003A</b>	<b>(\$28,583.23)</b>	<b>(\$68.83)</b>	<b>\$0.00</b>	<b>(\$28,652.06)</b>
Maintenance & Operations	AC002A	\$4,837,033.61	\$5,072.32	\$4,413.08	\$4,846,519.01
Interest & Sinking	AC002A	\$329,294.01	\$425.78	\$0.00	\$329,719.79
<b>Net Collections</b>	<b>AC002A</b>	<b>\$5,166,327.62</b>	<b>\$5,498.10</b>	<b>\$4,413.08</b>	<b>\$5,176,238.80</b>
Transferred Refund from Escrow	AC002A	\$0.00			\$0.00
Rendition Penalty	AC006A	(\$130.22)			(\$130.22)
Collections Fee		(\$20,231.40)			(\$20,231.40)
<b>Total Miscellaneous Items</b>		<b>(\$20,361.62)</b>			<b>(\$20,361.62)</b>
<b>M&amp;O Net Payment to Entity</b>		<b>\$4,816,671.99</b>	<b>\$5,072.32</b>		<b>\$4,821,744.31</b>
<b>I&amp;S Net Payment to Entity</b>		<b>\$329,294.01</b>	<b>\$425.78</b>		<b>\$329,719.79</b>
<b>Total Net Payment to Entity</b>		<b>\$5,145,966.00</b>	<b>\$5,498.10</b>		<b>\$5,151,464.10</b>
Net Adjustment to Levy	AR006A	(\$12,760.38)			
<b>Current Year Collection Percentage Based on Monthly Collections:</b>				<b>78.32%</b>	

Total Net Payment to Entity = (Payments Received - Total Adj to Coll - Total Misc. Items)

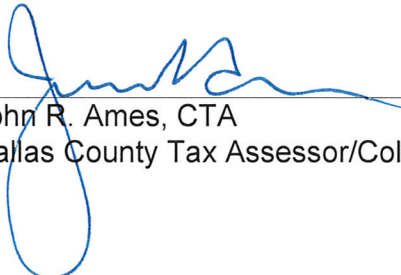
M&O Net Payment to Entity = (Maintenance & Operations - Total Miscellaneous Items)

Detail reports will not be attached if no activity occurred for the month.

In accordance with the requirements of the Texas Property Tax Code, Chapter 31, Section 31.10 Paragraph (a), the attached tax collections report is respectfully submitted.

I, John R. Ames, CTA, Dallas County Tax Assessor/Collector, do hereby certify the attached collection totals, to the best of my knowledge.



  
 John R. Ames, CTA  
 Dallas County Tax Assessor/Collector

  
 Notary Public, State of Texas

Sworn and subscribed before me, this 8 day of February 2022.



# ***SALES TAX ALLOCATION WORKSHEETS***

## **MONTHLY FINANCIAL REPORT**

Prepared by  
FINANCIAL SERVICES DEPARTMENT

## SALES TAX ALLOCATION HISTORICAL SUMMARIES

City of Duncanville  
 Authority Code: 2057084  
 2 CENT AUTHORIZATION

### TOTAL SALES TAXES COLLECTED AND RECEIVED

.02 CENT ALLOCATION		FY	FY	FY	FY	FY	FY
COLLECTION MONTH	RECEIVED MONTH	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
OCT	DEC	785,673.18	830,234.09	899,967.44	808,134.72	795,078.73	757,765.62
NOV	JAN	970,431.17	802,203.37	799,874.76	761,307.93	767,921.23	734,158.60
DEC	FEB	-	1,045,330.25	1,093,884.42	982,541.46	1,022,043.71	954,232.76
JAN	MAR		798,307.67	692,647.12	751,474.37	758,469.91	729,618.81
FEB	APR		816,989.85	677,611.75	763,496.18	749,939.85	728,094.64
MAR	MAY		1,215,345.22	888,123.96	1,069,253.79	1,098,423.67	1,051,996.14
APRIL	JUN		1,073,951.31	773,096.95	846,390.05	859,016.38	758,411.66
MAY	JUL		895,092.16	809,543.87	879,867.74	914,446.54	913,708.88
JUNE	AUG		1,130,684.16	1,021,135.56	1,018,284.27	1,017,289.66	810,341.53
JULY	SEP		1,013,137.28	774,925.04	861,472.41	906,973.60	776,192.36
AUG	OCT		917,440.10	806,953.30	885,497.37	871,174.23	786,931.83
SEPT	NOV		1,169,399.73	1,036,229.49	1,023,608.43	1,027,247.60	945,418.23
TOTAL		1,756,104.35	11,708,115.19	10,273,993.66	10,651,328.72	10,788,025.11	9,946,871.06

