

# LOCKLY VISION™ ELITE

SMART LOCK + VIDEO DOORBELL  
DEADBOLT EDITION



USER MANUAL

**LOCKLY**  
Enjoy the freedom™

PGD798NV

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For additional support, visit <https://www.support.lockly.com> or email [help@Lockly.com](mailto:help@Lockly.com)



# 1.1 Product Features

## **Video Monitoring and Recording**

Full HD video camera streaming directly to your smartphone in real-time, gives a head to toe 130° view angle of who's at your front door. Video recordings are stored locally with no monthly fees.

## **AI Motion Detection and Infrared Night Vision**

All day and night, get notified with enhanced AI motion detection with what is happening outside up to 13 feet (4 meters) distance and clearly see images and videos in the dark with an infrared night vision.

## **Patented Hack-Proof PIN Genie Keypad**

Digits are randomly displayed on the keypad ensuring access codes to be undetectable to intruders after repeated use. Numbers are randomly distributed across 4 buttons, with 3 numbers in each button. Users can press any button showing their number. Location of the numbers are always different everytime someone uses the keypad, making it hard for prying eyes to guess the correct code.

## **Multiple Access Codes & Monitoring**

Store up to 31 Access Codes for family, friends and guests, as well as monitor entry and exit records.

## **Advanced 3D Fingerprint Recognition**

Biometric Fingerprint Recognition protocol allows up to 99 registered fingerprints to be used and accepts only actual fingerprints - preventing lifted prints from being used.

## **Live Monitoring and Voice Control**

Through your smartphone, monitor door access from anywhere in the world and securely control who comes and goes. You can also control your Lockly smart lock using voice with your Amazon Alexa or Google Assistant-enabled devices.

### **Complete Privacy**

The exterior displayed keypad can be locked and switched off using the simple ON/OFF toggle from the inside panel. The owner can prevent others trying to input the passcode from the outside and entering the home.

### **Offline Access Code™ (OAC)**

The offline access code can allow owners to issue access codes, set the allowed access duration, all without Lockly ever connecting to the internet, so in case of power outage, you can still magically and remotely issue Access Codes without any connection to the web.

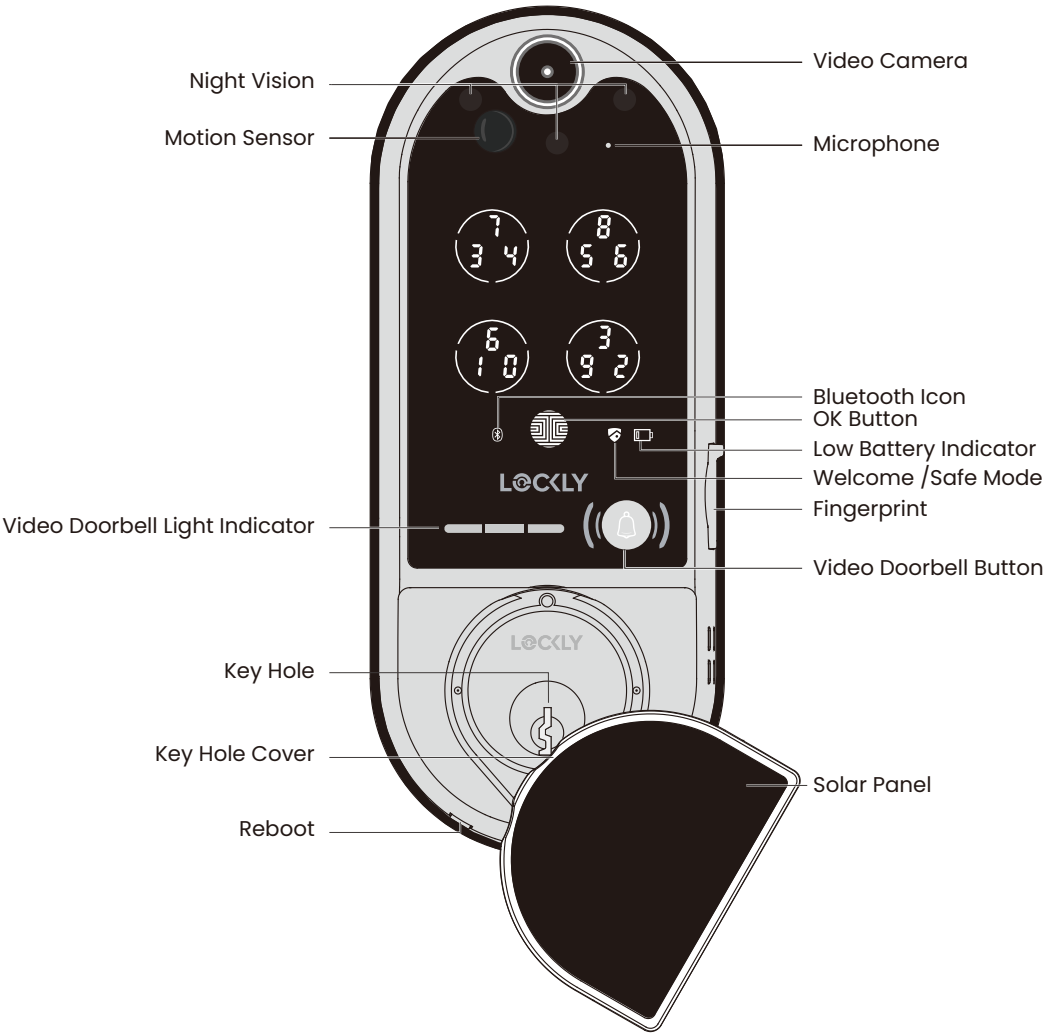
### **Auto-Lock, Tamper Proof Keyhole and Backup Keys**

The door can be opened with physical backup keys. Receive notification whenever there's an attempt to tamper your lock. Worry no more about forgetting to lock the door. With Auto Lock enabled, Lockly will automatically auto-lock the door based on your customized timing set between 5-300 seconds.

