

TOWNSHIP OF SADDLE BROOK
ZONING BOARD OF ADJUSTMENT MINUTES
January 8, 2024 Reorganization Meeting

The Saddle Brook Zoning Board of Adjustment will hold a **Reorganization Meeting** on Monday, **January 8, 2024 at 7:00 p.m. at (Municipal Complex 55 Mayhill Street)**

1. CALL MEETING TO ORDER

2. SALUTE TO THE FLAG

3. OPEN PUBLIC MEETING ACT: adequate notice of this meeting has been sent to all members of the Zoning Board and to all legal newspapers in Accordance with all the Provisions of the “Open Meetings Act”, Chapter 231, P.L. 1975.

4. ROLL CALL

Ms. Murray, Mr. Mazzer, Mr. Schilp, Mr. Marz, Mr. Manzo, Ms. Nobile and Mr. Duffy – Present
Mr. Tokosh, Mr. Burbano and Mr. Champy are absent. Mr. Cialone the Board Attorney and Mr. Kurus the Board Engineer are also in attendance. Gary Paparozzi the Board Planner is absent.

5. SWEAR IN NEW MEMBERS

Mr. Cialone swears in the following members.

Mr. Duffy is sworn in for a new term.

Mr. Manzo is sworn in for a new term as Second Alternate

Mr. Mark A. Francin is sworn in for the first time as First Alternate.

6. APPOINTMENTS

Chairman

Mr. Schilp nominates John Duffy as Chairman seconded by Mr. Manzo.

Mr. Schilp moves that the nominations be closed Mr. Manzo seconds it.

Roll call - Ms. Murray, Mr. Mazzer, Mr. Schilp, Mr. Marz, Mr. Manzo, Ms. Nobile and Mr. Duffy – YES.

Vice-Chairman

Mr. Schilp nominates Nancy Murray as Vice-Chairwoman seconded by Mr. Manzo.

Mr. Schilp moves that the nominations be closed Mr. Duffy seconds it.

Roll call - Ms. Murray, Mr. Mazzer, Mr. Schilp, Mr. Marz, Mr. Manzo, Ms. Nobile and Mr. Duffy – YES.

Secretary

Mr. Schilp nominates Frank Barrale as Secretary seconded by Ms. Murray.

Roll call - Ms. Murray, Mr. Mazzer, Mr. Schilp, Mr. Marz, Mr. Manzo, Ms. Nobile and Mr. Duffy – YES.

Attorney, Engineer & Planner

Mr. Duffy – Mr. Schilp, Mr. Mazzer and myself had an opportunity to review the RFQ's and we have our recommendations to the Board. For attorney we have our recommendation of the firm of Basile, Birchwale and Pellino, LLP and our attorney Anthony Cialone. Our recommendation for engineer is Neglia Engineering, Anthony Kurus. Our recommendation for Planner is Paparozzi Associates, Inc. Gary Paparozzi. If there are no objections we can move forward on appointing all three does anybody have any comments or questions about it?

There are no comments or questions.

Mr. Schilp makes a motion to appoint all three recommendations. Ms. Murray seconds the motion.

Roll call - Ms. Murray, Mr. Mazzer, Mr. Schilp, Mr. Marz, Mr. Manzo, Ms. Nobile and Mr. Duffy – YES.

7. DESIGNATION OF OFFICIAL NEWSPAPER

Our Town – Maywood – First
Bergen Record – Second

Mr. Schilp makes a motion seconded by Mr. Manzo to designate these two newspapers. Roll call - Ms. Murray, Mr. Mazzer, Mr. Schilp, Mr. Marz, Mr. Manzo, Ms. Nobile and Mr. Duffy – YES.

8. APPROVAL OF 2024 MEETING DATE SCHEDULE

January 8, 2024, 7:00 p.m. (reorganization meeting) *
January 8, 2024, Immediately Following Reorganization Meeting *
February 5, 2024
March 4, 2024
April 1, 2024
May 6, 2024
June 3, 2024
July 1, 2024
August 5, 2024
September 9, 2024*
October 7, 2024
November 4, 2024
December 2, 2024

* All regular meetings are held on the first Monday of each month at 7:00 p.m., except for the Reorganization Meeting and Regular Meeting on Monday January 8 and the Regular Meeting Monday September 9. Meetings will be held at the Saddle Brook Municipal Complex 55 Mayhill Street.

Mr. Schilp makes a motion seconded by Mr. Manzo to accept the dates listed. Roll call - Ms. Murray, Mr. Mazzer, Mr. Schilp, Mr. Marz, Mr. Manzo, Ms. Nobile and Mr. Duffy – YES.

9. OPEN AND CLOSE MEETING TO THE PUBLIC

Mr. Duffy asks for a motion to open to the public.

Mr. Schilp makes a motion seconded by Ms. Murray to open to the public.

All in favor – YES.

Mr. Duffy – Having heard none.

Ms. Murray makes a motion seconded by Mr. Schilp to close to the public.

All in favor- YES.

10. ADJOURN

Mr. Schilp makes a motion seconded by Mr. Manzo to adjourn the Reorganization Meeting. All in favor – YES.