## GENERAL FUND CITY and PROPERTY TAX RELIEF SALES TAX ALLOCATION

75% OF .02 CENT ALLOCATION

COLLECTION MONTH	RECEIVED MONTH	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
<b>OCT</b>	<b>DEC</b>	589,254.89	622,675.57	674,975.58	606,101.04	596,309.05	568,324.22
<b>NOV</b>	<b>JAN</b>	727,823.38	601,652.53	599,906.07	570,980.95	575,940.92	550,618.95
<b>DEC</b>	<b>FEB</b>	0.00	783,997.69	820,413.32	736,906.10	766,532.78	715,674.57
<b>JAN</b>	<b>MAR</b>		598,730.75	519,485.34	563,605.78	568,852.43	547,214.11
<b>FEB</b>	<b>APR</b>		612,742.39	508,208.81	572,622.14	562,454.89	546,070.98
<b>MAR</b>	<b>MAY</b>		911,508.92	666,092.97	801,940.34	823,817.75	788,997.11
<b>APRIL</b>	<b>JUN</b>		805,463.48	579,822.71	634,792.54	644,262.29	568,808.75
<b>MAY</b>	<b>JUL</b>		671,319.12	607,157.90	659,900.81	685,834.91	685,281.66
<b>JUNE</b>	<b>AUG</b>		848,013.12	765,851.67	763,713.20	762,967.25	607,756.15
<b>JULY</b>	<b>SEP</b>		759,852.96	581,193.78	646,104.31	680,230.20	582,144.27
<b>AUG</b>	<b>OCT</b>		688,080.08	605,214.98	664,123.03	653,380.67	590,198.87
<b>SEPT</b>	<b>NOV</b>		877,049.80	777,172.12	767,706.32	770,435.70	709,063.67
<b>TOTAL</b>		<b>1,317,078.26</b>	<b>8,781,086.39</b>	<b>7,705,495.25</b>	<b>7,988,496.54</b>	<b>8,091,018.83</b>	<b>7,460,153.30</b>



**ECONOMIC DEVELOPMENT CORPORATION**

**50% OF .01 CENT ALLOCATION-ECONOMIC DEVELOPMENT**

<b>COLLECTION MONTH</b>	<b>RECEIVED MONTH</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2019-20</b>	<b>2018-19</b>	<b>2017-18</b>	<b>2016-17</b>
<b>OCT</b>	<b>DEC</b>	196,418.30	207,558.52	224,991.86	202,033.68	198,769.68	189,441.41
<b>NOV</b>	<b>JAN</b>	242,607.79	200,550.84	199,968.69	190,326.98	191,980.31	183,539.65
<b>DEC</b>	<b>FEB</b>	0.00	261,332.56	273,471.11	245,635.37	255,510.93	238,558.19
<b>JAN</b>	<b>MAR</b>		199,576.92	173,161.78	187,868.59	189,617.48	182,404.70
<b>FEB</b>	<b>APR</b>		204,247.46	169,402.94	190,874.05	187,484.96	182,023.66
<b>MAR</b>	<b>MAY</b>		303,836.31	222,030.99	267,313.45	274,605.92	262,999.04
<b>APRIL</b>	<b>JUN</b>		268,487.83	193,274.24	211,597.51	214,754.10	189,602.92
<b>MAY</b>	<b>JUL</b>		223,773.04	202,385.97	219,966.94	228,611.64	228,427.22
<b>JUNE</b>	<b>AUG</b>		282,671.04	255,283.89	254,571.07	254,322.42	202,585.38
<b>JULY</b>	<b>SEP</b>		253,284.32	193,731.26	215,368.10	226,743.40	194,048.09
<b>AUG</b>	<b>OCT</b>		229,360.03	201,738.33	221,374.34	217,793.56	196,732.96
<b>SEPT</b>	<b>NOV</b>		292,349.93	259,057.37	255,902.11	256,811.90	236,354.56
<b>TOTAL</b>		<b>439,026.09</b>	<b>2,927,028.80</b>	<b>2,568,498.42</b>	<b>2,662,832.18</b>	<b>2,697,006.28</b>	<b>2,486,717.77</b>
Check Fig. vs. TOTAL		1,756,104.35	11,708,115.19	10,273,993.66	10,651,328.72	10,788,025.11	9,946,871.06