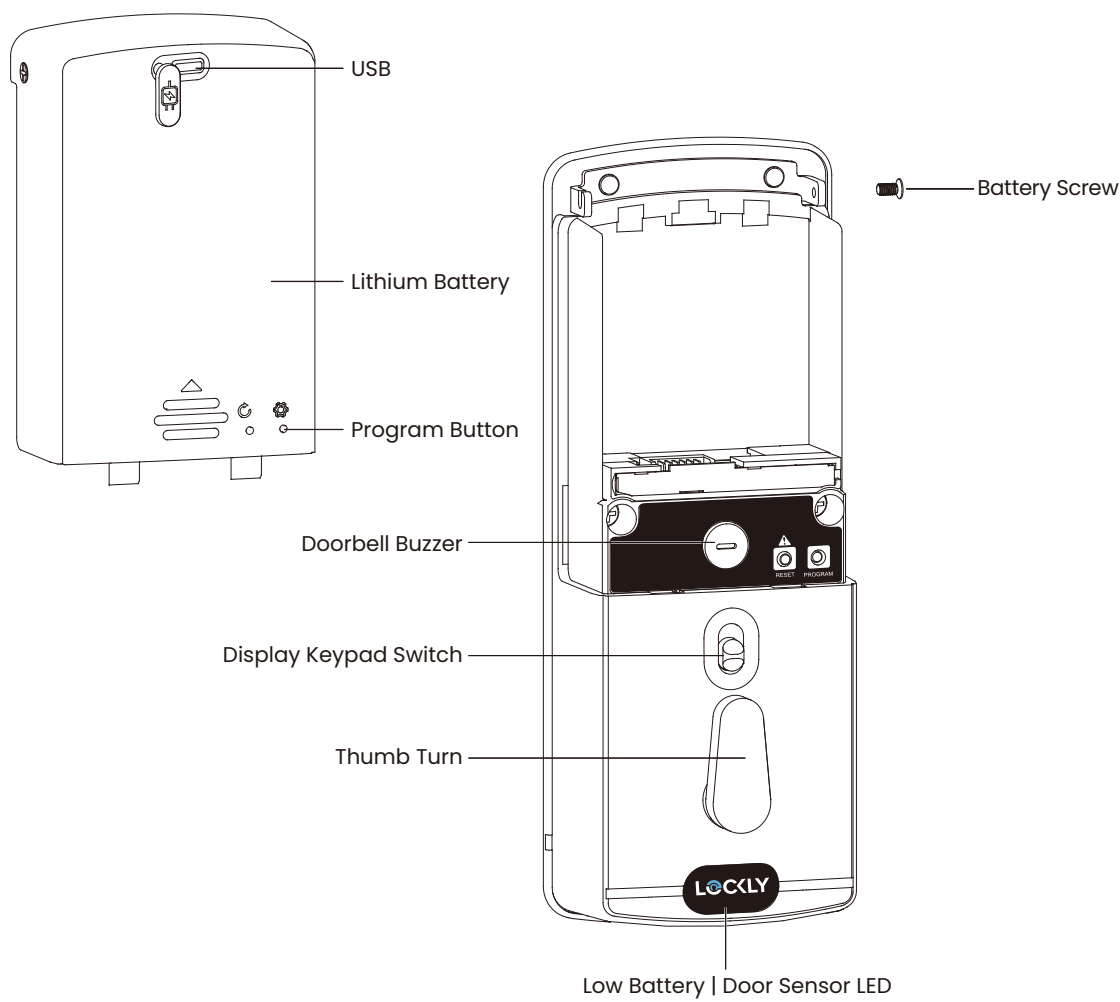
### **Solar Panel & Lithium Battery Power**

Integrated solar panel trickle charges the lithium battery to extend the battery life.

# 2.1 Product Overview- Exterior



# 2.2 Product Overview – Interior



## 2.3 Understanding Your New Lock

After the installation of your new Lockly Vision™ Elite, understanding some key functions of operating your smart lock is important. The next sections will walk you through configuring Access Codes, adding fingerprints, video doorbell recording, rebooting, setting advanced features on the app, configuring Offline Access Code™ (OAC) and other features of your lock.

For any questions you can always visit <https://www.support.lockly.com/> for assistance.

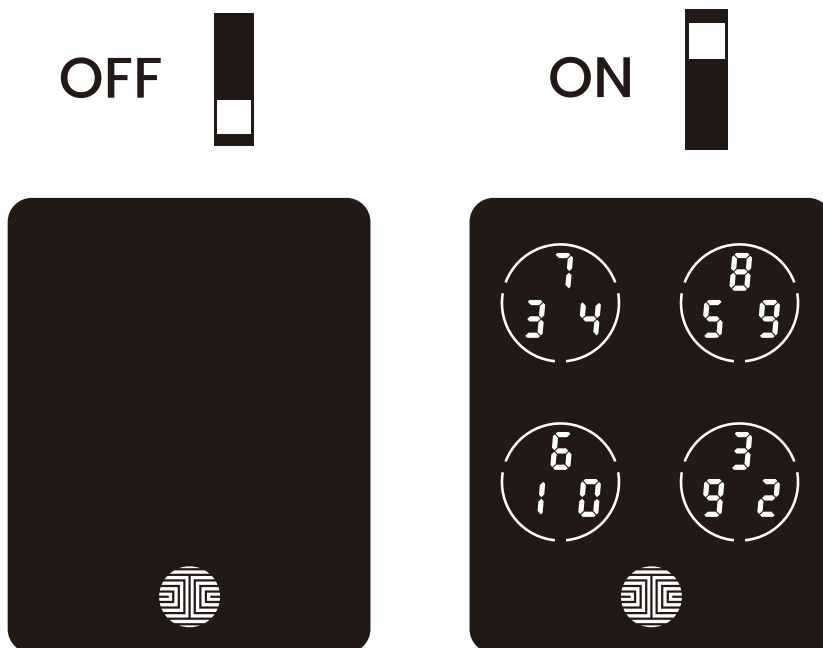
Don't forget that in order for Lockly Vision™ Elite to work with full features, it is required to pair it with the Lockly Home app available for both iOS and Android™ smart devices. Please download the app by visiting the link below.



Scan or visit [Lockly.com/app](https://www.lockly.com/app)

## 2.4 Keypad Display Switch

For your peace of mind, the exterior keypad screen can be locked and turned off by using the **ON/OFF** switch at the back panel (**PART G**) of the smart lock. When it is switched off, people who are outside cannot enter any access codes to unlock the door.





## 2.5 Rebooting Your Lock

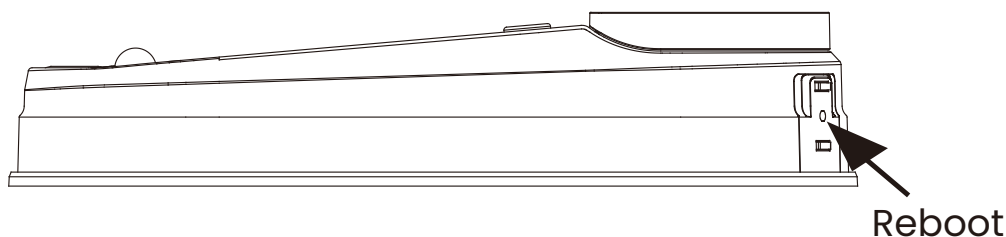


Reboot Lockly in case of dead battery or malfunction. No settings will be changed and all Access Codes will still be stored within Lockly.

Press and release the reboot button when you want to reboot the lock. Your Lockly will beep once after reboot. Only reboot when necessary.

To reboot, find the reboot pin hole located on the bottom of the exterior side of Lockly lock. The reboot button is located in the middle of the two 9V battery backup sockets.

