

Christmas Card Planner: Timeline Checklist (100 Cards)

Start by: August 25, 2025

Week 1

- ☐ Set total number of Christmas cards to make
- ☐ Decide on one design or multiple designs
- ☐ Choose a Christmas theme
- ☐ Select a color palette
- ☐ Decide on card size(s)

Week 2

- ☐ Set a budget for supplies
- ☐ Review current supply inventory
- ☐ Create a shopping list
- ☐ Select cardmaking techniques to use

Week 3

- ☐ Choose sentiments for cards
- ☐ Select stamp sets or focal images
- ☐ Find design inspiration (Pinterest, YouTube, etc.)

Week 4

- ☐ Sketch card designs
- ☐ Finalize all design choices

Week 5

- ☐ Shop for supplies

- ☐ Set detailed deadlines for each step
- ☐ Schedule cardmaking sessions in your planner

Week 6

- ☐ Prepare workspace for cardmaking
- ☐ Organize mailing supplies

Week 7

- ☐ Prepare address list
- ☐ Confirm current addresses

Week 8

- ☐ Set up tracking system (who to send to, mailed, received)

Weeks 9-14

- ☐ Begin card assembly. Create approximately 17 cards per week