# ***WATER/SEWER UTILITY FUNDS***

## **MONTHLY FINANCIAL REPORT**

Prepared by  
FINANCIAL SERVICES DEPARTMENT

CITY OF DUNCANVILLE  
**UTILITY OPERATING FUND- 002 AS OF JANUARY 31, 2022**

REVENUES and EXPENSES	BUDGET	2022 FY TD ACTUALS	BUDGET AMT REMAINING	% OF BUDGET USED YTD	2021 FY TD ACTUALS	% OF BUDGET PYTD
<b>Revenue</b>						
53 - FINES & FEES	\$5,000	\$70	\$4,930	1.4%	\$2,170	43.40%
54 - INTERGOVERNMENTAL	\$600	(\$0)	\$600	0.0%	\$0	0.00%
55 - INTEREST	\$32,000	\$4,838	\$27,162	15.1%	\$17,138	14.28%
57 - CHARGES FOR SERVICES	\$17,953,946	\$4,488,787	\$13,465,159	25.0%	\$4,564,586	25.27%
59 - OTHER SOURCES	\$34,550	\$23,380	\$11,170	67.7%	\$7,380	21.39%
<b>Revenue Total</b>	<b>\$18,026,096</b>	<b>\$4,517,075</b>	<b>\$13,509,021</b>	<b>25.1%</b>	<b>\$4,591,274</b>	<b>25.20%</b>
<b>Expense</b>						
60 - SALARY AND BENEFIT	(\$2,300,829)	(\$569,127)	(\$1,731,703)	24.7%	(\$602,204)	28.46%
72 - SUPPLIES	(\$475,800)	(\$67,179)	(\$408,621)	14.1%	(\$96,234)	17.23%
73 - CONTRACT & PROF SVCS	(\$9,384,966)	(\$3,231,209)	(\$6,153,757)	34.4%	(\$2,351,897)	27.14%
74 - MAINT & REPAIR SVCS	(\$338,385)	(\$79,231)	(\$259,154)	23.4%	(\$69,742)	18.95%
75 - UTILITIES	(\$167,112)	(\$25,261)	(\$141,851)	15.1%	(\$48,121)	32.20%
76 - CAPITAL OUTLAY	(\$21,368)	(\$0)	(\$21,368)	0.0%	\$0	0.00%
77 - DEBT SERVICES	(\$0)	(\$0)	(\$0)		\$0	0.00%
78 - TRANS TO OTHR FUNDS	(\$7,527,483)	(\$1,342,492)	(\$6,184,991)	17.8%	(\$2,469,736)	33.33%
79 - OTHR EXP/FINANCE USE	(\$19,085)	(\$1,491)	(\$17,594)	7.8%	(\$759)	3.81%
<b>Expense Total</b>	<b>(\$20,235,028)</b>	<b>(\$5,315,990)</b>	<b>(\$14,919,038)</b>	<b>26.3%</b>	<b>(\$5,638,693)</b>	<b>29.21%</b>
<b>Revenues Over/(Under) Exp.</b>	<b>(\$2,208,932)</b>	<b>(\$798,915)</b>	<b>(\$1,410,017)</b>		<b>(\$1,047,419)</b>	
<b>BEGINNING FUND BALANCE (Unaudited)</b>	<b>\$13,787,991</b>	<b>\$13,787,991</b>				
<b>ENDING FUND BALANCE</b>	<b>\$11,579,059</b>	<b>\$12,989,076</b>				
<b>FUND BALANCE RESERVE REQUIREMENT POLICY</b>						
% of Fund Balance To Exp. Ratio	57.2%	244.3%				
# of Days Coverage	209	892				