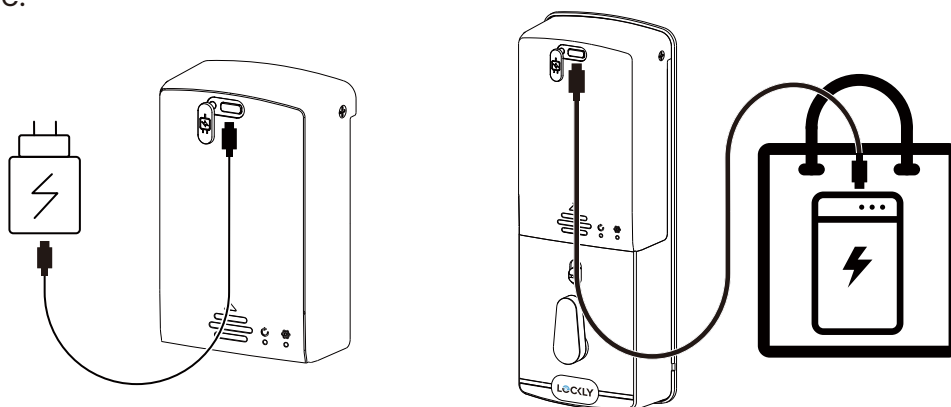
You will need something small such as a paperclip, to press the reboot button. Insert the paperclip and press down firmly and let go. Your screen should restart and the lock should reboot automatically.



## 2.6 Low Battery

The built-in solar panel trickle charges the lithium battery to extend its battery life. Solar charging prolongs the battery life as it should keep the battery at its optimum level. If the source of light is not enough and battery continues to fall below optimum level, low battery indicator will appear on the touchscreen. To ensure the door lock continues to work:

- Immediately remove the battery with insufficient power and replace it with a fully charged spare battery.
- Use the power adapter or power bank to connect the battery through the USB cable to charge.



Full charging the battery usually takes 12 hours. Use the charging cable included in the accessory pack and plug to any 5V USB adapter with current specification of  $\geq 2A$ . While charging, light indicator continues to pulse. After the battery is fully charged, the light indicator stops pulsing then it either turns ON or OFF.

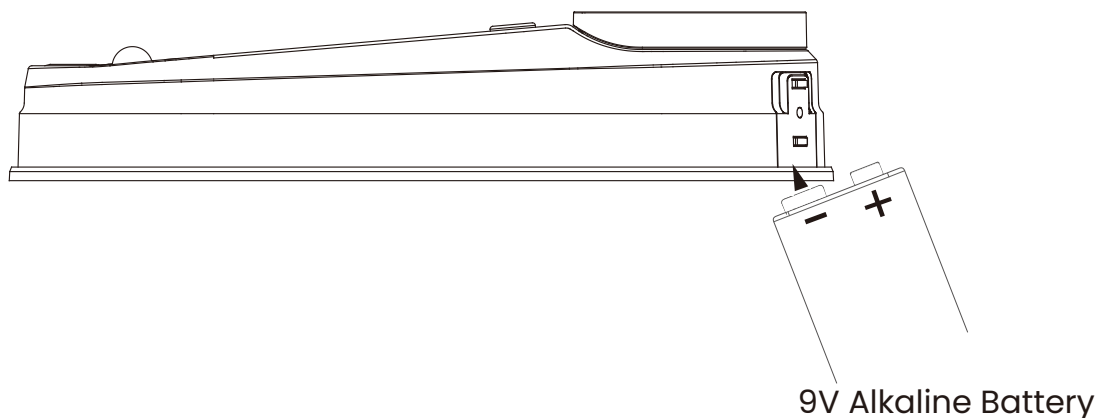


When the battery is lower than 20%, the Motion Detection recording function will be disabled. The video doorbell and Wi-Fi remote unlocking function will be disabled when the battery is lower than 10%. You can only use Access Codes, Fingerprint, Physical Key or app Bluetooth unlock. When the power is restored to 20%, the above restrictions will be lifted. You can check the real-time battery level of the door lock through the Lockly Home app.

## 2.6 Low Battery

When there is no display, sound and screen is non-functional, replace batteries immediately. Use supplied physical backup keys to unlock the door. Alternatively, use a 9V battery as shown below to temporarily activate the lock.

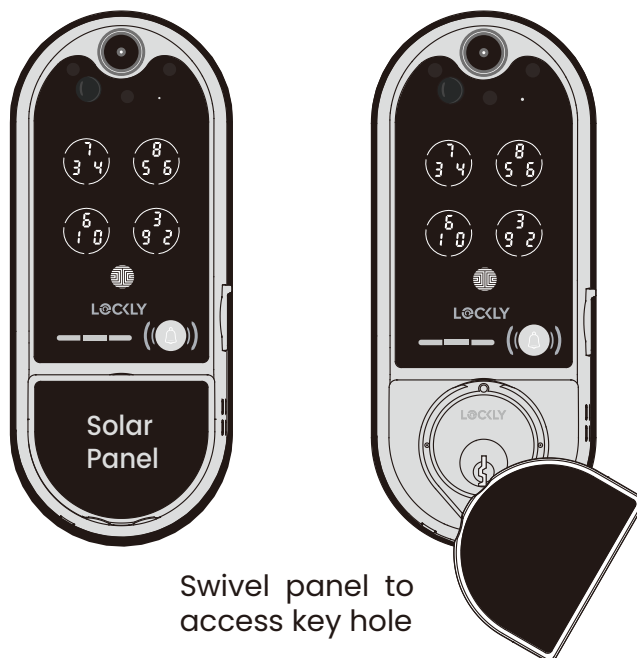
Your Lockly will automatically detect battery polarity. So hold your 9V battery lead in place against bottom of the Lockly to temporarily activate the screen to enter your Access Code. Be sure to hold the 9V battery against the contact points located at the bottom of the lock until you have successfully unlocked your door with your Access Code. Once unlocked, the battery should be replaced or charged immediately.



## 2.7 Enhanced Solar Charging

Lockly Vision Elite is equipped with solar panels which auto trickle charges the lock's battery. Having an ideal source of light, the solar panel charges the battery to keep it at optimal charge level to around 50-80%. Keeping the battery at this optimal level prolongs battery life.

Solar panel lasts up to 3-5 years depending on usage and care. In order to keep the solar panel at its the best condition, please clean the surface regularly and do not squeeze the solar panel too hard.

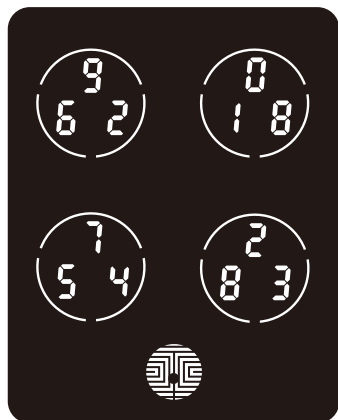


Once you noticed that your battery keeps falling below optimal level despite sufficient sunlight or ambient light, use USB cable to charge the lithium battery or replace the solar panel. You may reach our online support at: <https://www.support.lockly.com/> or call (669) 500-8835 to order a new solar panel.

## 3.1 Configuring Access



Pair your lock to your smart phone to manage your access codes. Follow the on screen instructions to complete the setup.



OK Button

There are a total of five (5) buttons on the keypad as shown in the example image to the left. The numbers in each button may differ than what is shown on your device than what is displayed here.

