

Student Data Confirmation

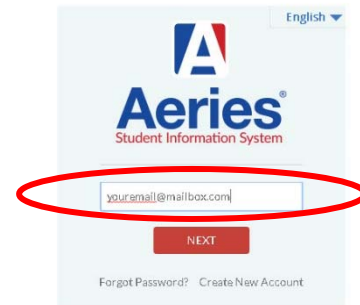
Parent Login Instructions

Parent Portal Website: <https://portal.pylusd.org>

- Parent Email
- Password

NOTE: Data Confirmation update tab will ONLY display on a parent account email address associated with your student.

Placentia-Yorba Linda USD



- If you forgot your password, [Forgot Password?](#) please use the **Forget Password?** feature under the login box.

Data Confirmation Process Message

Once logged in the Parent Portal, a yellow Student Data Confirmation Process banner message the bottom of the screen will ask to confirm the information about your student. Please click on “**Click Here**” to continue to the Data Confirmation update screen.

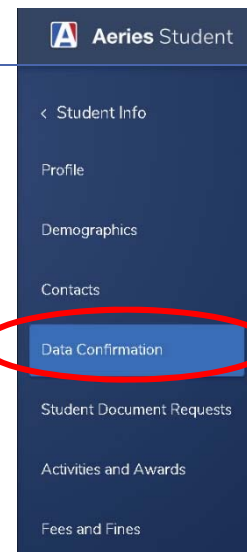
Notifications



You have not yet completed the Student Data Confirmation Process.
[Click Here](#) to confirm the information about your student.

Finding the Data Confirmation Screen

- The Data Confirmation update tab is under the “**Student Info**” menu.
- Select “**Data Confirmation**” to continue with the update process.

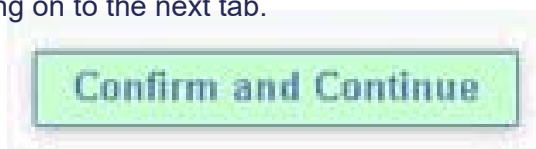


Data Confirmation (Information Update Tabs)

Please update the information for your student in the following tabs below:

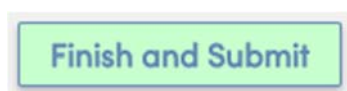
- **Family Information**
- **Income**
- **Student**
- **Contacts**
- **Medical History**
- **Documents**
- **Authorizations**
- **Final Data Confirmation**
-

Please **“Confirm and Continue”** each section before moving on to the next tab.



Finish and Submit Data Confirmation Updates

Once all the data information update tabs have been updated, please click on the **“Finish and Submit”** button to finalize the data confirmation process.

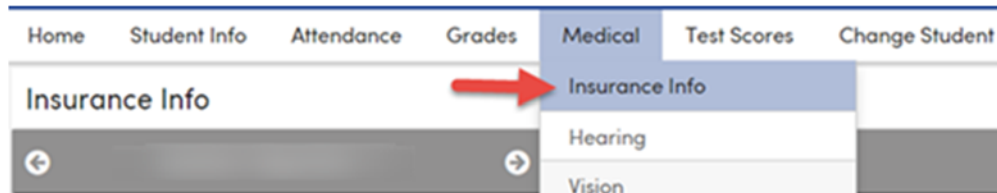


Print Insurance Protection and McKinny Vento Forms

Please download, print, sign, and return the **Insurance Protection and McKinny Vento** forms to your student's school site and any other required/applicable documents pertaining to your student.

Update Medical Insurance Information

It is important to update your student's **Medical Insurance Information**, please remember to update your **Insurance Info** under the **Medical Tab** on your top menu bar.



Please update the **Type of Insurance**, **Start Date**, **End Date**, **Company Name**, and **Group ID** for your Insurance Coverage. Make sure you **“Save”** before you exit out of the screen.

A screenshot of the 'Insurance Info' form. The form has a header with the following labels: 'Type', 'Start Date', 'End Date', 'Company Name', and 'Group ID'. Below each label is an input field. The 'Type' field is a dropdown menu with a list of options: 'HMO: Health Saving Organization', 'PPO: Preferred Provider Organization', 'NONE: No Insurance', 'HDHP: High Deductible Health Plan', 'HSA: Health Savings Account', 'EPO: Exclusive Provider Organization', 'POS: Point of Service', and 'Other'. The 'Start Date', 'End Date', 'Company Name', and 'Group ID' fields are text boxes. Red boxes are drawn around the 'Type' dropdown, the 'Start Date' text box, the 'End Date' text box, the 'Company Name' text box, and the 'Group ID' text box. To the left of the 'Type' dropdown, there are two small icons: a green square with a white 'H' and a yellow circle with a white 'S'.