CITY OF DUNCANVILLE  
**UTILITY CIP FUND-017 AS OF JANUARY 31, 2022**

REVENUES and EXPENSES	BUDGET	2022 FYTD ACTUALS	BUDGET AMT REMAINING	% OF BUDGET USED YTD	2021 FY TD ACTUALS	% OF BUDGET PYTD
<b>Revenue</b>						
55 - INTEREST	\$500	(\$0)	\$500	0.0%	\$75	3.1%
58 - TRANS FROM OTHR FUND	\$5,000,000	\$500,000	\$4,500,000	10.0%	\$1,666,667	33.3%
<b>Revenue Total</b>	<b>\$5,000,500</b>	<b>\$500,000</b>	<b>\$4,500,500</b>	<b>10.0%</b>	<b>\$1,666,742</b>	<b>33.3%</b>
<b>Expense</b>						
73 - CONTRACT & PROF SVCS	(\$206,876)	(\$21,035)	(\$185,841)	10.2%	(\$14,469)	3.1%
76 - CAPITAL OUTLAY	(\$8,127,523)	(\$365,285)	(\$7,762,238)	4.5%	(\$221,260)	2.4%
<b>Expense Total</b>	<b>(\$8,334,398)</b>	<b>(\$386,320)</b>	<b>(\$7,948,078)</b>	<b>4.6%</b>	<b>(\$235,729)</b>	<b>2.4%</b>
<b>Revenues Over/(Under) Exp.</b>	<b>(\$3,333,898)</b>	<b>\$113,680</b>	<b>(\$3,447,578)</b>		<b>\$1,431,013</b>	

<b>BEGINNING FUND BALANCE</b> <i>(Unaudited)</i>	<b>(\$143,641)</b>	<b>(\$143,641)</b>
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<b>ENDING FUND BALANCE</b>	<b>(\$3,477,539)</b>	<b>(\$29,961)</b>
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## ***OTHER MAJOR FUNDS***

### **MONTHLY FINANCIAL REPORT**

Prepared by  
FINANCIAL SERVICES DEPARTMENT

**ECONOMIC DEVELOPMENT FUND-012 AS OF JANUARY 31, 2022**

REVENUES and EXPENDITURES	BUDGET	2022 FYTD ACTUALS	AVAILABLE BUDGET AMOUNT	% OF BUDGET USED YTD	2021 FY TD ACTUALS	% OF BUDGET PYTD
<b>Revenue</b>						
51 - SALES & OTHR TAXES	\$2,779,174	\$445,519	\$2,333,655	16.0%	414,301	16.99%
55 - INTEREST	\$2,000	(\$0)	\$2,000	0.0%	254	1.27%
59 - OTHER SOURCES	(\$0)	(\$0)	(\$0)		0	0.00%
<b>Revenue Total</b>	<b>\$2,781,174</b>	<b>\$445,519</b>	<b>\$2,335,655</b>	<b>16.0%</b>	<b>414,555</b>	<b>16.86%</b>
<b>Expense</b>						
60 - SALARY AND BENEFIT	(\$395,007)	(\$98,698)	(\$296,308)	25.0%	(58,063)	23.06%
72 - SUPPLIES	(\$63,748)	(\$10,742)	(\$50,306)	16.9%	(5,220)	13.03%
73 - CONTRACT & PROF SVCS	(\$224,970)	(\$6,217)	(\$216,722)	2.8%	(51,923)	18.30%
74 - MAINT & REPAIR SVCS	(\$67,600)	(\$2,025)	(\$29,749)	3.0%	(9,812)	14.51%
75 - UTILITIES	(\$21,604)	(\$4,841)	(\$16,469)	22.4%	(2,797)	12.42%
76 - CAPITAL OUTLAY	(\$77,000)	(\$19,429)	(\$56,476)	25.2%	0	0.00%
77 - DEBT SERVICES	(\$0)	(\$0)	(\$0)		0	0.00%
78 - TRANS TO OTHR FUNDS	(\$653,336)	(\$38,280)	(\$615,056)	5.9%	(31,073)	4.92%
79 - OTHR EXP/FINANCE USE	(\$327,617)	(\$6,663)	(\$320,954)	2.0%	(576)	0.21%
<b>Expense Total</b>	<b>(\$1,830,881)</b>	<b>(\$186,894)</b>	<b>(\$1,602,041)</b>	<b>10.2%</b>	<b>(159,464)</b>	<b>7.73%</b>
<b>Revenues Over/(Under) Exp.</b>	<b>\$950,293</b>	<b>\$258,625</b>	<b>\$733,614</b>	<b>27.2%</b>	<b>(\$255,091)</b>	