To enter your required digit, just simply press the circle where your number is shown. You do not need to press the actual number as anywhere within the circle will suffice.

The button on the bottom is the OK button. You will be pressing this button when you are done entering your Access Code.



The Default Access Code is **1 2 3 4 5 6**

Your new Lockly Access Code can be any combination of 6 to 8 digits. Once a new Access Code is entered, the Default Access Code of 123456 would be deleted. A maximum of 31 sets of Access Codes can be stored for use at any given time. To add more than 31 sets of Access Codes, you must delete an existing Access Code before adding a new code.

There are different types of Access Codes that can be generated using the Lockly Home app. Each type of access code have different levels of permission you can select for your guests, tenants, deliveries, helpers, etc., Get the latest updates on access codes, visit: [www.support.lockly.com/faq/accesscodes/](http://www.support.lockly.com/faq/accesscodes/)

## 3.2 Adding a Fingerprint

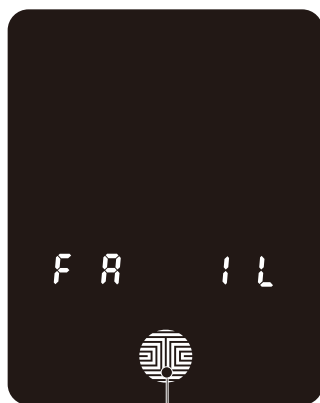


Please make sure your fingers are clean from dirt and oils before scanning your fingerprint. Make sure the sensor is also clean by taking a soft cloth and wiping the surface.

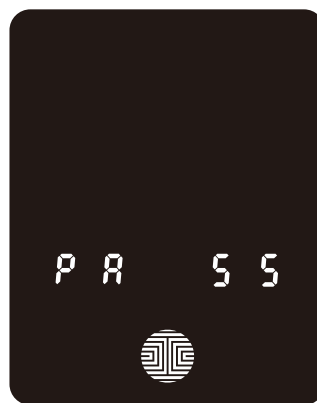
We are using an advanced biometric sensor, providing the most secure fingerprint authentication. Your smart lock can register up to 99 fingerprints. Use the Lockly Home app to add fingerprints.

Scan your finger by lightly placing your designated finger on the sensor until you hear a beep. Lift your finger and repeat the process slowly until the digit “6” shown on the screen becomes “1”. If you have successfully scanned and registered your fingerprint, you will hear a long beep, and the video doorbell light indicator will blink green.

PASS will show on the keypad and press OK Button to exit. If you did not successfully register your fingerprint, FAIL will show on the keypad. If FAIL is displayed, return to the previous menu and rescan your finger.

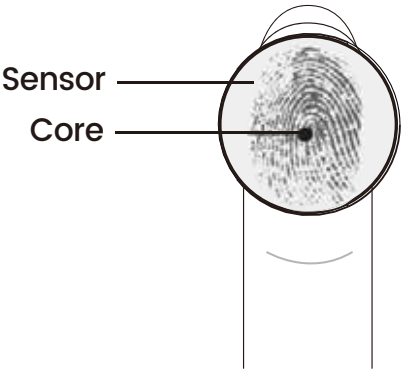
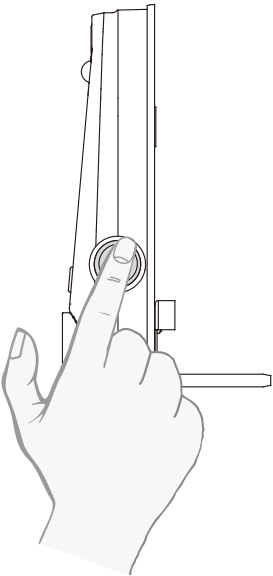


OK Button



# 3.3 Fingerprint Scanning Directions

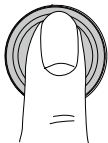
The **fingerprint sensor** equipped in your smart lock is loaded with powerful fingerprint algorithms to extract only metadata from fingers, even in poor conditions. Placing your finger on the sensor correctly helps consistency in fingerprint recognition. The following directions and tips will guide you on how to scan an optimal fingerprint image.



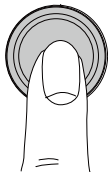
Position your finger on the center of the sensor

Top View

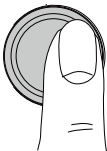
OK



X



X



Side View

OK



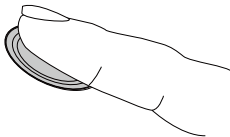
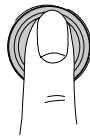
X



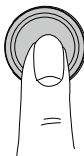
X



o Correct



o Incorrect



## 3.4 Fingerprint Scanning Tips & Troubleshoot

### Tips for Fingerprint Enrollment and Recognition

- Place your finger to completely cover the sensor with maximum contact surface.
- Position the center of your finger (core) to the center of the sensor.
- Hold your finger still for more than a second until you hear a beep.
- Scan a finger that is clean and free from dirt.
- Children ages 12 and under are not recommended to use fingerprint access due to the constant changes of their fingers during growth.
- Elderly with fading fingerprints may have difficulty in recognition.
- If your finger has a cut, scar, or cracked skin due to dryness, try another finger.
- If your fingerprint reader is having issues recognizing your fingerprint to unlock due to varying physical and weather conditions such as moist, sweaty, cold or dry; please add an extra scanning of the finger in such condition. This will improve the fingerprint reader's speed and recognition.

### Troubleshooting Fingerprints

In case of poor fingerprint conditions

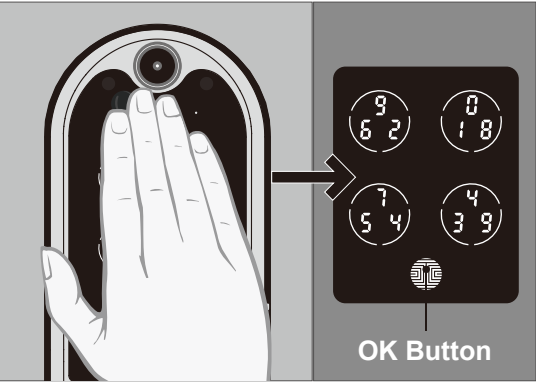
- If wet – wipe excess moisture from finger before scanning
- If dirty – wipe stains and dirt off from finger before scanning
- Make sure the sensor is clean from dirt or smudges–wipe sensor with soft cloth regularly

For more troubleshooting help, visit <https://www.support.lockly.com/>



# 4.1 Unlocking with Access Codes

Lockly Smart Lock can be unlocked using multiple ways – via your stored Access Code, registered fingerprint, smartphone with Bluetooth, the physical key supplied with your lock, or voice.



Slide your hand across the screen to activate the keypad.

Enter your 6 to 8 digit Access Code followed by the OK button. Press OK anytime to reset if you entered the wrong digit.

If the Access Code entered is correct, the door will unlock. If the Access Code entered is incorrect, Lockly will flash red light.

