



P: 419.738.2921  
F: 419.738.5168

203 S. Perry Street  
Wapakoneta, OH 45895

## POSITION POSTING

**Open Position:** Library Aide working at the White Memorial Library in Waynesfield.

**Starting Wage:** \$12.14 per hour

The Auglaize County Public District Library System is hiring for the position of Library Aide working at the White Memorial Library in Waynesfield (15 hrs. weekly approximately).

Join the library staff and work in our amazing libraries! Under general supervision, the Library Aide provides public service to patrons including working the library desk. The library is looking for an energetic individual who enjoys working with people and assisting the public during their visit to the library and the many programs that are offered for all ages. The position includes charging, discharging and renewing library materials, assisting patrons with computer questions, copying, and answering general reference questions, shelving materials, assisting with programs, and general duties and housekeeping to maintain the library.

### **Position Hours** (approximate)

Monday	10:30 am – 3:00 pm
Tuesday	10:30 am – 3:00 pm
Thursday	3:30 pm – 7:00 pm
Saturday	9:30 am – 12:00 pm

**OPERS:** All employees are required to participate in the Ohio Public Employees Retirement System.

**Background Checks:** Are completed for all employees.

Minimum pay rate is \$12.14, benefits not included. Applications available on the library website at [www.auglaizelibraries.org](http://www.auglaizelibraries.org) or at the White Memorial Library location. Applicants must submit application to Pamela Kennon, Supervisor or via email at [pkennon@auglaizelibraries.org](mailto:pkennon@auglaizelibraries.org).