<b>BEGINNING FUND BALANCE</b>		
<b>(Unaudited)</b>	<b>\$4,309,751</b>	<b>\$4,309,751</b>
<b>ENDING FUND BALANCE</b>	<b>\$5,260,044</b>	<b>\$4,568,376</b>

**Note:**

TRANSFERS TO OTHER FUNDS  
INCLUDES DEBT SERVICES FOR THE  
OUTSTANDING SERIES 2016A BONDS  
IN THE AMOUNT OF \$2,025,000.  
MATURES FEBRUARY 15, 2025.

CITY OF DUNCANVILLE  
**FIELDHOUSE FUND-456 AT JANUARY 31, 2022**

REVENUES and EXPENDITURES	BUDGET	2022 FYTD ACTUALS	BUDGET AMT REMAINING	% OF BUDGET USED YTD	2021 FYTD ACTUALS	% OF BUDGET PYTD
<b>Revenue</b>						
57 - CHARGES FOR SERVICES	\$1,206,500	\$250,461	\$956,039	20.8%	\$260,616	26.8%
58 - TRANS FROM OTHR FUND	\$538,475	(\$0)	\$538,475	0.0%	\$0	0.0%
59 - OTHER SOURCES	\$140,000	\$65,781	\$74,219	47.0%	\$62,431	54.6%
<b>Revenue Total</b>	<b>\$1,884,975</b>	<b>\$316,242</b>	<b>\$1,568,733</b>	<b>16.8%</b>	<b>\$323,047</b>	<b>19.9%</b>
<b>Expense</b>						
60 - SALARY AND BENEFIT	(\$600,436)	(\$135,437)	(\$464,999)	22.6%	(\$125,783)	22.5%
72 - SUPPLIES	(\$195,276)	(\$71,678)	(\$123,598)	36.7%	(\$33,687)	22.6%
73 - CONTRACT & PROF SVCS	(\$354,471)	(\$52,529)	(\$301,943)	14.8%	(\$41,934)	13.8%
74 - MAINT & REPAIR SVCS	(\$69,634)	(\$4,888)	(\$64,746)	7.0%	(\$9,074)	35.1%
75 - UTILITIES	(\$112,012)	(\$23,661)	(\$88,350)	21.1%	(\$24,967)	22.5%
76 - CAPITAL OUTLAY	(\$6,000)	(\$0)	(\$6,000)	0.0%	\$0	0.0%
77 - DEBT SERVICES	(\$538,975)	(\$0)	(\$538,975)	0.0%	\$0	0.0%
78 - TRANS TO OTHR FUNDS	(\$3,900)	(\$1,300)	(\$2,600)	33.3%	(\$1,365)	33.3%
79 - OTHR EXP/FINANCE USE	(\$2,500)	(\$259)	(\$2,241)	10.4%	(\$24)	1.6%
<b>Expense Total</b>	<b>(\$1,883,204)</b>	<b>(\$289,753)</b>	<b>(\$1,593,451)</b>	<b>15.4%</b>	<b>(\$236,834)</b>	<b>14.0%</b>
<b>Revenues Over/(Under) Exp.</b>	<b>\$1,771</b>	<b>\$26,489</b>	<b>(\$24,718)</b>	<b>1495.6%</b>	<b>\$86,213</b>	