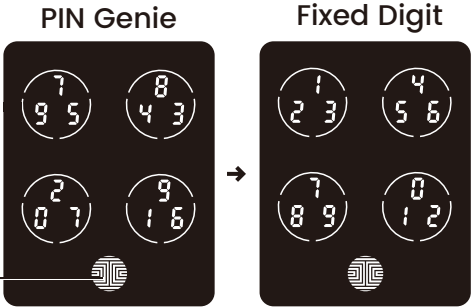


Five consecutive wrong attempts will put Lockly in “Safe Mode”.  
(See Section 4.6)

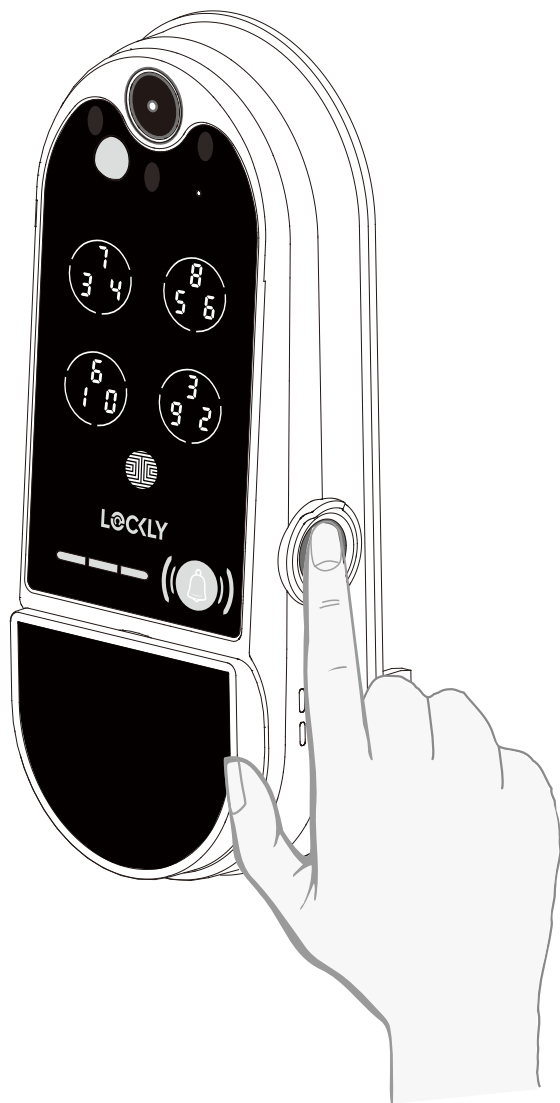
Lock your Lockly by pressing the OK Button, by brushing your hand across the screen anytime or via Lockly Home app when the door is closed. The smart lock will also auto-lock after unlocking based on your set auto-lock settings.

You may toggle between two types of keypad displays to enter your Access Code. The fixed digit version and the PIN Genie version (Recommended). Press and hold the OK Button for 3 seconds to toggle back and forth between the two keypads.  
(Sample display shown only)

Hold OK Button (3 sec)



## 4.2 Unlocking with Fingerprints



### Unlocking

Place a registered finger to the **fingerprint scanner** located on the **exterior side** of the lock to the right.

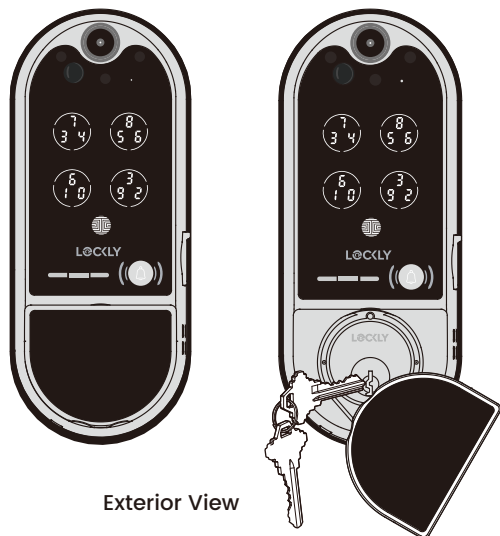
To register a fingerprint, please see **Section 3.2**.

If your fingerprint is **registered** and acknowledged, you will hear a “beep” sound and a **Green LED** will light up on the **fingerprint scanner**. You can then open the door.

If you see a **Red LED**, it means your fingerprint is not recognized. Try again or use another registered fingerprint.

For best fingerprint scanning practices, see **Section 3.3**.

## 4.3 Locking/Unlocking with Physical Key



We presumed you will not be using the key on a regular basis. To better protect you from malicious lock bumping, video will start recording whenever a key or bumping devices are used to unlock the door.

To unlock your lock using the physical key (included), gently tilt and rotate the solar panel on either left or right direction to reveal the keyhole. Insert key and turn clockwise (right swing door) or counterclockwise (left swing door) to unlock the door. Again, this will trigger the video recording.

The lock is equipped with a Tamper Alert feature designed to enhance security by detecting and alerting users to tampering attempts. If the key cover remains open for more than 15 seconds while the door is closed, the lock will automatically trigger an alarm, and an alert will be sent through the Lockly Home app.

To provide flexibility, the option to disable this feature is available in the Lockly Home app's settings menu. If you prefer not to have the Tamper Alert activated, you can easily disable it within the app.

## 4.4 Locking/Unlocking with App

You must have the Lockly iOS or Android™ app installed in order to lock and unlock with smartphone, connect with voice assistants like Alexa or Hey Google and to access video doorbell feature. Please download the app by visiting the link below or search “Lockly” from the correct app store.

Scan or visit  
[Lockly.com/app](https://lockly.com/app)



## 4.5 Locking/Unlocking with Voice Assistants

Once your Lockly Vision™ Elite and Vision Connect has been installed and configured correctly, make sure you enable the Lockly Action on Google or the Amazon Alexa Skill before you can configure your voice to perform voice commands.

You can ask your questions such as door status or request for your door to be locked or unlocked.



- "Hey Google, unlock the Back Door"
- "Hey Google, is the Back Door locked?"
- "Hey Google, lock the Back Door"
- "Hey Google, is the Back Door unlocked?"

Pre-setup is required in the Google Home app in order for these queries to work. The user would need to name the lock "Back Door" or as appropriate.





- Alexa, unlock my Front Door.\*
- Alexa, is my Front Door locked?
- Alexa, lock my Front Door.
- Alexa, is my Front Door unlocked?


\*Unlock requests will require additional voice security codes.  
You may configure it in the settings page.

Google, Android, Google Play and Google Home are trademarks of Google LLC.

