

CALL FOR APPLICATION FOR RESEARCH ASSISTANTS

Lartech Africa has been contracted by United Nations High Commissioner for Refugees (UNHCR) to undertake Baseline Assessment of Non-Communicable Diseases (NCDs) for Refugee and Host Community. The overall objective of the assessment is to establish benchmarks against which the project's progress and impact will be measured over the project and at the end of the period of implementation, identify needs and current NCD service and capacity gaps and propose solutions to further refine specific country plans in the project's key areas of prevention, diagnosis and management according to findings to be highlighted by the baseline assessment.

Lartech seeks to recruit highly qualified Trainer of Trainees, Household Enumerators and Focus Group Discussion Facilitators to support with the Baseline Assessment of Non- Communicable Diseases (NCDs) for Refugee and Host Communities in Burundi, Sudan and Tanzania

Job Title: TRAINER OF TRAINEES

Terms of Employments: Fixed term contract for a period of 5 days

No	Camp
1	Nyarugusu
2	Nduta

Roles and Responsibilities

- Training of household enumerators and FGD facilitators using the provided manual
- Participating during the pre-test of the data collection instruments

Required Skills and Experience

- Past experience in training of research assistants
- Knowledge on mobile data collection
- Advanced computer skills
- Have at least a diploma or bachelors' degree in a health-related field is an added advantage
- Proven ability to work with minimal supervision
- Be residents of the sampled camps or host communities surrounding the camps
- Knowledge of English and local language is a MUST
- Able to keep project information confidential
- Excellent time management skills
- Effective interpersonal and verbal communications skills.

Job Title: HOUSEHOLD ENUMERATORS

Terms of Employments: Fixed term contract for a period of 7 days

Camp	Zone	Village
Nyarugusu	Zone 1	Village B1
	Zone 2	Village F2
	Zone 3	Village H2
	Zone 4	Village I1
	Zone 5	Village R2
	Zone 6	Village C3
	Zone 7	Village L3
	Zone 8	Village P1
	Zone 9	Village O3
	Zone 10	Village B4
	Zone 11	Village M4
	Zone 12	Village E5
Nduta	Zone 1	Village 12
	Zone 3	Village 5
	Zone 4	Village 7
	Zone 6	Village 11
	Zone 7	Village 5
	Zone 9	Village 20
	Zone 10	Village 2
	Zone 11	Village 8
	Zone 12	Village 7
	Zone 13	Village 21
	Zone 16	Village 7

Camp	Zone	Village
	Zone 20	Village 12

Roles and Responsibilities

- i. Undertaking household interviews
- ii. Behaving professionally and formally during the interview.
- iii. Maintaining daily records of data collection activities.
- iv. Transmitting data to data-servers at the end of each day of work
- v. Liaising with the supervisor on every step of data collection
- vi. Preparing the debriefing notes for the supervisor on problems encountered
- vii. Meeting the survey quality standards and efficiency targets.
- viii. Maintaining the confidentiality of all data and materials at all times
- ix. Locating assignment areas and plan the best travel routes to/from areas
- x. Participating and successfully complete the training program
- xi. Assessing and mapping of sampled health facilities

Required Skills and Experience

- i. Previous experience in data collection, either quantitative or qualitative
- ii. Knowledge in mobile data collection is an added advantage
- iii. Must have a smart phone
- iv. Advanced computer literacy
- v. Possess at least a diploma or bachelors' degree in a health-related field is an added advantage
- vi. Proven ability to work with minimal supervision
- vii. Be residents of the sampled camps or host communities surrounding the camps
- viii. Knowledge of local language is a MUST
- ix. Must be between 21–35 years' old
- x. Able to keep project information confidential
- xi. Excellent time management skills

Job Title: FOCUS GROUP DISCUSSION FACILITATORS

Terms of Employments: Fixed term contract for a period of 6 days

No	Camp
1	Nyarugusu
2	Nduta

Roles and Responsibilities

- i. Facilitating the various group discussions giving all stakeholders opportunity to contribute
- ii. Behaving professionally and formally during the group discussions
- iii. Maintaining neat shorthand notes and records of FGDs
- iv. Preparing the debriefing notes for the supervisor on problems encountered
- v. Participating in group meet-ups as requested by your supervisor
- vi. Maintaining the confidentiality of all data and materials at all times
- vii. Transcribing the shorthand handwritten notes to the requisite digital formats

Required Skills and Experience

- i. Previous experience in data collection, specifically in undertaking FGDs
- ii. Advanced computer literacy
- iii. Proven ability to work with minimal supervision
- iv. Be residents of the sampled camps or host communities surrounding the camps
- v. Possess at least a diploma or bachelors' degree in a health-related field is an added advantage
- vi. Knowledge of local language is a MUST
- vii. Must be between 21–35 years' old
- viii. Able to keep project information confidential
- ix. Excellent time management skills

HOW TO APPLY

The applicant who meets the above criteria should send their CV and certificates via WhatsApp on +254 768 579 490 specifying the name of their closest camp or click or copy to browser this link <https://tinyurl.com/vvkhvfpa> to apply. The deadline for submission of applications is 4th January 2023.