<b>BEGINNING FUND BALANCE</b>		
<i>(Unaudited)</i>	(\$1,696,789)	(\$1,696,789)

<b>ENDING FUND BALANCE</b>	(\$1,695,018)	(\$1,670,300)
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# ***ALL OTHER FUNDS***

## **MONTHLY FINANCIAL REPORT**

Prepared by  
FINANCIAL SERVICES DEPARTMENT



## SPECIAL REVENUE FUNDS AS OF JANUARY 31, 2022

BEGINNING FUND BALANCE (Unaudited)	FUND/ ACCT TYPE	FY 2022 ACTUALS	BUDGET	Available Budget	FY to Date Actual % of Budget	ENDING FUND BALANCE
<b>\$762,925</b>	<b>008 - COMPREHENSIVE SELF INSURANCE</b>					
	Revenue	\$155,872	\$468,629	\$312,757	41.58%	
	Expense	(\$475,795)	(\$551,200)	(\$75,405)	88.70%	
	<b>008 - COMPREHENSIVE SELF INSURANCE Total</b>	<b>(\$319,923)</b>	<b>(\$82,571)</b>			<b>\$443,002</b>
<b>\$3,010,514</b>	<b>010 - HOTEL TAX FUND</b>					
	Revenue	\$238,401	\$734,550	\$496,149	32.46%	
	Expense	(\$83,072)	(\$739,821)	(\$656,749)	12.68%	
	<b>010 - HOTEL TAX FUND Total</b>	<b>\$155,329</b>	<b>(\$5,271)</b>			<b>\$3,165,843</b>
<b>\$306,889</b>	<b>013 - GRANT &amp; DONATIONS FUND</b>					
	Revenue	\$23,408	(\$0)	(\$23,408)		
	Expense	(\$73,883)	(\$352,160)	(\$93,956)	28.29%	
	<b>013 - GRANT &amp; DONATIONS FUND Total</b>	<b>(\$50,475)</b>	<b>(\$352,160)</b>			<b>\$256,414</b>
<b>\$353,279</b>	<b>033 - TAX INCREMENT FINANCING FUND</b>					
	Revenue	(\$0)	\$75,575	\$75,575	0.00%	
	Expense	(\$0)	(\$2,750)	(\$2,750)	0.00%	
	<b>033 - TAX INCREMENT FINANCING FUND Total</b>	<b>(\$0)</b>	<b>\$72,825</b>			<b>\$353,279</b>
<b>\$88,875</b>	<b>050 - ABANDONED ASSET FORFEITURE</b>					
	Revenue	(\$0)	\$1,300	\$1,300	0.00%	
	Expense	(\$54,924)	(\$60,774)	(\$5,850)	90.37%	
	<b>050 - ABANDONED ASSET FORFEITURE Total</b>	<b>(\$54,924)</b>	<b>(\$59,474)</b>			<b>\$33,951</b>
<b>\$134,567</b>	<b>051 - STATE ASSET FORFEITURE FUND</b>					
	Revenue	(\$0)	\$5,500	\$5,500	0.00%	
	Expense	(\$3,924)	(\$79,248)	(\$41,016)	13.81%	
	<b>051 - STATE ASSET FORFEITURE FUND Total</b>	<b>(\$3,924)</b>	<b>(\$73,748)</b>			<b>\$130,643</b>