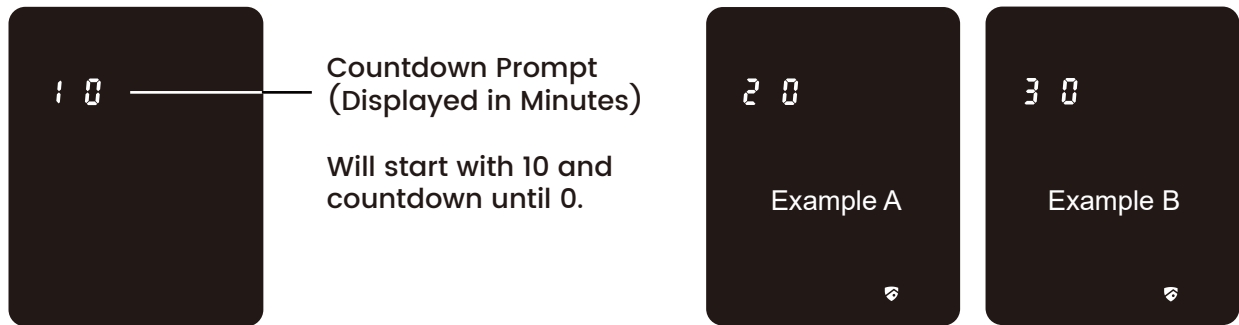
# 4.6 Safe Mode - Overview

Lockly will enter **Safe Mode** when five (5) consecutive wrong **Access Codes** are entered within 5 minutes. A 15 seconds video will be recorded once the lock entered into Safe Mode. When in **Safe Mode**, the lock status icon  will start to flash.

To disable **Safe Mode**, you must unlock the door using the correct fingerprint or enter the correct **Access Code** twice in a row. Activate the keypad by pressing and holding  for 3 seconds.

Once the screen is activated, enter the correct **Access Code** carefully twice, pressing  after every time.

If you enter the wrong code, the keypad will then be disabled for 10 minutes.



You will see a “10” on the screen, notifying the number of minutes that the keypad is disabled for. After 10 minutes, you may attempt to enter the correct **Access Code** to unlock the door. After the second incorrect attempt to unlock the lock with the wrong **Access Code**, Lockly will disable the keypad for 20 minutes, displaying a “20” on the screen. After the third wrong attempt to unlock the door with the correct **Access Code**, the screen will be disabled for 30 minutes. (Example A and Example B above).

**Note:** In order to conserve power, the countdown prompt will only be displayed for 3 seconds. You can reactivate the screen by sliding your hand across the screen.

## 4.6 Disabling Safe Mode

There are four (4) ways to disable **Safe Mode**.

### Option 1 – Entering Correct Access Code

Activate the keypad by pressing and holding  for 3 seconds. Enter the correct **Access Code** twice (2) when the keypad is available, pressing  after every time the **Access Code** is entered.

### Option 2 – Lockly Home App

Use the app that is synced to your Lockly to disable **Safe Mode** by unlocking the door. If you have not downloaded the app to use with your smart lock, you won't be able to use this option to disable **Safe Mode**.

### Option 3 – Physical Key


There is a pair of keys supplied with your new lock. You may use the keys to manually unlock the door and disable **Safe Mode**. To learn how to use your physical keys, see **Section 4.3**.

### Option 4 – Registered Fingerprint

Use any registered fingerprint to reactivate the keypad. The door will unlock and reactivate the keypad once a registered fingerprint is used.

## 4.7 Rain Mode

Like other digital electronic products water can trigger to activate the digital keypad and fingerprint sensor which may cause the batteries to drain. To protect the lock and extend battery life, you can setup your Lockly to enter Rain Mode to shut off keypad and fingerprint reader whenever rain or water is detected.

Activate this feature on the Lockly Home app. While you are within the Bluetooth range or remotely connected thru Wi-Fi hub, go to **Settings > Rain Mode** and toggle the button  to turn ON.





To reactivate fingerprint and keypad access when your lock has entered rain mode, turn the key cover.

When RAIN MODE is ON, the keypad and fingerprint sensor cannot be used. Unlock via Lockly Home app, physical key, or voice with your Amazon Alexa or Google Assistant-enabled devices. Rain Mode auto exits every 30-mins and re-enters if water or rain is still present.

If you are using the Lockly Home app, you will be notified when Lockly entered rain mode it will be recorded in your access history.

If you have not yet connected your device to Lockly Home app, follow below steps to activate the rain mode feature:



### RAIN MODE ON

1. Long press  to enter fixed digit keypad.
2. Enter access code +234+ .

example: 135790 + 234 + 

3. You will hear a short beep and Bluetooth indicator flashes green once Rain Mode is ON.

### RAIN MODE OFF

1. Long press  to enter fixed digit keypad.
2. Enter access code +890+ .

example: 135790 + 890 + 

3. You will hear a long beep and Bluetooth indicator flashes green once Rain Mode is OFF.



## 4.8 Shine Mode

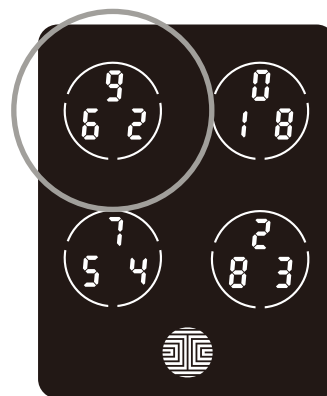
Lockly digital keypad brightness was designed for optimum battery life. However, some users may need to adjust the brightness to their convenience to enter access codes.

Swipe your fingers across the keypad to light up to its normal brightness. To adjust brightness, long press the upper left button for 3 seconds.



QUICK TIP

The touchscreen keypad will automatically return to normal brightness after the screen is dimmed.



## 4.9 Welcome Mode

Welcome Mode temporarily disables auto locking, keeping the door open for a specified period of time eliminating the need to enter access codes, fingerprint or using mobile app.

Enable this feature through the Lockly Home app. Go to **Settings > Enable Welcome Mode**, then slide button to enable and set the specific time you require your door unlocked.



QUICK TIP

To ensure Welcome Mode works normally after replacing the battery, reconnect the lock to the Lockly Home app to synchronize the time.

## 4.10 Pairing to a New Mobile Device

To pair your Vision to a new mobile phone, download the Lockly Home app on your new mobile phone then use the same account to login to your Lockly Home app on the new mobile device.

If you're pairing your Vision to a new Lockly Home app account, follow the steps below:

1. On the old Lockly Home app account, go to Settings> Reset and pairing> Perform Factory Reset.
2. Download, register and log in to the new Lockly Home app account.
3. You will need to scan the **ACTIVATION CODE\*** that comes with the lock to setup to a new account. See Step 7 & 8 of the Installation Guide to pair Vision on the new Lockly Home app account.



\*Activation Code card can be found inside the packaging box flap. Store it for future use. Once you have registered your lock on the Lockly Home app, you have the option to save it on the PIN Genie Vault. To access details for future use, check your account information and go to PIN Genie Vault.