## SPECIAL REVENUE FUNDS AS OF JANUARY 31, 2022

BEGINNING FUND BALANCE (Unaudited)	FUND/ ACCT TYPE	FY 2022 ACTUALS	BUDGET	Available Budget	FY to Date Actual % of Budget	ENDING FUND BALANCE
<b>\$138,119</b>	<b>052 - FEDERAL ASSET FORFEITURE FUND</b>					
	Revenue	(\$0)	\$30,000	\$30,000	0.00%	
	Expense	(\$69,226)	(\$94,136)	(\$24,910)	76.05%	
	<b>052 - FEDERAL ASSET FORFEITURE FUND Total</b>	<b>(\$69,226)</b>	<b>(\$64,136)</b>	<b>\$5,090</b>	<b>111.62%</b>	<b>\$68,893</b>
<b>\$47,418</b>	<b>225 - COURT SECURITY FUND</b>					
	Revenue	\$2,646	\$12,000	\$9,354	22.55%	
	Expense	(\$0)	(\$30,366)	(\$30,366)	0.00%	
	<b>225 - COURT SECURITY FUND Total</b>	<b>\$2,646</b>	<b>(\$18,366)</b>			<b>\$50,064</b>
<b>\$286,941</b>	<b>230 - JUVENILE CASE MANAGER FUND</b>					
	Revenue	\$2,885	\$19,500	\$16,615	15.13%	
	Expense	(\$7,441)	(\$26,109)	(\$18,668)	39.74%	
	<b>230 - JUVENILE CASE MANAGER FUND Total</b>	<b>(\$4,556)</b>	<b>(\$6,609)</b>			<b>\$282,385</b>
<b>\$35,002</b>	<b>235 - COURT TECHNOLOGY</b>					
	Revenue	\$2,301	\$12,000	\$9,699	19.61%	
	Expense	(\$0)	(\$970)	(\$970)	0.00%	
	<b>235 - COURT TECHNOLOGY Total</b>	<b>\$2,301</b>	<b>\$11,030</b>			<b>\$37,303</b>
<b>(\$139,079)</b>	<b>757 - EMERGENCY/ DISASTER RELIEF</b>					
	Revenue	(\$0)	(\$0)	(\$0)		
	Expense	(\$7,223)	(\$0)	\$7,223		
	<b>757 - EMERGENCY/ DISASTER RELIEF Total</b>	<b>(\$7,223)</b>	<b>(\$0)</b>			<b>(\$146,302)</b>
<b>\$4,801,199</b>	<b>758 - AMERICAN RESCUE PLAN</b>					
	Revenue	\$1,702	(\$0)	(\$1,702)		
	Expense	(\$0)	(\$0)	(\$0)	23.80%	
	<b>758 - AMERICAN RESCUE PLAN Total</b>	<b>\$1,702</b>	<b>(\$0)</b>			<b>\$4,802,901</b>

## DEBT SERVICE AND CAPITAL PROJECT/REPLACEMENT FUNDS AS OF JANUARY 31, 2022

BEGINNING FUND BALANCE (Unaudited)	FUND/ ACCT TYPE	FY 2022 ACTUALS	BUDGET	AVAILABLE BUDGET	FY to Date Actual % of Budget	ENDING FUND BALANCE
<b>\$1,385,475</b>	<b>005 - DEBT SERVICE FUND</b>					
	Revenue	\$930,778	\$1,410,657	\$479,879	71.08%	
	Expense	(\$0)	(\$1,482,357)	(\$1,482,357)	76.08%	
	<b>005 - DEBT SERVICE FUND Total</b>	<b>\$930,778</b>	<b>(\$71,700)</b>			<b>\$2,316,253</b>
<b>\$2,022,790</b>	<b>016 - FLEET REPLACEMENT FUND</b>					
	Revenue	\$297,498	\$893,709	\$596,211	41.60%	
	Expense	(\$4,220)	(\$2,161,838)	(\$2,045,768)	0.20%	
	<b>016 - FLEET REPLACEMENT FUND Total</b>	<b>\$293,278</b>	<b>(\$1,268,129)</b>			<b>\$2,316,068</b>
<b>\$439,266</b>	<b>020 - STREET CONSTRUCTION CIP</b>					
	Revenue	(\$0)	\$1,471,000	\$1,471,000	0.00%	
	Expense	(\$13,374)	(\$1,001,737)	(\$924,681)	3.52%	
	<b>020 - STREET CONSTRUCTION CIP Total</b>	<b>(\$13,374)</b>	<b>\$469,263</b>			<b>\$425,892</b>
<b>\$21,043</b>	<b>024 - PARK CAPITAL IMPROV FUND</b>					
	Expense	(\$0)	(\$0)	(\$0)		
	<b>024 - PARK CAPITAL IMPROV FUND Total</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>		<b>\$21,043</b>
<b>\$218,837</b>	<b>025 - ALLEY IMPROVEMENTS FUND</b>					
	Revenue	(\$0)	\$150,000	\$150,000	0.00%	
	Expense	(\$1,989)	(\$230,591)	(\$228,602)	0.86%	
	<b>025 - ALLEY IMPROVEMENTS FUND Total</b>	<b>(\$1,989)</b>	<b>(\$80,591)</b>			<b>\$216,848</b>
<b>\$19,771,548</b>	<b>026 - CAPITAL PROJECTS CONSTRUCTION</b>					
	Revenue	\$9,901	\$100,000	\$90,099	9.90%	
	Expense	(\$439,047)	(\$10,439,101)	(\$7,536,459)	5.05%	
	<b>026 - CAPITAL PROJECTS CONSTRUCTION Total</b>	<b>(\$429,146)</b>	<b>(\$10,339,101)</b>			<b>\$19,342,402</b>

## DEBT SERVICE AND CAPITAL PROJECT/REPLACEMENT FUNDS AS OF JANUARY 31, 2022

BEGINNING FUND BALANCE <i>(Unaudited)</i>	FUND/ ACCT TYPE	FY 2022 ACTUALS	BUDGET	AVAILABLE BUDGET	FY to Date Actual % of Budget	ENDING FUND BALANCE
<b>\$0</b>	<b>031 - TRAFFIC IMPROVEMENT &amp; SAFETY</b>					
	Revenue	(\$0)	(\$0)	(\$0)		
	Expense	(\$0)	(\$0)	(\$0)		
	<b>031 - TRAFFIC IMPROVEMENT &amp; SAFETY Total</b>	<b>(\$0)</b>	<b>(\$0)</b>			<b>\$0</b>
<b>\$105,798</b>	<b>032 - INFO TECH REPLACEMENT FUND</b>					
	Revenue	\$50,672	\$152,033	\$101,361	41.66%	
	Expense	(\$188,382)	(\$129,800)	\$79,747	145.13%	
	<b>032 - INFO TECH REPLACEMENT FUND Total</b>	<b>(\$137,710)</b>	<b>\$22,233</b>			<b>(\$31,912)</b>

## OTHER ENTERPRISE FUNDS AS OF JANUARY 31, 2022

BEGINNING FUND BALANCE (Unaudited)	FUND/ ACCT TYPE	FY 2022 ACTUALS	BUDGET	AVAILABLE BUDGET	FY to Date Actual % of Budget	ENDING FUND BALANCE
<b>\$1,133,367</b>	<b>015 - DRAINAGE FUND</b>					
	Revenue	\$344,377	\$841,000	\$496,623	46.82%	
	Expense	(\$141,438)	(\$1,933,214)	(\$1,704,812)	7.78%	
	<b>015 - DRAINAGE FUND Total</b>	<b>\$202,939</b>	<b>(\$1,092,214)</b>			<b>\$1,336,306</b>
<b>\$854,277</b>	<b>019 - SANITATION FUND</b>					
	Revenue	\$977,935	\$4,168,500	\$3,190,565	32.26%	
	Expense	(\$1,091,698)	(\$4,487,839)	(\$639,260)	31.55%	
	<b>019 - SANITATION FUND Total</b>	<b>(\$113,763)</b>	<b>(\$319,339)</b>			<b>\$740,514</b>



## ***END OF REPORT***

***PLEASE CONTACT FINANCIAL SERVICES DIRECTOR WITH ANY QUESTIONS CONCERNING  
THIS REPORT.***

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Prepared by  
FINANCIAL SERVICES DEPARTMENT