IMPORTANT

**DO NOT INSERT ANY PINS TO RESET HOLES OF VISION SMART LOCK OR VISION CONNECT HUB** without consulting our support team. If you cannot remove your Lockly from the old account, please contact Lockly support (669) 500 – 8835 or email: [help@lockly.com](mailto:help@lockly.com)

# 5.1 Video Doorbell










Lockly Vision™ Elite has a built-in HD video doorbell with real-time video streaming on your smartphone and real-time 2-way voice interaction. Recordings are stored locally on the TF card, with no monthly fees, and you can access video recordings from anywhere using the Lockly Home app. To enjoy these features, make sure the below procedures are done correctly:

- Setup the Vision Connect Hub according to Installation Manual (See Step 10).
- Download the Lockly Home app and connect Lockly Vision™ Elite according to on-screen instructions
- Allow your smartphone to receive push notifications or alerts from your Lockly Home app. Please check on iOS or Android™ procedures for allowing push notifications and alerts.
- If you're an existing Lockly Home app user, make sure you have the latest firmware. Go to Settings > Firmware Upgrade.



## Doorbell

When someone press on the doorbell button, the smart lock will ring. The LED lights indicate the following:

-    - Vision is initiating the call. If the red light flashes, it failed to connect to the hub or network.
-    - Vision is sending app push notification and waiting for response.
-    - Ready to Talk ( 3 blinks)



Install the provided “Please Ring Doorbell on Door Lock” plate on a clean and dry surface pointing the arrow to Lockly Vision™ Elite to remind guests.

## 5.1 Video Doorbell

When the doorbell is pressed, you will receive a notification through the Lockly Home app. Once you tap on the notification, app will automatically open to allow you to see who's at your door.



Tap the Call icon to initiate conversation.



### Enhanced Alert Notification

Lockly Vision™ Elite has an enhanced alert notification feature. When someone rings your doorbell and you were unable to answer, you will receive a 2nd alert notification.

We suggest you keep this feature **ON** if you expect to be in areas with unreliable internet connection and you do not wish to miss any important visitors. You can **switch off** this feature in the Lockly Home app, otherwise.

## 5.1 Video Doorbell



### Live View

You can open the Lockly Home app and tap on the camera to see what Vision sees at all times.



### Microphone

Tap mic to mute or unmute.

### End Call

Tap icon to hang up without opening the door.

### Unlock

Tap icon to unlock door.



QUICK TIP

Limit video interaction with guests to prolong battery life.

## 5.1 Video Doorbell

### Video Recording

Lockly Vision™ Elite stores video recording on the local TF card and recording can be accessed on the log history on your Lockly Home app.



Vision automatically initiate video recording when below conditions take place:

- Keypad was used \*
- Motion was detected\*
- Doorbell button was pushed
- Keyhole cover was opened
- Offline Access Code™ was used\*
- eKey was used\*
- Wrong (PIN) access code was used and lock entered in to Safe Mode



QUICK TIP

- Video recordings can be customized through the Lockly Home app settings\*.
- Ensure the TF card is properly inserted on Vision Connect to save the recordings¹.

# 5.2 Night Vision

When video calls or video recordings are made, Vision Elite will dynamically switch to daylight or night vision according to the environment detected. This is the default settings of Vision Elite infrared night vision. Go to Lockly Home app, **Settings > IR Night Vision** to choose your preferred settings:



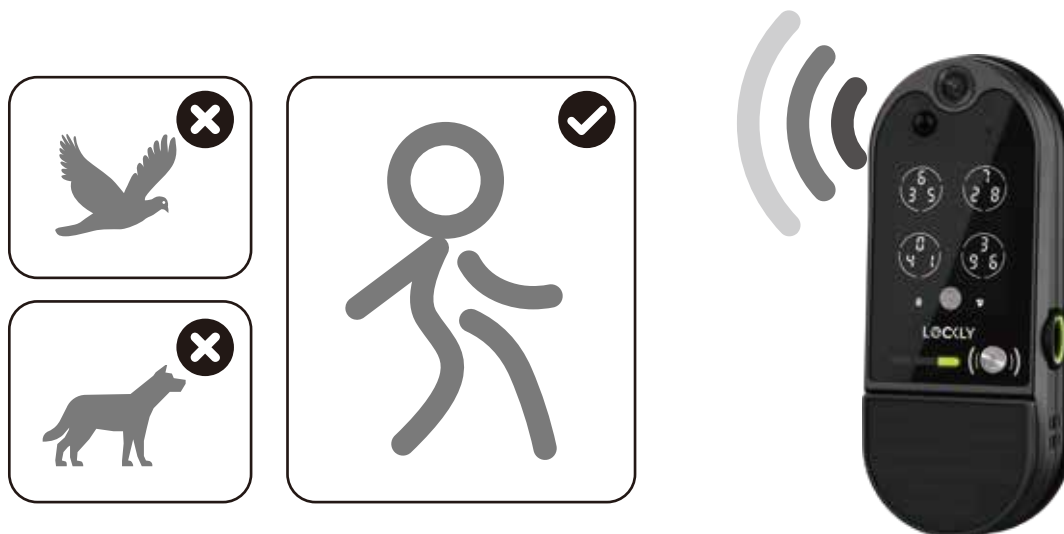
AUTO	Dynamically switches to daylight or night vision (Default settings)
ON	Turning this feature always ON is recommended if your front door is exposed to a complex environment such as street lights, passing cars, torches and other sources of illumination.
OFF	This is recommended if there is an existing source of light illuminating the front door.



Keeping the night vision ON will increase power consumption and may result to a shorter battery life. When night vision is ON, images and video recording will appear in black and white, whether its day or night.

## 5.3 Motion Detection

Vision Elite comes with an AI motion sensor which prevents false alerts. When people or animals are frequently detected, a notification will be sent. It screens, record videos and push motion alerts to smartphone when a moving object is detected. Motion Detection can be set ON or OFF on the Lockly Home app. Motion Detection duration time and distance can also be adjusted on the app.



IMPORTANT

1. Motion Detection by default is ON. Please setup time duration and detection distance in the Lockly Home app. You will have to reset the motion detection whenever factory setting is restored.
2. Motion Detection will be suspended due to
  - Vision Elite is Unlocked
  - Welcome Mode is ON
  - Battery level is below 20%
  - Door Locking occurred in the past 60S
3. Storm door or screen door will block the passive infrared motion sensor.



## 5.4 Offline Access Code™ (OAC)


The **Offline Access Code™ (OAC)** is a unique feature of our smart lock. It allows you to grant access to guests remotely without guests needing to download the app.

To use the **OAC** feature, make sure you download the Lockly Home app for iOS or Android™ first, and sync your smart lock to your mobile device. OAC can only be issued by the administrative owner of the lock.

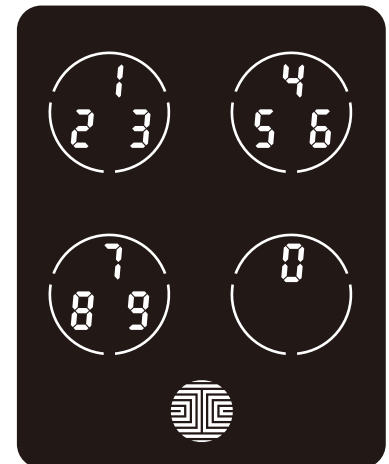
From there, you can then issue an **Offline Access Code™** within the app.

Go to “Access” and choose “Add a New User, then select **Offline Access Code™ (OAC)**” and follow on screen instructions to generate your **Offline Access Code™**.

### Understanding Offline Access Code™ (OAC)

OAC are issued to the guest by asking them to enter 4-12 digit number after a double – click on the . Your Lockly randomly generates the **Offline Access Code™** which can be shared to your guests together with the instructions generated using the Lockly Home app.

After a double-click on the , touchscreen will display numbers on **Fixed Digit** mode, then guest can enter the **Offline Access Code™**.



## 5.5 Sub-Admin Access

Sub-Admin Access can be created to grant access for others to be able to control your lock and grant access to others via Bluetooth when within range of your Lockly smart lock. The sub-admin permission can be setup through the Lockly Home app then write in bold.

You can select the Validity Period and User Permissions of the sub-admin.

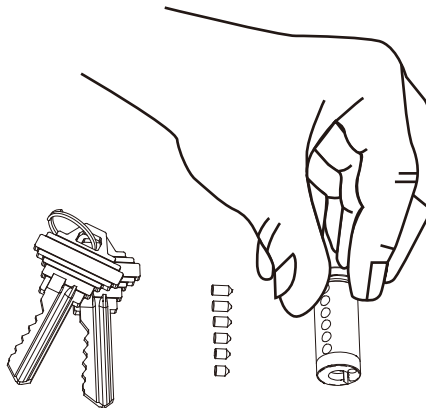
Sub Admins will not be able to access the lock remotely but Sub Admin will be able to grant limited access codes to users when within Bluetooth range. Once Sub Admin control is setup, you as the Admin will no longer be able to issue Offline Access Code™ (OAC).

The Sub-Admin access is ideal for long term property leasing and Airbnb tenants.

### 6.1 Re-keying


Lockly smart lock comes with a 6-pin cylinder which can be replaced with regularly purchased DIY re-keying kit available in the market.

If you are not familiar with this process, please contact a professional locksmith. For more information, visit : <http://support.Lockly.com/faq/rekeying/>



## 7.1 Important Notes

### Auto Lock Feature

You can program the auto lock timing through the Lockly Home app. If auto-lock is not activated and door is still open, the touch-screen will remain lit, simply press the  on the keypad to lock.

### One-Touch Locking

You can always manually lock by touching anywhere on the touchscreen. Lockly smart lock is shipped with this feature already activated. You may deactivate this feature through the Lockly Home app.

### 9V Backup Access

When your Lockly is out of power, you can temporarily activate the keypad by connecting a 9V battery to the bottom part of the side exterior assembly. Please see **Section 2.7** for more info.

### Physical Keys/Tamper Proof Recording

Even though you have your **fingerprints** registered and **Access Codes** stored, it's always best practice to carry your physical keys with you at all times in case for any reason your lock falls into **Safe Mode**. Your video recording will be triggered whenever a key is used.

### Activation Code

You may find an **Activation Code Card** with an **Activation Code** included in your package. It is very crucial that you do not lose this card. Please store this card safely as you will need the default **Activation Code** on that card to **master reset** your lock in case, for any reason, you have lost the phone paired to Lockly and also forgot your **Access Code**.

### Troubleshooting

Please visit <https://www.support.lockly.com/> for troubleshooting and the most frequently asked questions and answers.

## 8.1 Cleaning

Making sure your Lockly is clean is best practice to ensure optimal product use. Follow the DOs and DON'Ts below.

### DO

- Rinse the touchscreen with warm water prior to cleaning.
- Use the application of soap with a damp, lukewarm cloth.
- Airdry or wipe dry with a soft microfiber cloth to avoid scratches.

### DON'T

- Don't use abrasives, high alkaline cleaners, or gasoline to clean your lock.
- Don't apply cleaning detergent directly in sunlight or at high temperatures.
- Don't leave cleaning detergent on the display keypad for long periods of time - wash immediately.
- Don't use scrapers, squeegees, or razors.

## 9.1 Safety Precautions

Please read all instructions carefully. Remind all Lockly users of the safety precautions.

### Read the following instructions for your own safety

Do not attempt to disassemble the smart lock by yourself. It can cause product damage, void warranty, and cause injuries.

Do not use any inappropriate tools that can cause damages or malfunction to your lock.

Always make sure your door is securely closed and locked when you leave your house to prevent unwanted entry.

Please keep your Access Codes safe. Restrict access to the back panel of your smart lock and check your settings regularly to ensure Access Codes have not been changed without your knowledge.

Always dispose of used batteries according to your local laws. DO NOT BURN.



Unauthorized changes and modifications may void your product warranty. If you have questions or any problems while using your Lockly Vision™ Elite, contact our customer service department at [help@Lockly.com](mailto:help@Lockly.com) or visit <https://www.support.lockly.com/> for technical assistance.

**FCC Warning:**

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

**NOTE 1:** This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

**NOTE 2:** Any changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

**FCC Radiation Exposure Statement**

Lockly Vision Elite complies with FCC radiation exposure limits set forth for an uncontrolled environment. It should be installed and operated with minimum distance 20cm between the radiator & your body.

**IC WARNING**

This device contains licence-exempt transmitter(s) that comply with Innovation, Science and Economic Development Canada's licence-exempt RSS(s). Operation is subject to the following two conditions:

- (1) This device may not cause interference.
- (2) This device must accept any interference, including interference that may cause undesired operation of the device.

L'émetteur/récepteur exempt de licence contenu dans le présent appareil est conforme aux CNR d'Innovation, Sciences et Développement économique Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes:

1. L'appareil ne doit pas produire de brouillage;
2. L'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

#### **IC Radiation Exposure Statement**

This equipment meets the exemption from the routine evaluation limits in section 2.5 of RSS-102. It should be installed and operated with a minimum distance of 20cm between the radiator and any part of your body.

Cet équipement est conforme à l'exemption des limites d'évaluation habituelle de la section 2.5 de la norme RSS-102. Il doit être installé et utilisé à une distance minimale de 20 cm entre le radiateur et toute partie de votre corps.



**WARNING:** Cancer risk from exposure to Lead. See [www.P65Warnings.ca.gov](http://www.P65Warnings.ca.gov).

# LOCKLY VISION™ ELITE



We're Here to Help!  
[help@Lockly.com](mailto:help@Lockly.com)

To ensure you have access to the most updated and newly added features of your Lockly smart lock, please subscribe to our newsletters, follow us on our social media channels, update your Lockly Home app when prompted, or visit: <https://lockly.com/pages/about-lockly>

For digital versions and instructional videos, please visit the following link:  
<https://www.support.lockly.com>

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US Patent No. US 9,881,146 B2 | US Patent No. US 9,853,815 B2 | US Patent No. US 9,875,350 B2 | US Patent No. US 9,665,706 B2 | US Patent No. US 11,010,463 B2 | AU Patent No. 2013403169 | AU Patent No. 2014391959 | AU Patent No. 2016412123 | UK Patent No. EP3059689B1 | UK Patent No. EP3176722B1 | Other Patents Pending

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